

## **PUBLIC NOTICE OF MEETING**

Pursuant to Sec. 19.84, Wisconsin Statutes

### **AGENDA**

#### **Administrative Services Committee**

**6:00 p.m., Monday, November 9, 2009**

**Iowa County Board Room**

**222 North Iowa Street**

**Dodgeville, Wisconsin 53533**

The Administrative Services Committee is an open meeting and, as a result, members of the public, including members of the Iowa County Board, may attend the meeting. In some circumstances, a quorum of the entire Iowa County Board may result from the attendance of Board members who are not members of the Committee. Please take notice that, if this were to occur, this will not constitute a meeting of the Board and Board members who attend, but are not members of the Committee, will not present motions, vote, or otherwise participate as members of the Committee in the Committee meeting.

1. Call to order – Sup. Bill Ehr
  - (a) Roll Call.
  - (b) Certification of open meetings law notice.
  - (c) Approval of November 9, 2009 agenda and minutes of the October 29, 2009 meeting.
2. Report from committee members and an opportunity for members of the audience to address the committee.
3. Department Reports

#### **Finance Department**

1. Revolving Loan
  - a. RLF – Resolution to Approve the Request for Iowa County to Extend the Payment Terms of an Existing Small Business Loan from the Iowa County Revolving Loan Fund – Possible Action.
  - b. Resolution Changing the Charge for Delinquent Revolving Loan Payments – Possible Action.
2. Resolution Supporting Memoranda of Understanding between Iowa County and Any Municipalities Requesting a Resource Sharing Relationship for Use of the Statewide Voter Registration System – Possible Action.
3. Resolution Setting Service Process Fees, Jail Fees and Administrative Fees for the Iowa County Sheriff's Department – Possible Action.
4. Extending the Banking Agreement between Farmers Savings Bank and Iowa County for an Additional Two Years – Possible Action.
5. 2010 Budget and Resolutions – Possible Action.
6. Matching Funds for Focus on Energy Grants – Possible Action.

#### **Personnel Department**

7. Discuss Emergency Preparedness Plan for H1N1 – Possible Action.
8. Discuss Management and Non-Represented Employee's Compensation Package – Possible Action

9. Independent Contractor Contracts – Possible Action.
10. Proposal to rescind Resolution 6-0709 Voluntary Furlough Program for 2010, and July 21, 2009 County Board Motion – *Motion to adopt a mandatory 10 furlough days for 2010 subject to excess voluntary furlough days to offset the mandatory furlough days. The mandatory 10 day furlough program would also be subject to the 2010 budget process was acted on* – Possible Action.
11. Discussion of Draft County Nepotism Policy – Possible Action.
12. Review and Update Current Vacancies – Possible Action.

County Administrator – Deadline for Applications 11/30/09

Emergency Management Coordinator – Start Date 11/9/09

I.S. Technical Support Specialist – Start Date 11/2/09

Health Department Temporary Employees for Flu Vaccinations – 2 additional LTE

Secretaries hired 10/30 and 11/2

Highway Department County Helper – Deadline for applications 11/16/09

Next Meeting Date: Tuesday, December 8, 2009

4. Adjournment.

Posted: 11/04/2009 at 4:14 p.m.