

## **PUBLIC NOTICE OF MEETING**

Pursuant to Sec. 19.84, Wisconsin Statutes

### **AGENDA**

#### **Administrative Services Committee**

**6:00 p.m., Thursday, December 10, 2009**

**Iowa County Law Library**

**222 North Iowa Street**

**Dodgeville, Wisconsin 53533**

**\*\*AMENDED**

The Administrative Services Committee is an open meeting and, as a result, members of the public, including members of the Iowa County Board, may attend the meeting. In some circumstances, a quorum of the entire Iowa County Board may result from the attendance of Board members who are not members of the Committee. Please take notice that, if this were to occur, this will not constitute a meeting of the Board and Board members who attend, but are not members of the Committee, will not present motions, vote, or otherwise participate as members of the Committee in the Committee meeting.

1. Call to order – Sup. Bill Ehr
  - (a) Roll Call.
  - (b) Certification of open meetings law notice.
  - (c) Approval of December 8, 2009 agenda and minutes of the November 9, 2009 meeting.
2. Report from committee members and an opportunity for members of the audience to address the committee.

#### 3. Department Reports:

##### **Treasurer**

1. Proposed County Wide Assessing of Property

##### **Finance Department**

2. Discuss Details of Centralized Purchasing – Possible Action.
3. Veteran Service Office Details – Possible Action.
4. Family Care Funding – Dwayne Hiltbrand – Possible Action.
5. Audit Report – Possible Action.
6. Audit Contract – Possible Action.
- \*\*7. Reimbursement from general fund for property insurance claim – Possible Action

##### **Personnel Department**

8. Highway Commissioner term expiration – Possible Action
9. Request for approval to fill Social Services Supervisor vacancy – Possible Action
10. Request for approval to fill Public Health Nurse Vacancy – Possible Action
11. Request for approval to fill Sheriff's Department vacancy – Possible Action
12. Management and Non-Represented Employee's Compensation Package – Possible Action
13. Review of procedural requirements for County Resignation Policy. – Possible Action.

14. Review and Update Current Vacancies – Possible Action  
Highway Department County Helper  
Health Department Temporary Employees for Flu Vaccinations  
County Administrator
15. Emergency Management Coordinator Training Budget – Possible Action
16. Veterans Service Officer 2010 work schedule and paid holiday schedule – Possible Action.
17. Veterans Service Officer proposal to upgrade Department Assistant position – Possible Action.
18. Request to Change position title of Social Services Administrative Assistant – Possible Action
19. The Administrative Services Committee shall entertain motion to go into Executive Session pursuant to Sec. 19.85 (1) (c) consideration of employment, promotion, compensation, and performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; and Executive Session pursuant to (1) (e) conducting public business with competitive or bargaining implications. (Highway Dept Grievance Hearing Discussion, Professional Employee Disciplinary Action Grievance Hearing)  
The Committee may take action in closed session, if necessary and appropriate.
20. Return to Open Session - Possible Action

Next Meeting Date: Tuesday, January 12, 2010

4. Adjournment.

Posted: 12/07/2009 at 1:35 p.m.