

## **PUBLIC NOTICE OF MEETING**

Pursuant to Sec. 19.84, Wisconsin Statutes

### **AGENDA**

#### **Administrative Services Committee**

6:00 p.m., Tuesday, January 12, 2010

Iowa County Board Room

222 North Iowa Street

Dodgeville, Wisconsin 53533

**Notify Personnel Department or Finance Department no later than 4:00 p.m. (or 1 hour prior to the start if starting before 4 p.m.) of the meeting date if you are unable to attend**

The Administrative Services Committee is an open meeting and, as a result, members of the public, including members of the Iowa County Board, may attend the meeting. In some circumstances, a quorum of the entire Iowa County Board may result from the attendance of Board members who are not members of the Committee. Please take notice that, if this were to occur, this will not constitute a meeting of the Board and Board members who attend, but are not members of the Committee, will not present motions, vote, or otherwise participate as members of the Committee in the Committee meeting.

1. Call to order – Sup. Bill Ehr
  - (a) Roll Call.
  - (b) Certification of open meetings law notice.
  - (c) Approval of January 12, 2010 agenda and minutes of the December 10, 2009 meeting.
2. Report from committee members and an opportunity for members of the audience to address the committee.

#### 3. Department Reports:

##### **Information Systems**

1. Annual Report

##### **County Clerk**

2. Update on the Details of Centralized Purchasing – Possible Action.

##### **Finance Department**

3. Discussion of the leased ADRC employees – Possible Action.
4. Review of the Bond Process.
5. Review RFP's received for the Audit Services – Possible Action.
6. Preliminary December 31, 2009 Revenue & Expenditure Statements

##### **Personnel Department**

7. Seasonal/Annual Shift Allowance Payment to the Highway Department Patrol Superintendents – Possible Action.
8. Update on administration of new deferred compensation benefit plan.
9. Update on headcount reduction in Land Conservation and Veterans Service Departments.
10. Report on Assembly Bill related to changes in Protective Status application to county jail and juvenile detention center employees

11. Report on proposed State legislation related to regulation of Self Funded Plan Sponsors (Iowa County employee dental plan benefit) – Possible Action.

12. Update on policy development work related to weather-influenced closure of non-essential services.

12. Employment Activity Report:

- a. Highway County Helper Hire
- b. Social Work Supervisor vacancy
- c. Public Health Nurse vacancy
- d. Dispatcher/Correctional Officer vacancy
- e. County Administrator vacancy

13. The Administrative Services Committee shall entertain motion to go into Executive Session pursuant to Sec. 19.85 (1) (c) consideration of employment, promotion, compensation, and performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; and Executive Session pursuant to (1) (e) conducting public business with competitive or bargaining implications. (Reports on: AFSCME Professional employee grievance, Sheriff's Department grievances, Chapter 59 Grievances, AFSCME Highway employee grievances)

The Committee may take action in closed session, if necessary and appropriate.

14. Return to Open Session – Possible Action.

Next Meeting Date: Tuesday, February 9, 2010

4. Adjournment.

Posted: 01/08/2010 at 3:10 p.m.