

PUBLIC NOTICE OF MEETING

Pursuant to Sec. 19.84, Wisconsin Statutes

AGENDA

Administrative Services Committee

6:00 p.m., Monday, February 8, 2010

Iowa County Board Room

222 North Iowa Street

Dodgeville, Wisconsin 53533

Notify Personnel Department or Finance Department no later than 4:00 p.m. (or 1 hour prior to the start if starting before 4 p.m.) of the meeting date if you are unable to attend

The Administrative Services Committee is an open meeting and, as a result, members of the public, including members of the Iowa County Board, may attend the meeting. In some circumstances, a quorum of the entire Iowa County Board may result from the attendance of Board members who are not members of the Committee. Please take notice that, if this were to occur, this will not constitute a meeting of the Board and Board members who attend, but are not members of the Committee, will not present motions, vote, or otherwise participate as members of the Committee in the Committee meeting.

1. Call to order – Sup. Bill Ehr
 - (a) Roll Call.
 - (b) Certification of open meetings law notice.
 - (c) Approval of February 8, 2010 agenda and minutes of the January 12, 2009 meeting.
2. Report from committee members and an opportunity for members of the audience to address the committee.
3. Department Reports:

County Clerk

1. Update on the Details of Centralized Purchasing – Possible Action.

Finance Department

2. Resolution Recommending Budget Amendments for Wage/Salary Changes for 2008.
3. Resolution Recommending Budget Amendments for Wage/Salary Changes for 2009.
4. Resolution Recommending Budget Transfers from Contingency to Various Departments for 2009.
5. Review of the Financing for the Health and Human Services Building Project.
6. Update on the Health & Human Services Building Cost.
7. Updated Preliminary December 31, 2009 Revenue & Expenditure Statements

Personnel Department

8. Discussion of the Minimum and Maximum steps in the Management and Non-Represented Pay Plan Matrix – Possible Action.
9. Review of proposed *Suspension of Non-Essential Government Operations Policy* – Possible Action.
10. Discussion of Elected Officials' salaries for 2011 – 2014 years – Possible Action.
11. Recommendation to require standardization of the County's *Harassment, Discrimination and*

Retaliation Policy for all departments – Possible Action.

12. Review of proposed County Nepotism Policy – Possible Action.

13. Employment Activity Report:

- a. Public Health Nurse Hire
- b. Social Work Supervisor vacancy
- c. Dispatcher/Correctional Officer employment testing progress
- d. County Administrator interview progress

14. The Administrative Services Committee shall entertain motion to go into Executive Session pursuant to Sec. 19.85 (1) (c) consideration of employment, promotion, compensation, and performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; and Executive Session pursuant to (1) (e) conducting public business with competitive or bargaining implications. (Highway Dept 4/10 summer schedule proposal, reports on: AFSCME Professional employee grievance, Sheriff's Department grievances, Chapter 59 Grievances, AFSCME Highway employee grievances)
The Committee may take action in closed session, if necessary and appropriate.

15. Return to Open Session – Possible Action.

Next Meeting Date: Monday March 8, 2010

4. Adjournment.

Posted: ____/____/____ at ____:____.m.