

**PUBLIC NOTICE OF MEETING**

Pursuant to Sec. 19.84, Wisconsin Statutes

**AGENDA**

**Administrative Services Committee**

**6:00 p.m., Tuesday, November 2, 2010**

**Iowa County Board Room**

**222 North Iowa Street**

**Dodgeville, Wisconsin 53533**

**Notify County Administrator, Personnel Department or Finance Department no later than 4:00 p.m. (or 1 hour prior to the start if starting before 4 p.m.) of the meeting date if you are unable to attend**

The Administrative Services Committee is an open meeting and, as a result, members of the public, including members of the Iowa County Board, may attend the meeting. In some circumstances, a quorum of the entire Iowa County Board may result from the attendance of Board members who are not members of the Committee. Please take notice that, if this were to occur, this will not constitute a meeting of the Board and Board members who attend, but are not members of the Committee, will not present motions, vote, or otherwise participate as members of the Committee in the Committee meeting.

**1. Call to order – Sup. Dwayne Hiltbrand**

**2. Roll Call.**

**3. Consent Agenda:**

- (a) Reading of certification of open meetings notice.
- (b) Approval of November 2, 2010 agenda.
- (c) Approval of minutes of the October 12, 2010 meeting.
- (d) Department/Annual Reports:
  - Personnel:
    - 1) Employment Activity Report:
      - a. Land Conservation Department regular Department Assistant vacancy
      - b. Highway Department Seasonal Labor vacancies (2)
- (e) Report from committee members and an opportunity for members of the audience to address the committee.

**Motion to approve Consent Agenda items.**

**4. Discussion/Action Agenda:**

Personnel:

- a) Review of revised Iowa County Volunteer Employee Policy – Discussion/Action.

County Administrator:

- b) Community Room located in the H & HS Building – Discussion/Action.
- c) Committee Agenda Request Form – Discussion/Action.

Finance:

- d) **\*Request from EDEP Committee to identify and approve funding for a GIS project – Discussion/Action.**
- e) October 31, 2010 Financial Reports – Discussion/Action.
- f) Financing options for the Sheriff's Department software – Discussion/Action.
- g) 2011 Budget – Discussion/Action.
- h) Resolution Authorizing 2010 Tax Levy for the 2011 Budget – Discussion/Action.
- i) 2009 Audit Report – Discussion/Action.

**5. Motion to set the next meeting date for Tuesday December 14, 2010 and adjourn.**