

PUBLIC NOTICE OF MEETING

Pursuant to Sec. 19.84, Wisconsin Statutes

AGENDA

Administrative Services Committee

6:00 p.m., Tuesday, January 11, 2011

Iowa County Board Room

222 North Iowa Street

Dodgeville, Wisconsin 53533

Notify County Administrator, Personnel Department or Finance Department no later than 4:00 p.m. (or 1 hour prior to the start if starting before 4 p.m.) of the meeting date if you are unable to attend

The Administrative Services Committee is an open meeting and, as a result, members of the public, including members of the Iowa County Board, may attend the meeting. In some circumstances, a quorum of the entire Iowa County Board may result from the attendance of Board members who are not members of the Committee. Please take notice that, if this were to occur, this will not constitute a meeting of the Board and Board members who attend, but are not members of the Committee, will not present motions, vote, or otherwise participate as members of the Committee in the Committee meeting.

- 1. Call to order – Sup. Dwayne Hiltbrand**
- 2. Roll Call.**
- 3. Consent Agenda: (One motion for items (a) through (e))**

(a) Reading of certification of open meetings notice.

(b) Approval of January 11, 2011 agenda.

(c) Approval of minutes of the December 14, 2010 meeting.

(d) Department/Annual Reports:

Personnel:

1) Employment Activity Report:

i. Highway Department Seasonal Labor Vacancy

ii. Highway Department Second Mechanic Vacancy

iii. Treasurer's Department – Deputy Retirement

2) Unemployment Activity Report

(e) Report from committee members and an opportunity for members of the audience to address the committee.

Motion to approve Consent Agenda items.

- 4. Discussion/Action Agenda:**

Personnel:

a) Retirement in County Treasurer Department – Discussion/Action.

b) Management Pay Plan and Pay for Performance – Discussion/Action.

c) Consideration of hiring practice and pay assignment at Bloomfield – Discussion/Action.

County Administrator:

d) Discuss County staffing levels for 2011/2012 – Discussion/Action.

e) How does the pay grid affect pay increases in 2011 – Discussion/Action.

f) 2012/2013 Biennial Budget – Discussion/Action.

g) Budgeting For Outcomes and setting the 2012/2013 Budget Calendar – Discussion/Action.

Finance:

h) Resolution Recommending a Budget Transfer from the Iowa County Treasurer Department to the Information Technology Department – Discussion/Action.

i) Resolution Recommending a Budget Transfer from the Capital Projects Fund to the Highway Department – Discussion/Action.

j) Preliminary December 31, 2010 Financial Reports – Discussion/Action.

- 5. Motion to set the next meeting date for Tuesday February 8, 2011 and adjourn.**