

Please Note the Change in Location for this Meeting

PUBLIC NOTICE OF MEETING

Pursuant to Sec. 19.84, Wisconsin Statutes

AGENDA

Administrative Services Committee

6:00 p.m., Tuesday, March 8, 2011

Iowa County Health & Human Services Center

Community Room

303 W. Chapel Street

Dodgeville, Wisconsin 53533

Notify County Administrator, Personnel Department or Finance Department no later than 4:00 p.m. (or 1 hour prior to the start if starting before 4 p.m.) of the meeting date if you are unable to attend

The Administrative Services Committee is an open meeting and, as a result, members of the public, including members of the Iowa County Board, may attend the meeting. In some circumstances, a quorum of the entire Iowa County Board may result from the attendance of Board members who are not members of the Committee. Please take notice that, if this were to occur, this will not constitute a meeting of the Board and Board members who attend, but are not members of the Committee, will not present motions, vote, or otherwise participate as members of the Committee in the Committee meeting.

- 1. Call to order – Sup. Dwayne Hiltbrand**
- 2. Roll Call.**
- 3. Consent Agenda: (One motion for items (a) through (e))**

(a) Reading of certification of open meetings notice.

(b) Approval of March 8, 2011 agenda.

(c) Approval of minutes of the February 8, 2011 meeting.

(d) Department/Annual Reports:

Information Technology:

1) 2010 Annual Report

Personnel:

1) Employment Activity Report:

i. Treasurer's Department/Finance Department – Dept. Assistant Vacancy

ii. 4-H Internship Vacancy

iii. IT Technical Support Specialist Vacancy

iv. ADRC Director Retirement and Vacancy

(e) Report from committee members and an opportunity for members of the audience to address the committee.

Motion to approve Consent Agenda items.

- 4. Discussion/Action Agenda:**

Personnel:

a) Announced retirement of Economic Support Lead in Dept. of Social Services – Last day worked

March 4, 2011 – Discussion/Action.

b) Performance based pay for staff whose salaries are above the midpoint on their respective grade –

Discussion/Action.

c) Governor Walker's budget adjustment bill – Discussion/Action.

County Administrator:

d) Motion to refer Administrator's restructuring of Departments/Committees to Committee on Committees – Discussion/Action.

e) Recommendation to establish a biennial levy rate– Discussion/Action.

f) Recommendation establishing Biennial Budgeting process and calendar – Discussion/Action.

Finance:

- g) Request from Transportation Committee: Resolution Recommending a Budget Transfer from the General Fund to a Surface Transportation Program STP-Projects Capital Improvements Fund for the Highway Department – Discussion/Action.
- h) Report on the changes to salary and wages for management and non-represented included on the pay matrix – Discussion/Action.
- i) February 28, 2011 Financial Reports – Discussion/Action.

5. Motion to set the next meeting date for Tuesday April 12, 2011 and adjourn.

Posted: ____/____/____ at ____:____.m.