

PUBLIC NOTICE OF MEETING

Pursuant to Sec. 19.84, Wisconsin Statutes

AGENDA

Administrative Services Committee

6:00 p.m., Tuesday, July 12, 2011

Iowa County Courthouse Annex

2nd Floor Conference Room (previously known as the County Board Room)

222 North Iowa Street

Dodgeville, Wisconsin 53533

Notify County Administrator, Personnel Department or Finance Department no later than 4:00 p.m. (or 1 hour prior to the start if starting before 4 p.m.) of the meeting date if you are unable to attend

The Administrative Services Committee is an open meeting and, as a result, members of the public, including members of the Iowa County Board, may attend the meeting. In some circumstances, a quorum of the entire Iowa County Board may result from the attendance of Board members who are not members of the Committee. Please take notice that, if this were to occur, this will not constitute a meeting of the Board and Board members who attend, but are not members of the Committee, will not present motions, vote, or otherwise participate as members of the Committee in the Committee meeting.

1. Call to order – Sup. Dwayne Hiltbrand

2. Roll Call.

3. Consent Agenda:

- (a) Reading of certification of open meeting notice.
- (b) Approval of July 12, 2011 agenda.
- (c) Approval of minutes of the June 14, 2011 meeting.
- (d) Report from committee members and an opportunity for members of the audience to address the committee.
- (e) Department Reports:
 - Information Technology
 - 1) I.T. Department Update
 - Finance:
 - 2) June 30, 2011 Financial Statements.
 - 3) Law Library Update.
 - 4) County Sales Tax Revenue Update.
 - Personnel:
 - 5) Employment Activity Report:
 - i. Highway Department Office Clerk Vacancy – Applications deadline is July 15, 2011.
 - ii. Bloomfield Nursing Home Administrator Vacancy – Interim Nursing Home Administrator started July 6, 2011.
 - iii. Sheriff's Department Dispatch/Correctional Officer Vacancy – Application deadline is July 11, 2011.

4. Discussion/Action Agenda:

Personnel:

- a) The Administrative Services Committee shall entertain motion to go into Executive Session pursuant to Sec. 19.85 (1) (c) consideration of employment, promotion, compensation, and performance evaluation data of any public employee over which the governmental body has jurisdiction or exercise responsibility; and Executive Session pursuant to (1) (e) conducting public business with competitive or bargaining implications. (Tentative Agreements with Sheriff's Department Teamsters Bargaining Group for 2011-2012 labor contract).
The Committee may take action in closed session, if necessary and appropriate.
- b) Return to Open Session – Possible Action.
- c) Extending of Voluntary Flexible Spending Plan, Voluntary Deferred Compensation Plan, and Voluntary Vision Care Plans to members of Courthouse Employees and Professional Employees Unions – Discussion/Action.
- d) Report on actions taken to date and future actions projected with passage of Act 10 and Act 32 – Discussion/Action.

County Administrator, County Clerk, Finance, Information Technology, Personnel, Treasurer:

- e) Review and Prioritize Department Program and Services for 2012 Budget – Discussion/Action.

Finance:

- f) Capital Reserve Fund (From Long Range Planning Committee) – Discussion/Action.
- g) Funding Priorities for the future (from Long Range Planning Committee) – Discussion/Action.
- h) Fiscal Crisis Contingency Planning – Discussion/Action.
- i) 2012 Budget– Discussion/Action.
- j) Budgeted Expenditure vs. New “unbudgeted” Expenditure – Discussion/Action.

5. Motion to set the next meeting date for Tuesday August 9, 2011 and adjourn.

Posted: 07/08/2011 at 3:09 p.m.
Kristy Spurley, Deputy County Clerk