

PUBLIC NOTICE OF MEETING

Pursuant to Sec. 19.84, Wisconsin Statutes

AGENDA

Administrative Services Committee

6:00 p.m., Tuesday, March 13, 2012

Iowa County Courthouse Annex

2nd Floor Conference Room

222 North Iowa Street

Dodgeville, Wisconsin 53533

Notify County Administrator, Personnel Department or Finance Department no later than 4:00 p.m. (or 1 hour prior to the start if starting before 4 p.m.) of the meeting date if you are unable to attend

The Administrative Services Committee is an open meeting and, as a result, members of the public, including members of the Iowa County Board, may attend the meeting. In some circumstances, a quorum of the entire Iowa County Board may result from the attendance of Board members who are not members of the Committee. Please take notice that, if this were to occur, this will not constitute a meeting of the Board and Board members who attend, but are not members of the Committee, will not present motions, vote, or otherwise participate as members of the Committee in the Committee meeting.

1. Call to order – Sup. Dwayne Hiltbrand

2. Roll Call.

3. Consent Agenda:

- a) Reading of certification of open meeting notice.
- b) Approval of March 13, 2012 agenda.
- c) Approval of minutes of the February 14, 2012 meeting.
- d) Report from committee members and an opportunity for members of the audience to address the committee.

4. Discussion/Action Agenda:

Personnel Matters:

- a) Elected Officials' Salaries for 2013-2016 terms – Discussion/Action.

Finance Matters:

- b) Regional Revolving Loan Fund – Discussion/Action.

County Administrator Matters:

- c) Performance Compact budgeting proposal from Devlin/Coryea – Discussion/Action.

5. Department Reports:

Information Technology

- a) I.T. Department Update

Finance:

- b) Preliminary December 31, 2011 (as of 2/29/12) and February 29, 2012 Financial Statements.

Personnel:

- c) Employment Activity Report:
 - i. Sheriff's Dept. Dispatch/Correctional Officer (2 Vacancies) – New hire female D/CO started March 5th. Typing tests and written tests administered in February for remaining male vacancy. 15 males are still qualified for interviews.
 - ii. Highway Department Second Mechanic – New hire started March 5th.
 - iii. Employee Relations Assistant. Interviews were held the week of March 5th.
 - iv. Social Service Dept Business Manager – Interviews were held the weeks of February 27th and March 5th.
 - v. 4H Internship – Interviews scheduled week of March 12th.

6. Motion to set the next meeting date for Tuesday, April 10, 2012 and adjourn.