

Tuesday, September 10, 2013

**AGENDA**

**ADMINISTRATIVE SERVICES COMMITTEEMEETING**

**Tuesday, September 10, 2013, 6:00 p.m.**

**Community Room – Health and Human Services Bldg.**

**303 West Chapel Street**

**Dodgeville, Wisconsin**

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State of  
Wisconsin  
County of  
Iowa

2013-09

Item		
1)	Call the meeting to order. Note start time at 6:00 p.m.	Call to Order
2)	<ul style="list-style-type: none"> <li>a) Consent Agenda</li> <li>b) Roll Call – Members Present</li> <li>c) Approval of this Agenda</li> <li>d) Approval of the minutes of the August 29, 2013 meeting.</li> </ul>	Consent Agenda
3)	Report from committee members and an opportunity for members of the audience to address the committee.	Public Comment
4)	Agency Donation Requests: 2014 funding request -Discussion and possible action <ul style="list-style-type: none"> <li>a) Iowa County Area Economic Development Corporation</li> <li>b) Hidden Valley</li> <li>c) Dodgeville &amp; Mineral Point Chamber of Commerce</li> <li>d) Historical Society</li> <li>e) Fair Board</li> </ul>	Agency Donation Requests
5)	Department Budgets for 2014 and 2014 Budget – Discussion/possible action <ul style="list-style-type: none"> <li>a) SUN Budget Request</li> <li>b) Personnel Budget Request</li> <li>c) IT Budget Request</li> <li>d) Finance Budget Request</li> <li>e) 2014 Budget</li> </ul>	2014 Budget ASC Department Requests
6)	Health and Human Services Committee recommendation on Bloomfield Strategic Plan and referendum- Discussion & Action	Bloomfield Strategic Plan
7)	Health and Human Services Committee recommendation on Environmental Quality Director Reclassification Wage Grade 8 step 2– Discussion/possible Action	Reclassification
8)	Justice Committee Recommendation for Deputy On-Call coverage and reimbursement - Coroner's Office. - Discussion and action	Deputy Coroner On-call wage
9)	Health and Human Services Committee recommendation on funding a classification/compensation study – Discussion/possible action	Classification/Compensation Study
10)	Employee Trust Fund Health Insurance Plans - Discussion & possible action	Health Insurance
11)	Establishing Per Diem Compensation and Mileage for the next Iowa County Board of Supervisors pursuant W§59.10 (3) (F) – Discussion & possible action	Board Compensation

12)	<p>Employment Activity Report:</p> <ul style="list-style-type: none"> <li>i. Sheriff's Dept. Dispatcher/Correctional Officer – Three current vacancies. Waiting for outcome of psychological exams, physical exams and drug tests.</li> <li>ii. ADRC Disability Benefit Specialist – filled. New hire starts 9/16.</li> <li>iii. Sheriff's Dept. Part Time/On-Call Dispatcher/Correctional Officer – Applicant interviewed 9/3.</li> <li>iv. Public Health Officer – filled. New hire starts 9/23</li> <li>v. Highway Dept. Crew Lead – Position posted 7/3. 7 applications received to date.</li> <li>vi. Highway Dept. Equipment Operator – Vacancy from retirement in March 2013. Position posted 8/29.</li> <li>vii. Highway Dept. Mechanic – Vacancy from resignation, effective 9/5. Position posted 8/29.</li> <li>viii. Bloomfield Healthcare Director of Nursing –Ongoing recruitment</li> <li>ix. Bloomfield Healthcare PRN &amp; FT/PT CNA- New Hires started on 8/14</li> <li>x. Bloomfield Healthcare RN/LPN's- New Hire started on 8/27; ongoing recruitment</li> <li>xi. Bloomfield Healthcare PM Nurse Manager – Interviews conducted week of 9/2.</li> <li>xii. Bloomfield Healthcare Environmental Services Director – position going to County Board for approval of salary proposed by compensation consultant.</li> </ul>	Employment
13)	July Financial Report - Discussion/possible action	Financial Report
14)	Revolving Loan Fund – Discussion/possible action	Revolving Loan
15)	Date and time for October 2013 meeting and motion to adjourn.	Adjourn

Committee Chair Approved: **Yes/No**

Amended: **Yes/No**

Agenda Created/Amended: Date: 09/06/13 Initials: cbk/ag

Posting Verified by County Clerk/Deputy Clerk: Date 09/06/2013 @ 10:39 am Initials KKS