

Tuesday, December 10, 2013

AGENDA

ADMINISTRATIVE SERVICES COMMITTEEMEETING

Tuesday, December 10, 2013, 6:00 p.m.

Community Room – Health and Human Services Bldg.

303 West Chapel Street

Dodgeville, Wisconsin

State of
Wisconsin
County of
Iowa

2013-12

Item		
1)	Call the meeting to order. Note start time at 6:00 p.m.	Call to Order
2)	<ul style="list-style-type: none"> a) Consent Agenda b) Roll Call – Members Present c) Approval of this Agenda d) Approval of the minutes of the November 5, 2013 meeting. 	Consent Agenda
3)	Report from committee members and an opportunity for members of the audience to address the committee.	Public Comment
4)	Establish standardized process for fee review and update – Discussion and Possible Action	Fee Review and Update
5)	Recommendation from HHS Committee on temporary wage adjustment for Interim Internal Director of Nursing at Bloomfield – Discussion and Possible Action	Temporary Wage Adjustment
6)	Define a 2014 Budget management process – Discussion and Possible Action	2014 Budget Management
7)	Review draft Request For Proposals (RFP) for Classification/Compensation Study – Discussion and Possible Action	Classification/Comp. Study RFP
8)	<p>Employment Activity Report:</p> <p>December 2013 Employment Activity Report:</p> <ul style="list-style-type: none"> i. Sheriff’s Dept. Detective – Resignation effective November 15. Internal posting pending. ii. Highway Department Mechanic – Re-posting of position with modified qualifications on November 27. Interviews previously conducted in September and November. iii. Highway Department Seasonal Employees – (4) 1st new hire started on 12/3. Physical exams and drug tests completed and waiting on results for 3 other applicants. iv. Bloomfield Healthcare PRN & FT/PT CNA – New hire started on 11/20; ongoing recruitment v. Bloomfield Healthcare RN/LPN’s- New hire started on 11/26. vi. Bloomfield Healthcare Health Unit Coordinator – New hire started on 11/21 	Employment Report
9)	Employee Benefit Policy (Non-Represented) – Discussion and Possible Action	Employee Benefits
10)	Affordable Healthcare Act – Discussion and Possible Action	Affordable Healthcare Act
11)	Review of Iowa County Dental Insurance Coverage – Discussion and Possible Action	Dental Insurance
12)	Sheriff Teamsters Negotiations Update – Discussion and Possible Action	Teamsters Negotiations
13)	Date and time for January 2014 meeting and motion to adjourn.	Adjourn

Committee Chair Approved: **Yes/No**

Amended: **Yes/No** Agenda Created/Amended: Date: 12/6/13__CBK/AG__Initials:

Posting Verified by County Clerk/Deputy Clerk: Date_____Initials_____

