

Tuesday, February 11, 2014

AGENDA

ADMINISTRATIVE SERVICES COMMITTEEMEETING

Tuesday February 11, 2014, 6:00 p.m.

Community Room – Health and Human Services Bldg.

303 West Chapel Street

Dodgeville, Wisconsin

State of
Wisconsin
County of
Iowa

2014-02

Item		
1)	Call the meeting to order. Note start time at 6:00 p.m.	Call to Order
2)	<ul style="list-style-type: none"> a) Consent Agenda b) Roll Call – Members Present c) Approval of this Agenda d) Approval of the minutes of the January 28, 2014 meeting. 	Consent Agenda
3)	Report from committee members and an opportunity for members of the audience to address the committee.	Public Comment
4)	Resolution ordering County Clerk to Issue Tax Deeds on Unredeemed Certificates – Discussion/Possible Action	Tax Deeds
5)	Review and Recommend Salaries for Elected Officials – Discussion and Possible Action	Elected Officials Salaries
6)	Recommendation to proceed with a blended internal/external approach to the Compensation/Classification study. Discussion/Action	Compensation/Classification Study
7)	February 2014 Employment Activity Report: <ul style="list-style-type: none"> a) Sheriff’s Dept. Detective – Internal temporary assignment. b) Sheriff’s Dept. Deputy – Vacancy due to resignation. 2 internal Dispatcher/Correctional Officers posted for position. 2 Promotions awarded. Position to be filled when new D/CO is hired to backfill vacancy. c) Sheriff’s Dept. Dispatcher/Correctional Officer –2 current vacancies. Dept. is starting background checks. d) Highway Department Mechanic – New Hire started on 01/29 e) Highway Department Equipment Operator – Interviews conducted 1/24; Physical exam and drug testing completed. f) Treasurer Department Assistant: Position posted 01/15/14; First review scheduled for January 31. g) Highway Department Seasonal Employees – (4) 4th new hire started on 01/8/14. h) Bloomfield Healthcare PRN & FT/PT CNA – 1 new hire started on 01/30; ongoing recruitment. 	Employment Report
8)	December 31, 2013 end of month preliminary financial statement – Discussion/Action	Financial Statements
9)	Iowa County Revolving Loan Fund Update	Revolving Loan
10)	Consider contracting to administer the Revolving Loan Fund request and application process - Discussion/Action	Contract for Revolving Loan
11)	Date and time for March 2014 meeting and motion to adjourn.	Adjourn

Committee Chair Approved: Yes/No

Amended: Yes/No Agenda Created/Amended: Date: 2/7/14 Initials: CBK/AG

Posting Verified by County Clerk/Deputy Clerk: Date 02/7/2014 @ 9:56 am Initials ___KKS_____