

Tuesday, March 11, 2014

State of Wisconsin County of Iowa	<b>AGENDA</b> <b>ADMINISTRATIVE SERVICES COMMITTEE MEETING</b> <b>Tuesday, March 11, 2014, 6:00 p.m.</b> <b>Upper Level Conference Room – Courthouse</b> <b>222 North Iowa</b> <b>Dodgeville, Wisconsin</b>	2014-03
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Item		
1)	Call the meeting to order. Note start time at 6:00 p.m.	Call to Order
2)	Roll Call – Members Present	Roll Call
3)	Consent of Agenda a) Approval of this Agenda b) Approval of the minutes of the February 11, 2014 meeting.	Consent Agenda
4)	Report from committee members and an opportunity for members of the audience to address the committee.	Public Comment
5)	Resolution Ordering County Clerk to Issue Tax Deeds ~ Discussion/Action	Tax Deeds
6)	Annual review of the Highway Department Work Rules~ Discussion/Action ▪ Review and Motion to approve the Highway Department Work Rule related to Shift Differential Pay for consideration of the County Board	Highway Work Rules
7)	March 2014 Employment Activity Report: i. Sheriff’s Dept. Dispatcher/Correctional Officer (2) –New Hire starting March 17; external recruitment for 2 <sup>nd</sup> position posted March 3 ii. Sheriff’s Department Patrol Deputy (2) – Recruitment started February 26 iii. Highway Accountant Specialist – Recruitment started March 3 iv. Highway Department Equipment Operator – New hire started on February 10 v. Treasurer Department Assistant: Interviews schedule for March 13. vi. 4-H Internship – Intern starts the week of May 19. vii. Bloomfield Healthcare PRN & FT/PT CNA –Interviews conducted February 28 and March 7; ongoing recruitment. viii. Bloomfield Healthcare PT RN/LPN – Interviews conducted February 28 and March 7; ongoing recruitment.	Employment Report
8)	Proposed revision of the review of the MTO policy	MTO Policy Review
9)	Update on Compensation/Classification Study	Compensation/Classification
10)	December 31, 2013 end of month preliminary financial statement – Discussion/Action	Financial Statement
11)	Date and time for April 2014 meeting and motion to adjourn.	Adjourn

Committee Chair Approved: **Yes/No**  
 Amended: **Yes/No** Agenda Created/Amended: Date: 03/07/2014\_\_ Initials: CBK/AG\_\_  
 Posting Verified by County Clerk/Deputy Clerk: Date \_\_\_\_\_ Initials \_\_\_\_\_