	AGENDA **Administrative Services Committee** **Tuesday, February 9, 2016 – 5:00 pm** **Health & Human Services Center – Community Room** **303 W. Chapel Street** **Dodgeville, Wisconsin**	**Iowa County Wisconsin**

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Any subject on this agenda may become an action item.

1	Call to order.
2	Roll Call.
3	Approve the agenda for this February 9, 2016 meeting.
4	Approve the minutes of the January 12, 2016 meeting.
5	Report from committee members and an opportunity for members of the audience to address the committee. No action will be taken.
6	February 2016 Employment Activity Report: • 4-H Internship – Interviews tentatively being scheduled for week of February 22 • Social Services – Social Worker – Recruitment started February 5. • Highway Section Maintenance Patrol – Pre-employment exam/background check in process. • Substitute Bus Driver – Ongoing recruitment. • Dispatcher/Correctional Officer (FT and PT On-Call) – Exam testing tentatively scheduled for week of February 8. • Bloomfield Healthcare PRN & FT/PT CNA –New hire started on February 1; ongoing recruitment. • Bloomfield Healthcare Registered Nurse –ongoing recruitment. • Bloomfield Laundry/Housekeeping – Recruitment started February 2.
7	Consider the proposal and funding source for Venture Architects to complete an update to the 2005 Law Enforcement Center Study.
8	Elected Officials salaries for the 2017–2020 term.
9	Review the Iowa County Employee Handbook.
10	Iowa County Collections Policy.
11	Iowa County financial information for the period ending December 31, 2015.
12	Review the 2017 Iowa County Budget process.
13	Set date and time for next meeting. (3/15/16)
14	Adjournment.

Posting verified by the County Clerk's Office: Date: 2/4/16 @ 3:58 pm Initials: KKS