

MINUTES
Iowa County – Administrative Services Committee
June 28, 2012

1. The Administrative Services Committee met in the Community Room at the Health and Human Services Center in the City of Dodgeville on Thursday, June 28, 2012 at 6:00 pm. and was called to order by Sup. Carol Anderson.
2. **Roll call was taken.**
 - a. Committee members present: Sups Carol Anderson, Eric Anderson, Steve Deal, James Griffiths, Judy Lindholm, John Meyers, Curt Peterson and Dave Bauer.
Absent/Excused: Sups Dave Bauer and Tom Whitford.
 - b. Also present: Sups Tom DeLain and Dan Nankee. County Administrator Curt Kephart, Finance Director Roxanne Hamilton, and Employees on the Benefits Task Group: Jon Pepper, Randy Sudmeier, Melody Bahr, Nancy Howard, Dixie Edge, Jeff Lindeman, and Mary Wilson.
 - c. The Finance Director certified the meeting had been publicly posted and reported to the press as required by law.
 - d. Motion by Sup E Anderson seconded by Sup Meyers to approve the June 28, 2012 agenda and the minutes from the June 12, 2012 meeting. Motion Carried.
3. No reports from Committee members or members of the audience.

4. **Discussion/Action Agenda:**

Benefit Task Group Matters:

- a) The Committee discussed the Benefits Task Group Report #2. The members of the Benefit Task Group (BTG) meet and identified a list of employee benefits and recommendations.
Health Insurance: The BTG recommends that the County stay with Employee Trust Fund health insurance plan, review the health insurance annually and keep the employee's share of the premiums at the same percentage. Motion by Sup Peterson seconded by Sup Griffiths to not make a decision of the employee's share of the premiums until further information is received on the 2013 premiums. Motion adopted unanimously.
Dental Insurance: BTG recommends reviewing other options. Based on the consensus of the Committee other options/plans for dental coverage with the employees having the option to pick up additional coverage at their cost are to be explored along with migrating from the self-funded plan model.
Life Insurance: BTG recommends no changes to the life insurance.
Disability Insurance: BTG recommends no changes.
Wisconsin Retirement System: BTG recommends no changes.
Experience Pay: The Committee would like to look at options of giving employees experience pay on January 1st as an annual anniversary date or to explore other options of changing the schedule for more cents per hour but less frequent increments (for example instead of yearly go on a 5 year schedule).
Deferred Comp: BTG recommends including information on the County's website under Staff Resource section and to get the message out to the employees about this benefit.
Flexible Spending: BTG recommends increasing the maximum amount of the flexible spending from \$1,500 to \$3,000. Motion by Sup Griffiths seconded by Sup E Anderson to increase the maximum amount allowed under the Flexible Spending program from \$1,500 to \$3,000 per year per employee. Motion adopted unanimously.
Section 125 Pre-tax option: BTG recommends no changes to this.
Vision: BTG recommends evaluating the benefit and to educate employees on this benefit. The BTG receive information from employees that they are not sure the benefit outweighs the cost of the plan.

Long-Term Care Insurance: BTG recommends the County review options of voluntary LTC plan for employees with the employees paying 100% of the premiums. It was reported that the State of Wisconsin has a list of qualifying long-term care insurance plans. Based on the consensus of the Committee the County should review options to provide a voluntary LTC plan.

5. Motion by Sup Griffiths seconded by Sup Peterson to set the next meeting dates for Tuesday July 10, 2012 at 6:00 p.m. and Tuesday July 31, 2012 and to adjourn the meeting at 7:32 p.m. Motion Carried.

Minutes compiled by Curt Kephart, County Administrator and Roxie Hamilton, Finance Director. *Reviewed and approved on July 17, 2012 by Sup. James Griffiths Elected Committee Secretary.*