

State of  
Wisconsin  
County of  
Iowa

**Approved Minutes**  
**ADMINISTRATIVE SERVICES COMMITTEE MEETING**  
**Thursday August 29, 2013 4:00 p.m.**  
**Upper Level Conference Room - Courthouse**  
**202 N. Iowa St, Dodgeville, Wisconsin**

2013-08

Item		
1)	Call the meeting to order.	Call to Order
2)	<p>a) Consent Agenda</p> <p>b) Roll Call – Members Present Attending Supervisors Steve Deal, Jim Griffiths, John Meyers, Eric Anderson, Judy Lindholm, Carol Anderson, Curt Peterson excused Dave Bauer , Charles Bolduc</p> <p>c) Approval of this Agenda</p> <p>d) Approval of the minutes of the August 13, 2013 meeting.</p> <p>Others attending Personnel Director Bud Trader, Finance Director Roxie Hamilton, County Administrator Curt Kephart, Chief Deputy Jon Pepper, Kari Bennett- Health Department, Health and Human Services Director Tom Slaney, Cecile McManus-SUN Program Director, Janet Butteris –Social Services, Highway Commissioner Craig Hardy, Supervisors Dan Nankee and Bob Bunker</p> <p>Meeting called to order by Chair Carol Anderson at 4:00 p.m.</p> <p>Motion by Supervisor Lindholm second by Supervisor E. Anderson to approve the agenda. Motion carried.</p> <p>Motion by Supervisor Deal second by Supervisor Lindholm to approve the August 13, 2013 minutes. Motion Carried.</p>	Consent Agenda
3)	<p>Supervisor Griffiths gave an update on the regional Revolving Loan Fund (RLF) meeting. WEDC has turned the RLF back to the WI Department of Administration and would like this on the next committee agenda.</p> <p>Supervisor Deal requested the Iowa Area Economic Development Corp presentation be on the next ASC agenda.</p> <p>The Administrator distributed a memo of contacts for when he is on vacation in September.</p>	Public Comment
4)	<p>The Finance Director and Personnel Director presented a summary of 2014 rates on health insurance.</p> <p>Motion by Griffiths seconded by Lindholm to go forward with the current employee insurance plans and not alter the current plan offerings with either a deductible or co-insurance. Motion carried</p> <p>Motion by Griffiths seconded by Lindholm to recommend to the Board that the county pay 80% of the average of the 4 qualifying plans, and employees pay 20%.</p> <p>Supervisor Meyers commented with increased cost of health insurance then there is a negative impact to other programs that the county can fund.</p> <p>Supervisor Griffiths rescinded the motion and Supervisor Lindholm rescinded the second. Committee agreed to reconsider the action after the budget discussion later in the meeting.</p>	Health Insurance 2014 Rates

5)	<p>The Administrator and Finance Director reviewed the preliminary executive summary explaining 2014 Budget requests and budget shifts or transfers. The budget continues to be a work in process.</p> <p>Administrator's budget notes update:</p> <ul style="list-style-type: none"> <li>• Clerk of Courts increase levy is due to a decrease in projected 2014 revenue.</li> <li>• Personnel Department reflects the initial department budget request plus \$25,000 for the compensation study not to exceed cost.</li> <li>• OWI/ISP program has used all of the carryovers that were available and now draws on more levy dollars.</li> <li>• IT – transfer of software expense from the capital projects fund and will be used for major software purchases county-wide.</li> <li>• County Clerk increase due to general election year increases</li> <li>• Land Records will offset software costs with greater revenue</li> <li>• County Insurance – increases to 2014 property and liability insurance</li> <li>• Sheriff's Department – Operations budget request remains as presented.</li> <li>• Sheriff's Department capital is increasing to \$150,000 which is lower than the amount requested.</li> <li>• Planning &amp; Development increase is due to transfer Southwest Regional Planning expense from County Board and also transfer of economic initiatives that include economic development, and the payments to chambers and Hidden Valley.</li> <li>• Land Conservation – Budget remains as proposed but reduction is due to change in health insurance taken by employees</li> <li>• Social Services – Budget request reduced by \$100,000 with increase in contingency and the department will determine where those cuts will occur.</li> <li>• Building Maintenance will be reduced by \$10,000</li> <li>• Capital projects fund will be reduced.</li> <li>• Bloomfield – Operations budget remains unchanged from request but capital is proposed to be funded from their reserves which are a concern.</li> <li>• Highway Department – Highway Department request is reduced and a proposed increase is the .53% (net new construction %) of the highway 2013 tax levy</li> </ul> <p>At present, the 2014 budget request remains approximately \$300,000 above the levy limit.</p>	2014 Budget Request Review
6)	<p><b>The following is the continuation of the health insurance after the budget discussion:</b> Griffiths moved and Lindholm seconded to recommend to the Board that the County pay 80% of the average of the 4 qualifying health plans in 2014. Yes- Lindholm, Griffiths, E. Anderson. Opposed Deal, Peterson, Meyers, C. Anderson. Motion failed.</p> <p>Motion by Deal seconded by Meyers to continue the County health insurance contribution at 78% of the average of the 4 qualifying plans with employees picking up 22%. Yes Deal, Peterson, Meyers, E. Anderson and C. Anderson. No Griffiths, Lindholm. Motion Carried.</p> <p>Motion by Supervisor E. Anderson second by Supervisor Deal to send the Iowa County Health Insurance contribution policy to the board. Motion Carried. The committee would like to see more budget information at the next meeting in September.</p>	Health Insurance Employee/ Employer Share for 2014
7)	Next meeting is scheduled on September 10, 2013 at 6:00 p.m.	Next Meeting
8)	Motion by Lindholm seconded by Deal to adjourn the meeting at 5:48 p.m. Motion Carried	Adjourn