

**AGING & DISABILITY RESOURCE CENTER OF SW WISCONSIN  
BOARD MEETING MINUTES  
COUNTY BOARD ROOM  
3:30 P.M.  
Monday, June 17, 2009**

**CALL TO ORDER:** The meeting was called to order by Chair Margaret Peat at 3:30 p.m.

**ROLL CALL AND INTRODUCTIONS:**

**MEMBERS PRESENT:** Lorraine Drews, Lorraine Fristch, Gerald Dorscheid, Eva Kraak, MaryClaire Murphy, Margaret Peat, Geri Peterson, Diane McGuire, Mildred Swedland, Rosalie Zweifel

**STAFF PRESENT:** Judy Lindholm, Laura Crowley, Deb Ehr, Alvina Sturz

**OTHERS PRESENT:**

**MEMBERS EXCUSED:** Ron Benish, Carol Brown, Lorraine Jones

**CERTIFICATION OF MEETING:** COA Director, Judy Lindholm reported that the meeting had been posted and certified as required by law. A motion to approve the certification was made by Ron Benish and seconded by Gerald Dorscheid

**APPROVAL OF AGENDA AND MEETING MINUTES:** Eva Kraak made the motion to approve the June 17, 2009 Agenda, Lorraine Drews seconded the motion. Motion carried without negative vote. Ron Benish made the motion to approve May Meeting Minutes, Lorraine Fritsch seconded the motion. The motion carried without negative vote.

**REPORTS/COMMENTS:** Member Rosalie Zweifel reported that AARP would be meeting on July 21<sup>st</sup> at Stonefield for a pot luck lunch. She also informed the Board that there is an ice cream social at Mineral Point Care Center on the 25<sup>th</sup> of June at 6:30 p.m. (pies, ice cream and music) SHARE pickup is June 27<sup>th</sup> @ Kinder Castle in Dodgeville from 7 a.m. – 8:30a.m..

Cindy Deckert came before the Board to present the Foster Grand Parent Program. She handed out information regarding the program. It is a national service program, but is not available everywhere, so we are very lucky to have in our area. Cindy works with the program 4 days a week, and is in 6 counties. What the program involves is an opportunity for older adults, who meet some income guidelines to be paid to volunteer in schools, not for profit daycare centers and youth organizations. A recent change in qualifying for this program was that a person had to be 60+ years and 125% federal poverty level and is now 55+ and older and 200% federal poverty level. This is effective

October 1. She gave other requirements and benefits that were covered in the handouts. Handouts are available in the ADRC Office.

**FINANCIAL REPORT:** COA Director Judy Lindholm reported the expenses for May which include Vouchers 2045 to 2077 totaling \$35,678.12 and the income for May which include Vouchers 2078 to 2084 totaling \$9,991.98. Judy distributed copies of the Financial Report for the Month of May for board member review. Also, Judy had the financial information for the month of May for distribution – which showed the per program and the per line item what our expenses should be. We should have 58% of our budget remaining. We actually have 75% of our budget remaining. We're in really good condition – the price of gas has been a really big factor – our reimbursement to drivers have been as high as a .60 per mile, for the month of June the rate is .47 per mile. We are over budget on maintenance of the bus – some issues with bus.

**ANNUAL REPORT** – was distributed last month to give everyone a change to review before it goes to the County Board. There being no questions, a motion was made to present the approved Annual Report to the County Board. Lorraine Drews made the motion. Millie Swedlund seconded the motion. Motion carried without a negative vote.

**BOARD APPOINTMENTS/NOMINATIONS:** Carol Brown and Geri Peterson have been sitting on the Advisory Board and they are eligible to be back on the Board. Margaret Peat asked for a motion to reappointment Geri Peterson and Carol Brown to the ADRC Board. Gerald Dorscheid made the motion. Rosalie seconded the motion. Motion carried without a negative vote.

Chairman Peat asked for a nomination for Secretary (3 times). Rosalie Zwiefel nominated Eva Kraak for the position of Secretary. There being no other nominations, Chairman Peat asked for a motion to appoint Eva Kraak to the position of Board Secretary. Lorraine Drews made the motion. Millie Swedlund seconded the motion. Motion carried without a negative vote.

**COUNTY AGENCY REPORT:** Shelly Klopp was present from Social Services. She reported that the Badger Care Plus Core Plan for childless adults is accepting applications – there is an 800 # also a way to apply on the web not through Social Services. Shelly's understanding is that there is a \$60.00 filing fee. Shelly reported that the heating season is over, however there is crisis money available. If anyone has a disconnect notice, call their agency and it is very likely that they can assist – this would include electric, LP and gas. Marlin Harms is the main contact with the crisis money. She indicated that it is really nice working with Jean, Shannon and Deb.

**SUN REPORT:** Cecile was excused from the meeting. Diane McGuire reported that there is some concern about some of the meal sites – they are still monitoring the situations. There was a concern about the lack of phone number or contact being listed for the Rewey site. Office will check into for the July issue of News & Views and correct.

**BENEFIT SPECIALISTS:** Nancy Howard and Alvina Sturz are away at a conference. Deb Ehr is presenting their monthly report. All members were given a copy of the May report. Deb Ehr indicated that Nancy & Alvina wanted to know if this report covers the things that you want to know, and if not, what changes would you like to see made.

**DISABILITY BENEFIT SPECIALIST:** Deb Ehr made her first appearance before the ADRC Board – she presented reports showing client activity, her own activities and a Quarterly Summary Report. She also wanted to know what the Board would like to see in the way of reporting. She went over the reports, explaining the categories, etc. Board members were pleased with the reports that Deb handed out. Copies of all reports are available in the ADRC Office.

**INFORMATION & ASSISTANCE SPECIALIST:** Shannon Wilson introduced herself. She has been with Iowa Co. ADRC for approx. 2 months. She reported that she is attending a lot of training – much of the training has to do with functional screens – the assessment to get people enrolled in Family Care and put on a waiting list whether they are disabled or elderly. She is working towards Certification for AIRS, which the exam will be in July. She has also been job shadowing in other counties to see how they do things. Shannon briefly described clients that she has been working with and the types of situations for which these folks need assistance.

**OFFICE/TRANSPORTATION ASSISTANT REPORT:** Laura Crowley passed out the May Transportation Report. The Care A Van is staying very busy – we set a new record for number of units in one month. Though, I expect that summer numbers will go down. Attendance at activities is always good, everyday trips are down a bit. Driver Escort is still down from the busiest times, but doing well. The Taxi is really busy. We have a temporary driver at the moment and will have a new hired driver after the 17<sup>th</sup> of June. Marilee organized the annual training for the D.E. with a speaker and luncheon – it was well attended. We had an outing at my farm with lunch and a tour of my funny animals. The bus took the Low Vision Group to Madison and also a driving tour of Green County to see quilts that are painted on many barns and also to Nancy's Notions in Beaver Dam.

**DIRECTOR'S REPORT:** Judy reported that the office has been very busy, very happy to be helping all ages and watching the coordination of the staff working well together.

**2009-2010 BUDGET CONSIDERATIONS:** Judy discussed the budget crunch in Iowa County. The powers that be have taken a very serious look at how we are going to deal with this year's deficit and how we're going to approach next year with all of the cuts that will affect various programs that are being operated in this county. The departments met and the department heads met and compiled a list of the ideas as to how save money and came up with 23 pages of suggestions. The next assignment was a form that we were given, that originated in Oneida Co. It was a form that makes you sit down and think about the various services that are offered in your department, who provides them, how are they funded, are they mandated, are they not, and then this form will end up in a large

document that will be presented to the Administrative Committee. It is an educational process for them, so that when it comes time to scrutinize the budget, they may call back upon us and discuss programs that may not be of the highest priority. Our Annual Budget was submitted to the County Administrator on the 15<sup>th</sup>. Judy further discussed grant applications – specifically GWAAR. One of the things that they ask for is a County Plan. The timetable is as follows: the 1<sup>st</sup> section done by Aug. 1 – the completed draft by Sept. 1<sup>st</sup> and then they will review, comment and return by Oct. 1<sup>st</sup> and then by November 15<sup>th</sup>, we will have an electronic copy submitted to them which will include our budget figures. The first thing that we have to do is collect information. We will do that with a survey – this is for folks age 60 and over. Or we could meet with focus groups or agencies. I think the better way is by survey. The Board's preference was to gather information via a survey. We will put the survey in the newsletter and also put an ad in the local newspaper noticing that people can go to the County's website and access the survey. We will hand out in our Office and also give to meal sites and groups.

**FINANCIAL REPORT** – Upon review of the vouchers, Eva Kraak made the motion to accept the Financial Report as presented. Lorraine Fritsch seconded the motion. Motion carried without a negative vote.

**ADJOURNMENT** – Ron Benish made the motion to adjourn, Lorraine Drews seconded the motion. Meeting was adjourned at 4:50 p.m.

**NEXT MEETING** – Monday, July 13, 2009 @ 3:30 p.m. in the County Board Room. .

Respectfully Submitted – Laura Crowley