

AGING & DISABILITY RESOURCE CENTER OF SW WISCONSIN
BOARD MEETING MINUTES
Hidden Valley – Dodgeville Mealsite
Monthly Board Meeting
12:45 p.m.
Monday, March 21, 2011

CALL TO ORDER: The meeting was called to order by Margaret Peat at 12:45 p.m.

ROLL CALL AND INTRODUCTIONS:

MEMBERS PRESENT: Ron Benish, Lorraine Drews, Lorraine Fritsch, Bill Grover, Maryclaire Murphy, Dan Nankee, Margaret Peat, Mildred Swedland, Geri Peterson, Rosalie Zweifel.

NOT PRESENT: Carol Brown

ALSO PRESENT: Judy Lindholm, Laura Crowley, Alvina Sturz, Deb Ehr, Leslie Eder, Darin Smith, Rebecca Wetter, Mary Mezera, Cecile McManus

CERTIFICATION OF MEETING: Judy Lindholm reported that the meeting had been posted and certified as required by State Statute.

APPROVAL OF AGENDA: Lorraine Fritsch made a motion to accept the agenda as presented. Millie Swedlund seconded the motion. Motion carried without negative vote.

APPROVAL OF MEETING MINUTES: Ron Benish made a motion to approve the Minutes of the February Monthly meeting as presented. Lorraine Fritsch seconded the motion. The motion was carried without negative vote.

REPORTS: SHARE ORDERS due to host sites by March 29, 2011, Member orders due to Main Office by April 1, 2011, Online Member orders are due by 9 p.m. on April 3, 2011, and Pick up day will be April 16, 2011. If anyone wants to order food at a good price, check out the SHARE newspaper, it is available at the ADRC office and at the Post Office for great prices, basically about ½ of what you would normally pay at a grocery store. Rosalie also discussed the Safelink Wireless Program. A free cell phone and airtime is available for income-eligible customers. A person can look up further information on the internet.

FINANCIAL REPORT: The Monthly expenses for February paid March were vouchers 3726 – 3751 totaling \$42,483.82 and the Income for the same month would be vouchers 3752 – 3757 totaling \$3,111.57. Action on the Financial Report will be at the end of the meeting.

SUN: Cecile discussed the decline in participation in Iowa Co. She added that the numbers were up in Lafayette Co. Iowa Co. averages about 9 people per day, and Lafayette Counties numbers are up on the average, an additional 9 people per day. She indicated that the home assessments were just about complete (100 – 120 people). The Board discussed the possibility of meeting at the Mineral Point Meal site next month. Will hold for discussion until the end of the meeting.

BENEFIT SPECIALIST REPORTS:

Elderly Benefit Specialists:

Alvina distributed the EBS Monthly report for February 2011. Numbers are down compared to last year. Benefits gained for the month of February were \$23,793 for a total of benefits gained year to date of \$184,384. February was a busy month as far as meetings/trainings and Meal site visits. AARP will be at the HHSC building doing individual taxes on March 31 and then again on April 14th. The EBS's had done Homestead in the past, but the Elder Law Attorneys would prefer that they do not do them any longer. AARP will be doing them. There are currently 728 people on Senior Care in Iowa County. EBS monthly reports are on file in the ADRC office.

Disability Benefit Specialist:

Deb distributed the February monthly report. Just very busy with clients and new clients. Deb was coming before the Board today to ask permission to attend a NAMI Conference in Chicago. She felt that it was a very important conference for her to attend and thought that the cost would be under \$900.00 for 4 days. After some discussion, chairperson Margaret Peat asked for a motion, Geri Peterson made the motion that Deb Ehr be permitted to attend the NAMI Conference in Chicago and that the registration, hotel room and mileage will be paid for by the ADRC. Rosalie seconded the motion. There were no negative votes. The DBS Monthly Reports are on file at the ADRC Office.

I & A Specialists:

Leslie distributed the monthly reports for the months of February. It was a busy month for Leslie and Rachel. They completed 9 functional screens and completed 13 new home visits. One person was taken off of the waitlist and one person was added to the waitlist. There were two nursing home relocations. They attended a Database Functional Team Mtng., a Function Team Mtng, and an I & A Functional Team Mtng. They attended a two day Transitional Conference also. The I & A Monthly Reports are on file at the ADRC Office.

TRANSPORTATION REPORT: Laura distributed the Transportation Report for the month of February 2011. Laura indicated that she added a new column showing year to date. Really going to make an all out effort to get those numbers up. Our clients are cycling at this time, a group of them are no longer able to ride the bus, and each day we get a few new clients that want to ride the Care A Van. February was a slower month due to 7 days cancelled due to weather and driver illness. We're building up to a fun spring schedule, during the months of March, April & May we have scheduled quite a few Senior Trips and a variety of other destinations. We only have one ticket left for the

remaining two Bell Tower plays. Laura also talked about the Focus Group we held at the HHSC on March 15, 2011 in cooperation with UW and the DOT. There was an early group of Operators that met and then a group of Riders that met later in the day. We worked with Grant Co. on this event. These were information gathering meetings to identify the strengths and weaknesses of current state programs aiding elderly mobility. Everyone was reminded that Judy's Retirement Party is scheduled for Friday, April 1st, from 12:00 – 4:00 – lunch being served from 12 – 2 and then cake and dessert from 2 – 4.

DIRECTORS REPORT: Judy had quite a few issues to discuss at this, her last meeting.

LEEPS Project: (Language Enriched Exercise plus Socialization). The intent of the LEEPS Project is to slow cognitive decline in Alzheimer's Disease. Judy appeared before the Health & Human Service Committee regarding, more or less, renting space to a LEEPS person, in our office. After some consideration, it was determined – by all parties – that the Regional ADRC office would look for a different space/location.

PAY MATRIX for Contracted Employees: Judy distributed a Salary & Wage Information sheet for I & A & DBS workers as County employees using the Step System also the estimated cost for 2011 for contracted employees including a ½ time position as support position, and a comparison of these positions with three other surrounding counties. This issue has been addressed in the past. It did not move forward. Judy is bringing this issue before the Board again and looking for direction. After some discussion, Ron Benish made the motion to direct Judy to make arrangements to meet with Bud and Kurt and anyone else that needs to be there, before she leaves regarding this issue. Rosalie seconded the motion. There were no negative votes.

REAPPOINTMENT OF LAVERNE DRAVES TO REGIONAL ADRC SW WI SOUTH BOARD: Judy asked for a motion to reappoint Lavern Draves as the representative of the elderly of Iowa County to the Regional ADRC of SW WI, South. Also that this reappointment be taken further to the County Board of Supervisors or to Kurt for approval. Dan Nankee made the motion. Lorraine Fritsch seconded the motion. There were no negative votes.

ANNUAL REPORT: Judy distributed a copy of the 2010 Annual Report to all in attendance. Judy discussed the various Programs and Services provided by our Agency. Judy discussed the possibility of the State, rather than individual transit services, hired a firm called Logisticare to provide transportation for MA (except people on Family Care or who live in Nursing homes). The 2010 Annual Report is available in the ADRC Office.

NATIONAL FAMILY CAREGIVER SUPPORT PROGRAM SELF ASSESSMENT: Judy distributed copies of Aging Unit Self-Assessment. The issues addressed were 1 – Compliance with the Wisconsin Elders Act, 2 – Activities to help older people advocate for themselves, 3 – Progress on the Aging Unit Plan for Serving Older People Statewide Priorities, 4 – Progress on the Aging Unit Plan for Serving Older People Local Priorities.

Basically our agency lists the ways in which we are complying and also the goals that we have set for ourselves and how we are progressing on them. Judy listed the trainings that we attend and the types of information that we have available for our clients. Judy discussed how respite care works – we reimburse the client once we receive proof of their expenses. We work very closely with the SUN office, the Veterans office and with Social Services. Judy talked about our 3 year plan and the goals that we have accomplished. The Board discussed the Caregiver’s Day that several had attended. They are talking about setting up a respite room for the attendees loved one. We discussed Emergency Preparedness. We had met with our Emergency Management person, and sent out a mailer to our mailing list (1600). There were no questions from our Board, it was felt that we are meeting our goals and working towards meeting the other goals established in our plan. We will be addressing the continuum of these goals on a monthly basis going forward.

Transition Period: Judy discussed the details of the transition period after she leaves. The County is looking at combining ADRC with Social Services, under one Director and then having someone in charge of the ADRC. This will involve looking into every program and into each staff member and their activities and look at the best way to combine them to enhance the programs and save County dollars. Our County Administrator wants to go from five standing committees to four. Rebecca Wetter will be taking over most of the programs of the departments, Tom Slaney will be assuming the transportation and financial aspects of the department. Judy asked the Board to please pay close attention to the services that are provided to the elderly and the people with disabilities. If there are any changes that affect the quality or quantity, that the Board members must make your feelings be known. Judy asked if Darin or Rebecca would like to say anything. Darin acknowledged that neither he nor Rebecca are as well versed as Judy is, but they are attending meetings and so forth to become as familiar as possible with the ADRC. Darin further explained that they have been named to oversee on an interim basis during the transition. We are looking at what fits together well and what may not. Rebecca was chosen to take the lead in this. She is the Adult Protective Services Supervisor, and that fits well with the ADRC and the Aging Units. In fact in other counties the Adult Protective Services is through the ADRC. It is not the intention of making any big changes unless there is a better more efficient way of doing things, as long as it does not relate to a reduction in services to the elderly or the disabled. services. Darin added that there are changes in their department also with the recent events at the State level. Ron Benish expressed some concern over using tax levied dollars to continue programs because we are not up to speed with all of the various programs, grants, etc. Ron wanted Judy’s opinion of the new county structure. Judy expressed that she is in favor of breaking up into smaller groups, so that the exchange of information will be better but, she is not in favor of having to take all of the budget plans, employee plans, to Darin or whoever would be in charge of this.

ACTION ON FINANCIAL REPORT: The vouchers had been passed around previously for review and discussion. Millie Swedlund made the motion to approve the financial report. Lorraine Fritsch seconded the motion. There were no negative votes.

Annual Meeting: Will be the 1st Friday in May. Judy discussed Board Rotation which will have to be on next months agenda. Margaret Peat needs to move to the Advisory Committee in May or she will not be eligible for any further terms. Margaret would resign as Chair, Ron would fill out the chair position, a vice chair would be needed and a secretary. Judy suggested that we put an ad in the newspaper for more people to fill those positions. There is an application on the county website for volunteers.

Rosalie Zweifel/CWAG: Rosalie sits on the CWAG Board. The ADRC has chosen not to pay for a membership for CWAG. We need to pay for an individual membership with CWAG for Rosalie to continue representing our county. Lorraine made a motion to pay the \$25.00 for the individual membership to CWAG. Geri Peterson seconded the motion. There were no negative votes.

The next ADRC meeting will be on April 18, 2011. It was determined that the meeting would be **held at the meal site in Mineral Point at the Senior Center** on High St. at 12:00 Noon. Everyone needs to call in a day ahead of time to reserve a meal. The regular monthly meeting will follow right after lunch at about 12:45 p.m.

There was a standing ovation thanking Judy for her years of service to the County.

There being no further business Lorraine Fritsch made a motion to adjourn. Rosalie Zweifel seconded the motion. The motion carried without negative vote. Meeting was adjourned at 3:45 p.m.

Respectfully Submitted
Laura Crowley