

AGING & DISABILITY RESOURCE CENTER  
ADRC BOARD  
MEETING MINUTES  
AUGUST 23, 2011  
HEALTH & HUMAN SERVICE CENTER  
330 W. CHAPEL ST. - DODGEVILLE, WI

Chairman Ron Benish called meeting to order at 1:02 p.m.

ROLL CALL: Present: Ron Benish, Carol Brown, Lorraine Drews, Lorraine Fristch, Dan Nankee, William Grover, MaryClaire Murphy, Margaret Peat, Geri Peterson, Mildred Swedlund, Nona Chappel Absent: None Excused: None  
Rosalie Zwiefel arrived late. Also in Attendance: Nancy Howard, Leslie Eder, Darin Smith, Rebecca Wetter, Laura Crowley. Mary Mezera, Rose Ross, Carol Calhoun.

CERTIFICATION: Laura Crowley indicated that the meeting was certified in posting, and faxed to newspaper and radio

AGENDA: Lorraine Drews made the motion to approve the Agenda for August 23, 2011. Carol Brown seconded the motion. All present were in favor.

MEETING MINUTES: Dan Nankee made the motion to approve the Meeting Minutes from the July 26, 2011 meeting. Mildred Swedlund seconded the motion. All present were in favor.

REPORTS/COMMENTS FROM BOARD MEMBERS/AUDIENCE: There were no reports/comments from the Board Members/Audience.

FINANCIAL REPORT: The Expenses for the month of July were \$28,304.72 and the Income for the month of July was \$1,512.41. Under income, we would normally have several thousand from our MA transportation. But, MA recipients are, as of July 1, being transported by Logisticare. We started transporting people enrolled in Family Care in July, and so in the next month or so, we will be seeing payment from those transports. The Board will address the Financial Report later in the meeting.

COUNTY AGENCY REPORTS: Darin Smith of the Department of Social Services. It is budget time, for ADRC and Department of Social Services, which has gone before the Health & Human Services and Administrative Services and everything seems to be moving along. The County Board requested a 3% levy decrease. All departments are trying to come in with the 3% decrease, with smaller departments having a lot less flexibility because they are mostly staff. We have a National Work Group (APHS) that has come in to work with us with organizational effectiveness training. What they are working on with us, is the transition of integrating the two agencies, ADRC and the Dept. of Social Services. They are helping us to come to some resolution as to what the best organizational design and structure would be to be able to move forward. Staff is involved from both ADRC and from each discipline in Social Services. This process will

help us to make a formal recommendation to the Health and Human Services Committee and then onto the County Board. Regarding the consortium with Rock, Green, Lafayette, Grant, Crawford and Jefferson, it is moving ahead well and should be up and running January, 2012.

**SUN REPORT:** Cecile was not able to attend today. There was no report.

**I & A SPECIALISTS:** Leslie distributed the I & A report for the month of July. There were 84 new calls in July, two functional screens were completed, and one person added to the wait list. There were 6 new home visits, one person with a physical disability enrolled into IRIS. Leslie indicated that she and Rachel will be focusing more attention and effort to outreach, going to group homes, pharmacy's, etc. The I & A monthly report for the month of July is available in the ADRC office.

**ELDERLY BENEFIT SPECIALISTS:** Nancy distributed the EBS report for the month of July. The EBS monthly report for the month of July is available in the ADRC office. Nancy also distributed a card that they will be using for outreach – showing a change of the start date from Nov to Oct. 15<sup>th</sup> and an end date of Dec. 7<sup>th</sup> rather than Dec. 31 for Medicare. The reason for the change was that there wasn't enough time between the end date and the beginning when it was Dec. 31<sup>st</sup>. And, with all of the holidays that occur during that time, it proved to be rather difficult for the benefit specialists. There are also an extra 7 days with moving the beginning date from November to October. Nancy will be doing an evening session at the library in Dodgeville, and also several in September. The EBS monthly report for the month of July is available in the ADRC office.

**DBS SPECIALISTS:** Deb was not available for today's meeting. Rebecca Wetter distributed and reviewed the numbers that are presented for the months activities. Rebecca informed the committee about the recognition from the Social Security Administration. It is a Wisconsin Partner in Service Award, in appreciation and recognition of your collaboration with our agency to help us serve the people of Wisconsin, and presented to Iowa County Aging and Disability Resource Center. Deb attended a recognition day in early August. A DBS monthly report for the month of July is available in the ADRC office.

**CLOSED SESSION –** Consideration of Driver Escort Application. Geri Peterson made a motion to go into closed session. Lorraine Drews seconded the motion. All members present were in favor.

**OPEN SESSION –** Geri made a motion to accept the application of Marie Johnson for the Driver Escort Program. Rosalie seconded the motion. All members present were in favor. Laura will call Marie Johnson and tell her of the acceptance.

**OFFICE/TRANSPORTATION REPORT:**

Laura distributed the Transportation Report for the month of July. She noted that there is a zero where units and monies would normally go for Title XIX because we stopped driving Medical Assistance as of July 1, 2011. We will be showing units and receipts

from Family Care in the next couple of months, because we started transporting Family Care as of July 1, 2012. Regarding the Care A Van, our units are down, but our donations remain about the same. It seems that the trend is moving towards more special trips to exact destinations, apple orchards, boat trips, etc. Our new bus is due to arrive in November, which we are receiving through 85.21. This bus was able to be ordered through a grant with SW Opportunities. The smaller one bus was received through a grant through Hodan Center. The transportation report for the month of July is available in the ADRC office.

#### MANAGER'S REPORT & TRAININGS:

**APPOINTMENTS TO THE ADRC BOARD:** Rose Ross has submitted an application to do volunteer work for Iowa County. Her application came to us through Administration. Rose stated that she lives in Mineral Point and is a retired Chaplain. She currently is a greeter at Wal Mart. The other applicant before the Board is Carol Calhoun and she is from the Dodgeville/Ridgeway area. She has a background with Social Services in Iowa County, in the staff support area. Geri Peterson made the motion to accept the applications of Rose Ross and Carol Calhoun as new members of the ADRC Board. Rosalie Zweifel seconded the motion. All members present were in favor. Ron welcomed the two new members to the ADRC Board.

**NEWS & VIEWS NEWSLETTER:** This item was on last months agenda and the Board chose to table the issue and take a month to think about and possibly talk to others about going to The Shopping News to have our monthly newsletter printed and distributed. Rebecca reviewed with the board some of the figures and facts that she had presented previously and also a few new figures after adding in a cost of ours that had not been added before – copy cost which brought the costs closer between in house printing and working with the Shopping News. After some discussion, about requesting mail tubes from The Shopping News it was determined to put the issue to a vote. Geri Peterson made a motion to go with the Shopping News for a year and then review the results. Rosalie Zweifel seconded the motion. All members present were in favor. Rebecca added that we will be telling folks in the next four issues that the change will take place with January's issue. A post card will also be sent to remind people as to where to look for their copy of News & Views in The Shopping News.

**FINANCIAL REPORT:** Ron Benish asked if there were any questions about the financial report and bills to be paid. There being no questions, Ron asked for a motion. Lorraine Drews made the motion to accept the financial report. Millie Swedlund seconded the motion. All members present were in favor.

**FINAL THOUGHTS:** Ron Benish asked if anyone had anything that they would like to share with the group. And, once again, welcomed our new members.

**NEXT MEETING:** Our next meeting will be scheduled for September 27, 2011 @ 1:00 p.m., right here at the HHSC Building.

There being no further business, Ron Benish asked for a motion to adjourn. Geri Peterson made the motion to adjourn, Lorraine Fritsch seconded the motion.

The meeting was adjourned at 2:58 p.m.

Respectfully submitted

Laura Crowley  
ADRC Staff

APPROVED