

AGING & DISABILITY RESOURCE CENTER
ADRC BOARD
MEETING MINUTES
SEPTEMBER 27, 2011
HEALTH & HUMAN SERVICE CENTER
330 W. CHAPEL ST. - DODGEVILLE, WI

Chairman Ron Benish called meeting to order at 1:00 p.m.

ROLL CALL: Present: Ron Benish, Carol Brown, Lorraine Drews, Lorraine Fristch, MaryClaire Murphy, Margaret Peat, Geri Peterson, Mildred Swedlund, Nona Chappel, Carol Calhoun, Rosalie Zweifel, Rose Ross. Excused: Dan Nankee, William Grover. Also in Attendance: Nancy Howard, Deb Ehr, Laura Crowley, Rachel Dischler, Darin Smith, Rebecca Wetter, Chelsea Cook, Cecile McManus and Theresa Hess.

CERTIFICATION: Laura Crowley indicated that the meeting was certified in posting, and faxed to newspaper and radio

AGENDA: Lorraine Drews made the motion to approve the Agenda for September 27, 2011. Geri Peterson seconded the motion. All present were in favor.

MEETING MINUTES: Millie Swedlund wanted to make a correction to the Meeting Minutes of August 23, 2011. She indicated that the motion, regarding the N & V's newsletter was that we would try it for a year (with the Shopping News) and then evaluate to see how it is going. Geri Peterson made a motion to approve the meeting minutes with the above change. Mary Claire Murphy seconded the motion. All present were in favor.

REPORTS/COMMENTS FROM BOARD MEMBERS/AUDIENCE: Rosalie Zweifel talked about the latest AARP meeting and said that Margaret Peat's daughter and grand daughter presented clothing from the centuries and worked their way up to the 1900's. The Fall Art Tour will be the 14th, 15th, and 16th of October. SHARE is the 24th of October. Rosalie brought along the flyers for the Thanksgiving Dinner (for \$30.00) and also for the current month. The numbers for SHARE have dropped off over the summer months, they are hoping that it will improve in the fall. Rose Ross made the suggestion that all members wear name tags because the new members do not know everyone's name.

FINANCIAL REPORT: The Expenses for the month of August were \$15,296.80 and the Income for the month of August was \$2,312.35. We will start showing income from Family Care soon. We've transported them, but have not collected the reimbursement as yet. The Board will address the Financial Report later in the meeting.

COUNTY AGENCY REPORTS: Darin Smith of the Department of Social Services. There are a couple of new programs starting. It is budget time, the budgets have been submitted and have gone before the various committees. It will then go before the full

County Board. There is a lot of transition going on, and Rebecca will be talking about that a little later on, on the agenda. Energy Assistance and supportive home health care updates. Energy Assistance taking applications Oct. 1, unless you have a disconnect notice. Energy Assistance has been cut this year from a Federal level, we typically use it all, we are hoping for a mild winter. Typically it is limited to one time per year from each pot of money. We have about 4 or 5 pots of money, depending on age and your living situation and what you are eligible for. It runs from Oct. 1 – April 1 or 15, we are getting a lot of referrals already. Supportive home health care updates. Rebecca indicated that we are moving through our wait list very quickly, it is getting shorter. Not sure if we will see that getting a little longer with changes in Family Care. Accepting referrals all of the time and that is for the chore services, inside, outside household services for those who do qualify. Family Care is not taking any more referrals so it might be a little more demand for Supportive Home Health Care. There is an income eligibility requirement and a person would also need a statement from a physician indicating that you would need help because of a physical condition. The income eligibility requirement would be either 175% or 200% of the Federal Poverty Level.

SUN REPORT: Cecile indicated that the SUN Program has received all of the monies expected from GWAAR, 65% of allocations came in January and the rest was due to arrive after July 1, and as of this date, it has been received. GWAAR agreed to pick up the cost of their computer upgrades. Just finished the Nutritional Assessment at the end of August. As part of the assessment, we went to visit two of our sites, Highland for the breakfast program and stopped at the lunch area and also to a cooking site in Belmont. The two areas that will need some work are that we need to send out information about vaccines. And, on the Emergency Preparedness Packet, they wanted more of a complete packet. SUN also received a \$500.00 donation from the Salvation Army. That came with the help of Donna Peterson who is on their board. Lafayette Co. received \$2,000.00 for emergency preparedness, of which Iowa Co. will receive some of it. Iowa County has received between \$3,000.00 to \$3,500.00 in the past. This year we have received nothing so far. So, it is not what SUN is use to receiving, but it will be something. Surveys are going out to all of the sites to the congregate and home delivery people to get some feedback on our programs. Easy to get feedback from congregate, but not as easy to get feedback from home delivery. Next year is the 40th Anniversary of the Nutritional Program, it began in March of 1972, 1st group in Wisconsin was in 1973.

I & A SPECIALISTS: Leslie Eder has left the Iowa County ADRC to work in New Lisbon Correctional Institute. The intention is to replace the position. Rebecca gave the I & A monthly report in Rachel's absence. Copies of the monthly report were distributed. Rachel has been busy. She is working with the schools today talking to the youth about transitioning into adulthood. Before Leslie left Rachel and Leslie did an outreach at the Iowa County Fair. There are three openings we are filling now for the Regional wait list. While we are short an I & A Specialists, there is support available from the other Counties. But, Rachel is keeping up, so no help has been requested. The I & A monthly report for the month of August is available in the ADRC office.

ELDERLY BENEFIT SPECIALISTS: Nancy distributed the EBS report for the month

of August. Alvina and Nancy have been busy. One of the things that is being worked on is Medicare Part D outreach. There are volunteers coming in to learn to negotiate the Planfinder on our computers. Also Chelsea Cook, our intern is helping out with presentations and Medicare Part D. We did get a list of the Medicare Part D plans that will be available in Wisconsin in 2012. They are not that different than what was available in 2011. We haven't heard anything about Medicare Advantage Plan, but preliminarily it looks like they will not change that much, which is quite limited in Iowa County. People are getting their colored letters from CMS, if they are losing or having changes in their low income subsidies. If folks do not know what these colored letters mean, please encourage them to call the ADRC. The colored letters denote several different things, possibly the recipient doesn't have to do anything. Nancy said that they did presentations at Lands' End, two presentations to over 65, one over the lunch hour and one after work about Medicare and Medicare Part D. This is a trial run. Lands' End may want to do presentations to younger employees also next year. Nancy went to the Swipe Out Hunger presentation last week and it was very interesting and got some really great outreach ideas. Nancy briefly discussed Voter ID requirements. She is hoping to get more into the newsletter about the subject. Alvina Sturz will be retiring on the 21st of October. Darin indicated that the plan is to replace Alvina's position. The EBS monthly report for the month of August is available in the ADRC office.

DBS SPECIALISTS: Millie asked about something that she had read about recipients being paid too much money and that they were expected to pay back the monies. Deb indicated that the IRS was syncing up their numbers with other agencies and that they had not done that in years. Individuals that are working and receiving disability are suppose to report their wages. People run into problems when they work and do not report their wages. She has met with and is aware of folks that are being asked to return from \$30,000 to as high as \$80,000. Deb also discussed standardizing the reporting to the board. Deb would like to hear from the board, maybe at the next meeting what they would like to see on a report. Ron suggested looking at the three different reports and next month this would be on the agenda. Standardizing seems to be the preferable. Darin suggested that Rebecca come back with a suggestion for a cohesive plan for reporting. Lafayette and Green Co. Disability Specialists are back and so Deb is not covering for them any longer. Deb went to an ADA Training and learned the new rules and regulations. Changes like how many parking spots (handicap vs. non handicap) are required, about service animals, etc. Deb is going to be assisting with the training of new DBS's in the State. September looks to be one of the busiest months so far. A DBS monthly report for the month of August is available in the ADRC office.

OFFICE/TRANSPORTATION REPORT:

Laura distributed the Transportation Report for the month of August. The units just like our financial report will look a little lop sided because of the MA folks. Units can be shown for Family Care, but no monies will be shown as yet. With the Care A Van we are taking two senior trips per week, so we had 575 units in 2010 (August) and had 748 units in 2011 (August), so that seems to be working. And, we received approx. \$200.00 more in donations during that same month, which is great! Fall is a better time for bus trips,

it's cooler and folks will leave their air conditioned apartments/homes. As we've said before, we have our new bus coming in November, so that is exciting. Two more News and Views (November and December) and then our newsletter will be going to The Shopping News for distribution to over 8,000 folks. Nona noted that her Shopping News is now being delivered to her door instead of being dropped on her driveway. The Volunteer Appreciation Luncheon will be November 9th at Bloomfield, in the Chapel from 12 – 3. There will be a Board meeting before the luncheon at Bloomfield in a conference room right off of the chapel.

The transportation report for the month of August is available in the ADRC office.

MANAGER'S REPORT & TRAININGS:

Rebecca Wetter reported that interviews will be conducted for a receptionist (staff support) to replace Marilee in the ADRC. We are beginning a new Stepping On Program here in Iowa Co. in coordination with Lafayette County. This is a prevention program, helping to prevent falls. Rebecca is working on an Aging Plan for GWAAR. As part of the 85.21 plan there is a new contract that will be signed. We need to schedule a Public Hearing in November for this Grant/Funding Program. That will be advertised in the Newspaper, Radio and our Newsletter.

ORGANIZATIONAL RESTRUCTURING RECOMMENDATION: Ron prefaced this item by stating that everyone seems to be happy with the transition and it is working out extremely well. Darin distributed an organizational chart as to what the proposed vision for the ADRC/Social Service Dept. will be. Judy Lindholm retired back in April and we were asked by the County Board to assume interim oversight over the ADRC with the intended task of coming up with a long range plan as to what we think would be the best way to work together and move forward. A fair amount of time was taken to do that. Rebecca was assigned to go to the ADRC and learn as much as possible to assist with what can be done. We needed to decide whether the position needed to be replaced, or if we could look at other mechanisms to cover some of the work load. Rebecca has been in the ADRC for 5 months and the feeling is that they are at a place to make a recommendation to the Board. The organizational chart is basically what they are recommending and asking for. Rebecca will be the Manager and a few people were added to the staff, Shelly and Janet, for DSS/Adult Protective Services. Most counties throughout the state have Adult Protective Services as part of their ADRC. Same population, same clients, etc. Michelle Klusendorf has assumed Rebecca's duties in Social Service. Rebecca will be full time in the ADRC. This really has been a pretty seamless transition. The support staff is in one unit now, under the Supervision of Tom Slaney. It is an advantage we feel because we can move support staff as needed when different areas are busy. There are several other substantial changes that will be presented to the Board. It is being recommended that the contract employees will become County employees. We don't have some of the issues that we had when there was a collective bargaining unit. Iowa Co. currently pays an extra 7% in Administrative fees to SW Workforce. An ADRC grant pays for their salaries and this 7%. The ADRC grant will continue to pay their salaries when they are no longer contract employees (reimbursement). We can use that 7% to augment other things. We have also learned

that we can use the ADRC Grant to augment Nancy and Alvina's salaries also. One of the other recommendations is for all ADRC staff to work 40 hours. Currently they are at 35 hours and the Dept. of Social Services is 40 hours. It is logical that our hours will be the same. The primary reason is for customer service. They are looking into creating 'Lead' worker positions also. Darin discussed with the members what their Advisory Board responsibilities are. This Board is the first line that gets to hear the things that will go to the various committees and Board. This Board is a statutory requirement. Darin would always take the Boards feelings about issues to the Committees/Boards. Ron asked for a motion to approve the recommendations presented to the Board. Carol Calhoun made a motion to approve the recommendations that Darin will be taking to the Committees/County Board and the organizational structure/chart. Geri Peterson seconded the motion. All members present were in favor.

APPOINTMENT TO ADRC BOARD: Therese Hess made application to the ADRC Board. Therese Hess indicated that her background has always been very much involved in the Community, currently she is with the Free Clinic in Dodgeville. Lorraine Drews made a motion to approve Therese Hess as the newest member of the ADRC Board. Carol Calhoun seconded the motion. All members present were in favor.

REGIONAL BOARD VACANCY: Rebecca indicated that LaVerne Draves has resigned from the Regional ADRC Board. The Care A Van bus picked him up at Upland Hills, where he is residing, so that he could attend one last meeting, which also honored him with a cake, etc. for his service. He represented the elderly. The position will be posted externally. Rebecca asked if anyone on the Board would be interested in serving. Ron indicated that this Board meets every 4th Thursday of each month in Darlington. These meetings start at 9:30 a.m. and they are generally over by 11:00. There is mileage reimbursement and a stipend of \$40.00 per meeting. If anyone is interested, please contact Rebecca.

FINANCIAL REPORT: Ron Benish asked if there were any questions about the financial report and bills to be paid. There being no questions, Ron asked for a motion. Rosalie Zweifel made the motion to accept the financial report as presented. Millie Swedlund seconded the motion. All members present were in favor.

FINAL THOUGHTS: Ron Benish asked if anyone had anything that they would like to share with the group. And, once again, welcomed our newest member Therese Hess.

NEXT MEETING: Our next meeting will be scheduled for October 25, 2011 1:00 p.m., right here at the HHSC Building.

There being no further business, Ron Benish asked for a motion to adjourn. Geri Peterson made the motion to adjourn, Lorraine Fritsch seconded the motion. All members present were in favor.

The meeting was adjourned at 2:42 p.m.

Respectfully submitted

Laura Crowley
ADRC Staff

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