

AGING & DISABILITY RESOURCE CENTER  
ADRC BOARD  
MEETING MINUTES  
DECEMBER 13, 2011  
HEALTH & HUMAN SERVICE CENTER  
330 W. CHAPEL ST. - DODGEVILLE, WI

Chairman Ron Benish called meeting to order at 1:00 p.m.

ROLL CALL: Present: Ron Benish, Carol Brown, Lorraine Drews, Lorraine Fritsch, MaryClaire Murphy, Margaret Peat, Geri Peterson, Mildred Swedlund, Nona Chappell, Carol Calhoun, Rosalie Zweifel, Rose Ross, Dan Nankee, Bill Grover, Therese Hess. Also in Attendance: Deb Ehr, Rachel Dischler, Laura Crowley, Tom Slaney, Mary Mezera, Chelsea Cook, Mike Tiber.

Chelsea Cook was introduced to the Board, she has been the intern in the ADRC office. She will be with the ADRC until December 15<sup>th</sup>. Mike Tiber was also introduced. He will be serving in the interim in the position of DSS Director.

CERTIFICATION: Laura Crowley indicated that the meeting was certified in posting, and faxed to newspaper and radio.

AGENDA: Geri Peterson made the motion to approve the Agenda for December 13, 2011. Lorraine Fritsch seconded the motion. All present were in favor.

MEETING MINUTES: Bill Grover made a motion to approve the meeting minutes of the October 25, 2011 meeting. The November meeting was cancelled due to weather. Lorraine Fritsch seconded the motion. All present were in favor.

REPORTS/COMMENTS FROM BOARD MEMBERS/AUDIENCE: Rosalie Zweifel reported that the AARP meeting will be December 17<sup>th</sup> and will be selling Christmas Pkgs. January 15<sup>th</sup> will be the delayed Christmas party/bingo. Rose Ross brought up the Medicare meeting that was held at the same time as this meeting. Nancy is making a presentation at that meeting. It was organized by a GrassRoots Group. ADRC has organized a meeting about Medicare for January 19, 2012 from 1 – 3 here at the HHSC.

FINANCIAL REPORT: The Expenses for the months of October/November were \$58,167.07 and the Income for the months of October/November was \$39,017.61. The Board will address the Financial Report later in the meeting.

COUNTY AGENCY REPORTS: Usually where Darin Smith reported. Mike Tiber was introduced and as this is his first ADRC Board Meeting had nothing to add at this time.

SUN REPORT: Cecile was not available today, Ron Benish indicated that she is in Platteville at the University to present the needs of the SUN Program in Iowa and Lafayette Co., for the purpose of writing grants for funds for the SUN Program.

#### BENEFIT SPECIALISTS REPORTS:

I & A: Rachel Dischler distributed her reports for the months of October and November. Still in the process of looking for a second I & A Specialist, interviews took place last Tuesday, have not heard results as yet. Rachel has been able to handle the work load. As far as our enrollments for Family Care/IRIS, we are all caught up with attrition slots, we're even two people ahead. Oct./Nov, there are a few less intake calls, but an increase in short term calls. Also, there has been a decrease in Nursing Home relocations. The I & A monthly report for the months of October & November are on file in the ADRC office.

EBS/DBS SPECIALISTS: Deb Ehr will be giving the EBS report today, Nancy is attending a Medicare Presentation. Deb distributed the October EBS reports. In November she opened Deb thanked Chelsea from our department for all of her assistance. The DBS monthly report for the months of October and November are available in the ADRC office.

#### OFFICE/TRANSPORTATION REPORT:

Laura distributed the Transportation Report for the month of September. The Volunteer Appreciation Luncheon is going to be held at Bloomfield in the Chapel on November 9<sup>th</sup> at 12:00 noon. Our November board meeting will be right before the luncheon in a conference room right off of the Chapel. You will receive an agenda and meeting minutes between now and then, it's a pretty quick turnaround. Please R.S.V.P. to our department. Mike Mitchell will be singing at our luncheon again this year. Laura explained the Transportation Report. Next month's report will show the first Family Care monies. The kind of person we are driving has changed, the majority of the rides are private pay. We also transport Veterans and Social Services. Our new bus is coming in November. The Transportation report for the month of September is available in the ADRC office.

#### MANAGER'S REPORT & TRAININGS:

Rebecca Wetter reported that as part of 85.21 we need to set a date for a public hearing in November. The Organizational Structure and plan that was discussed at our last board meeting went before the County Board and was passed. Rebecca will be permanently managing the ADRC, we will be adding our two social workers, Shelly and Janet to the ADRC unit, the ADRC will be operating 40 hours a week from 8:00 to 4:30 with ½ hr. for lunch. As far as staffing, Alvina has retired and Leslie's position is still vacant. Those positions will be advertised, those position openings are with the Personnel Dept. at this time. The hope is that those positions will be posted within the next few weeks, they will be posted both internally and externally. Rebecca will keep Board posted on the filling of those positions. A Caregiver Renewal date has been scheduled for November 15<sup>th</sup>, which will take place at the HHSC in the Community Room. This is a regional event along with Grant, Green and Lafayette County. The emphasis is on stress reduction for Caregivers, a day for them. A free lunch will be provided and there will be speakers,

massages and aromatherapy. Rebecca shared the Aging Plan with the Board. Every three years the ADRC is required to submit an Aging Plan to GWAAR. They will approve it and submit it to the State. This is where we receive a lot of our funding. Rebecca shared the four focus areas with the Board. The goals were not changed and they will continue to be worked on through 2012. The Board voted on an aging plan in 2009 for 2010. The plan that the Board is looking at today will be in effect until 2012. Rebecca covered the general focus areas. We are on track with the Emergency Preparedness Plan, the Transportation Coordination Plan, (SWTT) for the County and the Region, the Family Caregiver Support Activities; focusing on grandparents that are caregivers for their grandchildren and the expansion of Program Information to our County; how to promote getting our information to the public. Leslie and Rachel have been working a lot in the outreach area. The Organizational Structure has been changed and submitted to GWAAR. They review and if there are any changes to be made they will return it to Rebecca. Otherwise it needs to be submitted to the State by December 1. The budget section, which is amended was circulated to the Board members. Rebecca discussed the Stepping On Program, which will be offered through Iowa County. It is a program that will help eliminate and prevent falls. It is an exercise program combined with safety. Rebecca will provide more information as this Stepping On Program progresses. Rebecca also discussed the change of the N's & V's to the Shopping News and how we are keeping our folks informed.

**REGIONAL BOARD VACANCY:** Rebecca indicated that there is an opening on the Regional ADRC Board. The opening has been advertised in the local newspaper. Copies of the three applications that have been received were distributed to the board. Rebecca asked that the board review the applications and make a recommendation next meeting that will then go to the Regional ADRC. There have been three applications submitted, Alvina Sturz and Judy Lindholm that you all know. And a third application from Connie Adsit. Rebecca does not know Connie Adsit, but Laura does and so Rebecca asked Laura to tell the board about Connie Adsit. The public has an opportunity to submit applications until November 9<sup>th</sup>. Laura told the board that Connie Adsit and her husband purchased an apt. bldg. in Highland and they rent to senior citizens. She works with the elderly everyday. Laura has worked with her arranging special trips for her renters to various events in southwestern WI. She has arranged craft programs with her ladies and is involved in the Highland meal site. Being on the ADRC board would be a help to her also, because she is actively working with seniors and their issues and needs everyday. Tom added that she also had a group home in Spring Green for sometime, so she is very active in this area. Rebecca asked the board to help make the decision. So, after after the Board members have a chance to review the applications, they will make recommendations at our next meeting. Lorraine Drews asked that the choices be made by a ballot vote, vs. a show of hands. The members agreed that the recommendations will be made via a ballot vote.

**FINANCIAL REPORT:** Ron Benish asked if there were any questions about the financial report and bills to be paid. There being no questions, Ron asked for a motion. Lorraine Fritsch made the motion to accept the financial report as presented. Millie Swedlund seconded the motion. All members present were in favor.

FINAL THOUGHTS: NEXT MEETING: Our next meeting will be scheduled for November 9, 2011 at 10:30 a.m. at Bloomfield, in a conference room near the Chapel.

AGING REPORT: Upon review of the Aging Report by the Board members, Ron asked for a motion to approve. Bill Grover made the motion to approve. Rosalie Zweifel seconded the motion. All members present were in favor.

There being no further business, Ron Benish asked for a motion to adjourn. Lorraine Fritsch made the motion to adjourn, Mary Claire Murphy seconded the motion. All members present were in favor.

The meeting was adjourned at 2:39 p.m.

Respectfully submitted

Laura Crowley  
ADRC Staff

APPROVED