



AGING & DISABILITY RESOURCE CENTER  
OF SW WI IOWA COUNTY

ADRC BOARD  
MEETING MINUTES

November 27, 2012

1:00 P.M.

Health & Human Service Center – Community Room  
303 W. Chapel St.  
Dodgeville, WI

Chairman Ron Benish called meeting to order at 1:00 p.m.

**ROLL CALL:** Present: Ron Benish, Lorraine Drews, Lorraine Fristch, Dan Nankee, Nona Chappell, MaryClaire Murphy, Margaret Peat, Mildred Swedland, Rosalie Zweifel, Rose Ross, Carol Calhoun, Therese Hess, Marlene Stenner Excused: Marjorie Bomkamp Also in Attendance: Rebecca Wetter, Laura Crowley, Valerie Hiltbrand, Stacey Terrill, Angela Sullivan.

**INTRODUCTIONS:** There were no new introductions at this time.

**CERTIFICATION:** Laura Crowley indicated that this meeting was certified in posting and publishing and also faxed to newspaper and radio. We currently post in three locations.

**AGENDA:** Lorraine Drews made the motion to approve the Agenda for the November 27, 2012 meeting. Margaret Peat seconded the motion. There was no discussion. All members present were in favor.

**MEETING MINUTES:** Rose Ross made the motion to approve the October 23, 2012 meeting minutes. Mildred Swedland seconded the motion. There was no discussion. All members present were in favor.

**REPORTS/COMMENTS FROM BOARD MEMBERS/AUDIENCE:** Dan Nankee brought in a newspaper article about Logisticare and the ending of their contract. Nona Chappell indicated that for the SUN Program that they will be moving back downtown near the City Clerk's office (what use to be the Senior Center). They had been meeting at the Fair St. Apts.

**FINANCIAL REPORT:** The Expense/Income Report for the month of October was distributed to the Board for their review. Laura indicated that the report will look slightly different and will go forward. What you will be seeing is basically the check register on the form that you are accustomed to, but there will not be any vouchers attached. This was done in the interest of saving copies of everything being made, trying to streamline. The Board will address this report later on the agenda in this meeting. Copies are available in the ADRC Office.

**COUNTY AGENCY REPORT:** There was no one present for this portion of the agenda.

**SUN REPORT:** Cecile McManus, the Director of the SUN Program was not able to be in attendance today.

**BENEFIT SPECIALISTS REPORTS:**

**I & A:** Valerie Hiltbrand distributed the I & A monthly report for the month of October. Valerie and Erin sat for the CIRS-A exam and are now Certified Information & Referral Specialists. The total number of contacts was 158 for October – this would include calls, walk-ins, etc. could be family members, case workers, etc. They did receive one MDS Q referral from a local nursing home – that was good to see it come through the new way of making electronic referrals. They completed 5 home visits, 2 of which were new home visits. They administered 3 functional screens and updated one which they had done before. There was 1 person added to the waitlist and 2 people taken off of the waitlist leaving the total number of people on the waitlist at 51. There were 0 nursing home relocations, 0 individual people enrolled in Family Care and 0 dis-enrollments from Family Care. There were 2 people referred to IRIS. October was a busy month. Erin is involved in TAC meetings. Valerie was involved in The Alzheimer’s Walk – there was \$12,000.00 + raised in Iowa Co. Last year about \$8,000.00 was raised. The full month of meetings and activities are listed on this report. This report is available in The ADRC Office.

**EBS:** Stacey Terrill distributed the EBS monthly report for the month of October. Open enrollment for Medicare is coming to an end. Dec. 7<sup>th</sup> is the last day. They have assisted lot of clients, a lot of new clients and they are up from last year. This shows that the new outreach opportunities have really worked. In October we try to close out a lot of cases – we also check in with clients to see if their needs were met, etc. Benefits gained year to date is up over last year. There is a breakdown of these benefits shown also. Also shown on this report are the contacts made during the month of October. Because it is Open Enrollment we have had a volunteer come in to assist and MaryLee has also been a great help. Nancy and Stacey attended a mandatory meeting with their Supervising Attorneys in Portage. This report is available in The ADRC Office.

**DBS:** Angela Sullivan distributed the DBS monthly report for the month of October. She reported 31 unduplicated clients during the month of Oct. The report shows the breakdown of age and gender and several other categories. Total cases opened were 34, with 16 cases closed, a carryover of 48, total cases served 82 and current open cases as of last day of reporting period 66. Monetary impact for the month was \$47,950. Many of the consumers are low income and so they are also assisted with Foodshare, Utility Assistance and helping with a Safelink Phone which is available to low income folks. Angela will have monthly meetings with Social Security in Lancaster. She stated that she appreciated all of the help of fellow employees. She had dealt with several homeless folks lately and is assisting with relocation and/or worked with their probation officers.

Chairman Benish asked for a motion to go into **Closed Session.** Lorraine Drews made

the motion to go into Closed Session, Carol Calhoun seconded the motion. All members were in favor.

Everyone was excused except the ADRC Board.

**Returning to Open Session** - a motion was made by MaryClaire Murphy to accept Clarence Pittz's application to drive for our Driver Escort Program and that motion was seconded by Mildred Swedland . All members were in favor. Laura will contact Mr. Pittz to welcome him to our Driver Escort Program.

**Office Assistant/Transportation:** Laura distributed the monthly Transportation Report for the month of October. All of our numbers are up over last year. This report is on file in the ADRC Office.

Laura discussed Logisticare and the newest news of their cancelling their contract. She also discussed the initial drop in number of rides after the MA consumers were being transported by Logisticare. But, we have picked up other contracts and other consumers and we are back up to where we were when we were driving MA consumers. Laura got the impression that they are really just cancelling (this) contract and renegotiating another contract and that the transportation will not be coming back to the counties. But, we will see.

Laura discussed the process for the 85.21 application. Our Public Hearing is scheduled for December 5<sup>th</sup> at 1:00 right here at the HHSC in Conference Room 1001. The points of the application were touched on, the process has not changed that much in several years. We are going to continue what we are doing, our numbers are up, and we're going to maintain the high quality of service that we offer. We hope to go a little further and possibly hook up with our counties at some of their stops to give our consumers a chance to get out a little further and see new and different things. After the Public Hearing, the application will be forwarded to the WISDOT.

**MANAGER'S REPORT & TRAININGS:** Rebecca prepared and presented a PowerPoint Presentation of the highlights of 2012 for the ADRC. Showing the ADRC meeting at a mealsite, Plan & Prepare Day, Holiday Project/DSS, Walk with Ease, Our Volunteers (greeters), Caregiver Renewal Day, D.E. Training, New & Views, our Newest Bus, Employees that joined the ADRC in 2012, Volunteer Recognition Luncheon, Our Aging Plan (GWAAR), Stepping On Program, LEEPS Program, Balloon Fest at Bloomfield, Farmer Appreciation Day Parade, BillBoards going up around the County about the ADRC, and the Annual Alzheimer's Walk to name just some of the many outreach opportunities that were held in 2012. Everyone really enjoyed the presentation. We all talk about all of these events at every meeting, but to actually see the pictures was very well received by the Board.

**ACTION ON FINANCIAL REPORT:** The Financial report was distributed earlier in the meeting, after Board review, Ron Benish asked if there were any questions about the Financial Report. Rosalie Zweifel made a motion to approve the October bills to be paid. Lorraine Fritsch seconded the motion. All members present were in favor.

**FINAL THOUGHTS: NEXT MEETING:** The Board decided to not hold a meeting in December.

**Our next meeting will be scheduled for Tuesday, January 22, 2012 at 1:00 p.m. at the HHSC in Conference Room 1001.**

Chairman Benish wished everyone a good Holiday. He also talked about the Food Pantry's in the area and the number of people that are being served by these Pantry's. Several of the Board Members shared stories about the Pantry's in their town/village/city.

There being no further business, Chairman Benish asked for a motion to adjourn. Lorraine Fritsch made the motion to adjourn, Dan Nankee seconded the motion. All members present were in favor.

**The meeting was adjourned at 2:17 p.m.**

Coffee and cookies were served

Respectfully submitted

Laura Crowley  
ADRC Staff

APPROVED