



AGING & DISABILITY RESOURCE CENTER
OF SW WI IOWA COUNTY

ADRC BOARD
MEETING MINUTES

March 26, 2013

1:00 P.M.

Health & Human Service Center – Conference Room 1001
303 W. Chapel St.
Dodgeville, WI

Chairman Ron Benish called the meeting to order at 1:00 p.m.

ROLL CALL: **Present:** Ron Benish, Lorraine Drews, Lorraine Fristch, Dan Nankee, Marjorie Bomkamp, Carol Calhoun, MaryClaire Murphy, Margaret Peat, Nona Chappell, Mildred Swedland, Rosalie Zweifel, Rose Ross, Therese Hess, Marlene Stenner, Also in Attendance: Laura Crowley, Nancy Howard, Erin Estabrook, Angela Sullivan.

INTRODUCTIONS: There were no new introductions at this time.

CERTIFICATION: Laura Crowley indicated that this meeting was certified in posting and publishing and also faxed to newspaper and radio. We currently post in three locations.

AGENDA: Dan Nankee made the motion to approve the Agenda for the March 26, 2013 meeting. Lorraine Fritsch seconded the motion. All members present were in favor.

MEETING MINUTES: Rose Ross made the motion to approve the February 26, 2013 meeting minutes. Rosalie Zweifel seconded the motion. There was no discussion. All members present were in favor.

REPORTS/COMMENTS FROM BOARD MEMBERS/AUDIENCE: Rosalie Zweifel indicated that she has 115 people going to Washington DC – 3 buses – still have room on one of the buses. Dan Nankee talked about the continuation of good articles in the News & Views, particularly the article about tornadoes.

FINANCIAL REPORT: The Expense/Income Report for the month of February was distributed to the Board for their review. The Board will address this financial report later on the agenda in this meeting. Copies are available in the ADRC Office.

SUN REPORT: Cecile McManus, the Director of the SUN Program was not available for today's meeting. SUN Board Member Dan Nankee discussed that they are working on budgets – fundings have been cut, hope to not have to go to levy. Nona said that the mealsite in M.P. is doing much better – more people at the congregate and more Meals on Wheels.

BENEFIT SPECIALISTS REPORTS:

I & A: Erin Estabrook Copies of the I & A Monthly Report for the month of February were distributed to the members. Copies of the report are available in the ADRC office. As of April 1, there will no longer be a wait list because of entitlement. The I & A's are expecting that 4 people will move off of the waitlist and into a program and they are expecting that 49 people will be left on the waitlist. Letters will be sent to these 49 (minus one YIT) to inform them that we no longer have a waitlist and that it is their responsibility to contact the ADRC when or if they would like long term care services.

DBS: Angela Sullivan Copies of the DBS Summary Report for the month of February were distributed to the members. Copies of the report are available in the ADRC office. There are a total of 23 cases opened – 12 cases were closed – 59 cases are carried over – 82 cases were served – open cases as of the end of February is 70. Angela reports a pretty steady caseload. She indicated that it's been taking between 6 – 9 months for approval.

EBS: Nancy Howard Nancy distributed the EBS report for the month of February. Copies of the report are available in the ADRC office. Nancy indicated that there were 30 new clients in February 2013 and the same amount in 2012. There were more unduplicated clients this year than last and fewer total cases opened this month, and fewer cases closed this month in 2013 than 2012. There were more calls during the month of February in 2013 over the previous year. The benefits gained YTD are slightly higher this year over last. Nancy announced to the ADRC Board that the 12th of April will be her last day – she is retiring after 23 years. The Board wished her well. There will be a retirement party in the Community Room on that day from 2 – 4.

Closed Session: Lorraine Fritsch made a motion to go into Closed Session. Theresa Hess seconded the motion.

Returning to Open Session - Driver Escort Application Approval: Margaret Peat made a motion to approve the application of Roger Hirsch as a Driver Escort driver for the Iowa County Program. Millie Swedlund seconded the motion. All members present were in favor. Laura will contact Roger Hirsch.

Office Assistant/Transportation: Laura distributed the Transportation Report for the Month of February. Copies of the report are available in the ADRC office. Our numbers are up in D.E. and also Care A Van as to the number of rides/clients, etc. But, down a bit in donations and fees. We had to cancel the Care A Van 6 days in February due to the weather conditions.

MANAGER'S REPORT & TRAININGS: Rebecca was attending a class today and was not able to attend today's meeting. Laura read a letter that she prepared for her report. She is training to be a trainer for the Living Well with Chronic Conditions program. A request was made to the HHS Committee and ASC Committee to rehire a part time EBS position at a full time position that will be ½ time EBS and ½ time

Prevention and Wellness. The Alzheimer's and Dementia Alliance have asked us to support them as they develop a new caregiver support group that will be offered during evening hours. This new group will have their first meeting on April 15 from 6 – 7:30 p.m. This group will be specific to caregivers of individuals who have dementia. Rebecca has been meeting with the Emergency Management group to discuss the agency's role in different emergency situations. Lastly, Rebecca attended training in Steven's Point with GWAAR. In addition to other things, she was able to learn a bit more about your roles as board members. Rebecca will be sharing this with the board at a future meeting.

ACTION ON FINANCIAL REPORT: The Financial report was distributed earlier in the meeting, after Board review, Ron Benish asked if there were any questions about the Financial Report. Lorraine Fritsch made a motion to approve the February bills to be paid. Carol Calhoun seconded the motion. All members present were in favor.

FINAL THOUGHTS: NEXT MEETING:

Our next meeting will be scheduled for Thursday, April 25th at 10:00 a.m. at Bloomfield. Luncheon will follow.

There being no further business, Chairman Benish asked for a motion to adjourn. Margaret Peat made the motion to adjourn, Millie Swedlund seconded the motion. All members present were in favor.

There being no further business,
The meeting was adjourned at 2:15 p.m.

Respectfully submitted
Laura Crowley ADRC Staff