



AGING & DISABILITY RESOURCE CENTER
OF SW WI IOWA COUNTY
ADRC BOARD
MEETING MINUTES

July 23, 2013

1:00 p.m.

HHSC

Dodgeville, WI

Chairman Ron Benish called the meeting to order at 1:00 p.m.

ROLL CALL: Present: Ron Benish, Lorraine Fristch, Dan Nankee, Carol Calhoun, MaryClaire Murphy, Margaret Peat, Marjorie Bomkamp, Rosalie Zweifel, Marlene Stenner, Rose Ross Excused: Nona Chappell, Lorraine Drews, Therese Hess. Also in Attendance: Rebecca Wetter, Laura Crowley, Valerie Hiltbrand, Angela Sullivan, Darla Burton, Jamie Gould, Brittany Rewey and Danielle James.

INTRODUCTIONS: Everyone took a moment to introduce themselves, give their position and/or where they live in Iowa County.

CERTIFICATION: Laura Crowley indicated that this meeting was certified in posting on July 16, 2013 and publishing, also faxed to newspaper and radio. We currently post in three locations in the HHSC.

AGENDA: Lorraine Fristch made the motion to approve the Agenda for the July 23, 2013 meeting. Dan Nankee seconded the motion. There was no discussion. All members present were in favor.

MEETING MINUTES: Margaret Peat made the motion to approve the May 28th meeting minutes. There was no ADRC meeting in June 2013. Rosalie Zweifel seconded the motion. There was no discussion. All members present were in favor.

REPORTS/COMMENTS FROM BOARD MEMBERS/AUDIENCE: Carol Calhoun mentioned that there was a nice article in the newspaper about Leonard Swedlund, husband of Mildred Swedlund who was on our ADRC/COA Board for years. Margaret Peat stated that she received calls from Credit Card Companies asking about "a review" and wondered if anyone else received this type of call. There followed some discussion. Everyone reiterated to never give out any personal information.

FINANCIAL REPORT: The Expense/Income Report for the months of May and June were distributed. The Board will address these financial reports later on the agenda at this meeting. Copies are available in the ADRC Office.

SUN REPORT: Cecile McManus, the Director of the SUN Program was present to give the SUN Report. She stated that the audit was complete and it was successful – no material weakness. They are trying to eliminate cash handling from Meals on Wheels, possibly by sending out of Statements. Cecile discussed the various donations of money

or in-kind donations from several of the towns and the Cattleman's Pie Auction. The Annual Report was completed and has been distributed to the Board. The number of meals served in 2012 was 40,925, 20,293 of which were home delivered. 18,600 were in Iowa County and 22,325 were in La Fayette County. Donations were slightly higher in Iowa County at \$3.80 vs. \$3.63 in La Fayette County. Thrivent in La Fayette County is holding a Fund Raiser in October for the SUN Program. There will be milk jugs placed at businesses and then at the end of the Fund Raiser, Thrivent will donate \$1,500.00. SUN received some good news – the State is going to fix the sequestration rate which would result in SUN receiving \$11,000.00. They are also going to have a Fund Raiser Pie Sale – selling ready to bake pies.

BENEFIT SPECIALISTS REPORTS:

I & A – Valerie Hiltbrand: Copies of the I & A Monthly Report for the months of May & June were distributed to the members. Copies of the reports are available in the ADRC office.

Valerie discussed the various categories on the monthly reports and the numbers associated with those categories, i.e. Functional Screens, Contacts, etc.

DBS – Angela Sullivan: Copies of the DBS Report for the months of May & June were distributed to the members. Copies of the report are available in the ADRC office.

Angela went over the Monthly Reports and the statistics associated with the various categories. She also shared a success story with the Board.

EBS – Darla Burton: Copies of the EBS Summary Reports for the months of May and June were distributed to the members. Copies of the report are available in the ADRC office. Darla discussed the monthly reports and also the Stepping on – Fall Prevention Class that is starting at the end of the month.

Office Assistant/Transportation: Laura distributed the Transportation Report for the Months of May and June. Copies of the report are available in the ADRC office. Laura distributed the two months reports highlighting the areas that are the same, higher or lower than last year's numbers. She also went over the various activities that were scheduled for the bus during those two months.

MANAGER'S REPORT & TRAININGS: Rebecca distributed copies of the Annual Report and briefly discussed each page. The topics that were covered in this report were: Organization and Structure, APS, Transportation/DE, EBS, DBS, I & A, Newsletter, Family Caregiver Support Program, Other Programs/Activities and a Statement of Operations. Copies of the report are available in the ADRC Office. The ADRC office personnel worked at the Annual Balloon Fest at Bloomfield to be of assistance and also as an outreach project. Rebecca reported that The Living Well classes went really well and it has been determined that Rebecca and Nurse Cary from the Health Dept. will continue meeting with the group on a once a month basis to be of support, set action plans and check on progress. A date has been set for our Health & Wellness Fair –

Thursday, September 26, 2013 from 1 – 4 at the HHSC. Focus is on Being Happy, Healthy and Living Well. Dr. Marc Wruble will be speaking again this year. Everyone really enjoyed him last year and so we have invited him back. There will be more information available at the August ADRC meeting.

Rebecca also discussed the Community Health Coalition and the effort that is being made to work together in the Community for better services. WI Partnership Grant – Rebecca re-explained the topic that had come up once before at the May meeting regarding a grant for a program (Yoga Instructor/Hospital) to address stability and balance issues thus hopefully reducing falls for individuals. It was determined that our Regional ADRC would be involved and a Letter of Intent was submitted on behalf of the Region. By next meeting Rebecca will know about the progress of the application/grant, etc.

Dan Nankee talked about the trip to Washington DC and what a great trip it turned out to be. Rosalie indicated that in 2014 they are talking about bus trips to Nashville and North Carolina and in 2015 they are talking about Niagara Falls/Canada.

Chairman Benish asked if everyone had a chance to review the Financial Report and if they were ready to proceed with approval. Lorraine Fritsch made a motion to approve the payment of the bills. Marjorie Bomkamp seconded the motion. All members were in favor.

There being no further business, Rosalie Zweifel made a motion to adjourn the meeting. Marjorie Bomkamp seconded the motion. All members were in favor.

Meeting was adjourned at 2:41 p.m.

Our next meeting will be scheduled for Tuesday, August 27, 2013 at 1:00 p.m. at the HHSC, Dodgeville, WI

Respectfully submitted
Laura Crowley
ADRC Staff