

State of Wisconsin County of Iowa	APPROVED MINUTES OF THE AGING & DISABILITY RESOURCE CENTER ADVISORY BOARD MEETING HELD TUESDAY, JANUARY 27, 2015 at 1:00 p.m. IOWA COUNTY HEALTH & HUMAN SERVICES CENTER 303 W. CHAPEL ST, COMMUNITY ROOM DODGEVILLE, WISCONSIN	2015-01
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Item		Index
1)	Call the meeting to order.	Call to Order
2)	<p>a) Roll Call – Members Present: Dan Nankee, Marjorie Bomkamp, Lorraine Drews, Rose Ross, Alvina Sturz, Kenny Palzkill, Jim Everson, Margaret Peat, Therese Hess and Marlene Stenner. Other Members Present: Rebecca Wetter, Marylee Oleson, Nikki Hutson, Jamie Gould, Bethany Hawes and Cecile McManus. Excused: Carol Calhoun. Rod Lukes not present.</p> <p>b) Approval of the January 27, 2015 Agenda.</p> <p>c) Motion by Rose Ross, seconded by Therese Hess to accept the agenda of the January 27, 2015 meeting. Motion carried.</p> <p>d) Approval of the minutes of the November 25, 2014 meeting. Noted it was not included in packet. It will be sent next month.</p>	Roll Call Consent Agenda and Minutes
3)	Chairman Nankee mentioned the articles in the News & Views newsletter are “awesome”. Also discussed was Grant county’s newsletter which was passed around the group to review. Rose Ross concerned that she doesn’t always receive the Shopping News. Marylee is sending five copies directly to the manager of Stonefield Apartments and Rose may stop in and get one from her.	Comments from Public and Board Members
4)	Jamie Gould presented the Quarterly Statement end-of-year. The ADRC Yearly Adopted Budget was \$664K, actual revenues are more than budget due to an increase in I & A Time Reporting and Elderly Benefit Specialists reporting. The Health & Wellness Expo generated extra money which also wasn’t budgeted. Expenditures were over budget but with the increase in revenue this won’t happen.	Quarterly Financial Statement
5)	Discussion by Jamie Gould, Business Manager. Within the packets a new policy was included that needs action. Currently the ADRC pays volunteer drivers on a sliding pay scale based on gasoline prices. Change to current IRS standard business mileage rate (57.5/mile in 2015) to stay competitive with surrounding counties transportation policies. The Driver Escort expenses will remain within budget even with the change to the method used for Driver Escort Reimbursement.	Action Item: Volunteer Driver Escort Mileage Policy
6)	Chairman Nankee asked for a motion to approve the Volunteer Driver Escort Mileage Policy. Motion by Alvina Sturz, seconded by Marlene Stenner to Approve. Motion Carried. Discussion: Margaret Peat asked if riders would pay any different fees and Jamie assured her rider fees have not changed. Jamie explained how the current sliding pay scale works and why the IRS rate would work.	Approve Volunteer Escort Mileage Policy
7)	Jamie Gould provided a Power Point handout concerning the Driver Escort program. Funding sources, statutes, expenditures and revenues were discussed. This handout is Driver Escort only. Bus is separate. Discussion ensued concerning the “profit”. Not all the bills are in and paid. Any excess goes back to the Trust Fund. When it is time to purchase another bus, the Trust Fund money goes toward the match portion of the bus purchase.	Driver Escort Fee Schedule
8)	Chairman Nankee asked for a motion to change the order of the Agenda and go to Department Reports and then return to Driver Escort Applicant, Closed Session. Motion by Alvina Sturz, seconded by Margaret Peat to go directly to Department Reports. Motion Carried.	Change Order of Agenda

9)	<p>Department Reports:</p> <p>a) SUN Report: Cecile McManus received final counts for 2014 which totaled 13,806 users. Average donation was \$4.04 in Iowa County which is higher than the State average. Reminder that meals are being delivered in the Hollandale area. Spread the word. 35% of SUN funding is from the Older Americans Act. Received a \$4,000 transportation grant. Will work with the ADRC on transportation to the Dodgeville meal site. May be able to give out taxi vouchers as well.</p> <p>b) DBS: Nikki Hutson reported for the Benefit Specialists again. All the Benefit Specialists reports were included in the packets so board members could review ahead of time.</p> <p>c) EBS: Stacey Terrill is co-hosting Healthy Living with Diabetes classes at Upland Hills Health. Darla is assisting Grant County with their Stepping On classes since they are short a specialist. Darla is also assisting with the Yoga for Seniors Workshop at the HHS Center.</p> <p>d) I & A: Valerie Hiltbrand is on maternity leave and Brittany Rewey is working very hard to get all enrollments finished in a timely manner.</p> <p>e) Transportation: Bethany Hawes introduced herself to the group. Bethany gave a brief overview of where the Care A Van bus went in November and December and the average amount of passengers each month. A brief survey is being published in the next ADRC newsletter. She will be doing outreach in the near future to find more riders for the bus. Alvina suggested “Sodapop Players” in Darlington and Chairman Nankee mentioned tours of EPIC in Verona. Bethany will investigate.</p> <p>Chairman Nankee asked that the board go back and review the Monthly Transaction List that was included in the packet. Reminder: it is no longer included on the Agenda as it is no longer an Action Item. Alvina Sturz asked if all the Driver Escort Reimbursements can be added together and put on one line. Each one represents a driver and what they received. It was decided to leave as is. Rose Ross asked how much it costs to mail these larger ADRC Board packets. Marylee replied it is approximately \$12 total. Further investigation suggests it is approximately \$14.</p>	Department Reports
10)	Chairman Nankee asked for a motion to go into Closed Session to review a new driver escort applicant. Motion by Margaret Peat, seconded by Rose Ross to go into Closed Session. Motion Carried.	Driver Escort Applicant – Closed Session
11)	Chairman Nankee asked for a motion to return to Open Session. Motion by Marjorie Bomkamp, seconded by Lorraine Drews to return to Open Session. Motion Carried.	Return to Open Session
12)	Chairman Nankee asked for a motion to Approve Driver Escort Applicant. Motion by Rose Ross, seconded by Therese Hess to approve Russell Kruse, Mineral Point. Motion Carried.	Approve Driver Escort Applicant
13)	Rebecca distributed the ADRC Manager’s Report for December 2014-January 2015, the ADRC 2015 Proposed Marketing/Outreach Plan for Iowa County and the AFCSP (Alzheimer’s Family Caregiver Support Program) awarded grant. The AFCSP grant is made possible through State funding. Unified Counseling used to receive the grant. Customers must be diagnosed with Alzheimer’s or Dementia, live at home and meet certain income requirements to be eligible for the AFCSP grant. Rebecca requested the board peruse the manager’s report and marketing/outreach plan and if anyone had questions to see her. Chairman Nankee asked if we are OK paying our employees enough. Are we able to keep the employees we have? Rebecca briefly talked about the Wage Studies that were conducted and her thoughts on keeping the employees we have.	ADRC Manager
14)	Marlene Stenner informed the group that her household has been receiving a Scam	

	phone call and it is very disturbing. She said she has called a number of departments to report the scam. Rebecca suggested she call the phone company. Jim Everson would like to know who puts out the publication “Bloomfield Bulletin”. Rebecca will look into it. Dan Nankee said it came out to inform the public about the Bloomfield Referendum through the Bloomfield Work Committee. A 2016 Referendum is in process and the committee (which he is no longer a member) is traveling to other nursing homes to review their facilities.	Final Thoughts
15)	After a brief discussion, Tuesday, February 24, 2015 was approved for the next ADRC Board meeting.	Next Meeting Date
16)	Chairman Nankee asked for a motion to adjourn. Motion by Rose Ross, seconded by Margaret Peat to adjourn. Motion carried. Meeting adjourned at 2:35 PM.	Adjourn