

State of
Wisconsin
County of
Iowa

**APPROVED MINUTES OF THE AGING & DISABILITY RESOURCE
CENTER ADVISORY BOARD MEETING HELD
TUESDAY, FEBRUARY 23, 2016 at 1:00 p.m.
HEALTH & HUMAN SERVICES CENTER
303 W. CHAPEL ST., COMMUNITY ROOM, DODGEVILLE, WISCONSIN**

2016-02

Item		Index
1)	Chairman Nankee called the meeting to order at 1:00 PM.	Call to Order
2)	<p>a) Roll Call – Members Present: Marjorie Bomkamp, Carol Calhoun, Lorraine Drews, Therese Hess, Dan Nankee, Cathy Palzkill, Ken Palzkill, Trish Rock, Rose Ross, Marlene Stenner. Others Present: Rebecca Wetter, Jamie Gould, Nikki Hutson. Excused: Jim Everson, Rod Lukes, and Alvina Sturz.</p> <p>b) Approval of the February 23, 2016 Agenda.</p> <p>c) Motion by Therese Hess, seconded by Marjorie Bomkamp to accept the agenda of the February 23, 2016 meeting. Motion carried.</p> <p>d) Approval of the January 26, 2016 meeting minutes.</p> <p>e) Motion by Marlene Stenner, seconded by Carol Calhoun to accept the meeting minutes of the January 26, 2016 meeting. Motion carried.</p>	<p>Roll Call</p> <p>Consent</p> <p>Agenda and Minutes</p>
3)	Cathy Palzkill wanted to see the ADRC educate disabled and elderly voters on Voter ID requirements. Rebecca said she will coordinate with the County Clerk’s office on articles for newspapers. Carol Calhoun wanted a reminder published to remind people to bring their IDs to the polls. Rose Ross would like Senior Home management to be invited to I-Team meetings. Therese Hess asked why we don’t advertise Community activities in the News & Views like Lafayette County does. Cathy Palzkill received a voice mail saying she needs to return a call immediately because the IRS needs to speak with her and she realized it was a scam. She would like to see more scam information in the News & Views.	Comments from Public and Board Members
4)	Chairman Nankee questioned the \$20,640 paid to SUN. Jamie Gould explained the \$20,640 comes from the 2016 county tax levy and the ADRC pays it to SUN to help cover their operating expenses.	Monthly Transaction List
5)	<p>Department Reports:</p> <p>a) SUN: Chairman Nankee mentioned they haven’t sent out a reminder letter yet on the Annual Letter of Appeal. They will be sent only to those who haven’t responded yet. Counties pay \$1.25 toward each meal. SUN is planning some Lunch & Learn sessions for future dates.</p> <p>b) I & A: Rebecca Wetter explained the method of tracking data has changed for tracking client information.</p> <p>c) DBS: Chairman Nankee asked Nikki Hutson what she does when she sends Referrals to private attorneys.</p> <p>d) EBS: Chairman Nankee wanted to know what Stacey did during the pharmacy outreach visits. Nikki Hutson responded that she educates the pharmacists on all the programs the ADRC offers.</p> <p>e) Transportation: No comments.</p>	Department Reports
6)	Rebecca Wetter explained the Aging Unit Self-Assessment for 2015. Chairman Nankee would like to see wording changed for #2 on page 3 from “older people” to “older adults”. Rebecca stated the Self-Assessment form is generated by GWAAR so she is unable to change the wording on the form.	Action Item: Aging Unit 2015 Self-Assessment

7)	Approval of the Aging Unit Self-Assessment for 2015. Motion by Rose Ross, seconded by Marjorie Bomkamp to approve the Aging Unit Self-Assessment for 2015. Motion carried.	Motion to Approve Aging Unit 2015 Self-Assessment
8)	<p>ADRC Manager's Report – Rebecca provided a written manager's report, the below listed items were highlighted</p> <ul style="list-style-type: none"> • Rebecca met with Mary Mezera, Regional ADRC manager, to assess the Evaluation and Compliance Plan to review the physical plant requirements in the 2016 contract. • Rebecca and Mary Mezera did a walk-through of the Health & Human Services Center. They agreed that more ADRC signage is needed both inside and outside of the building. • The Aging & Disability Resource Center phone system needs to be upgraded. • The Aging & Disability Resource Center logo needs to be changed to blue. • All marketing materials need to be approved by the State before they are distributed. 	ADRC Manager
9)	Lorraine Drews asked what the Dementia-Friendly signs in the stores represent. Rebecca said it means more than half of the staff at that store is trained in providing Dementia-Friendly customer service. This initiative is being led by the Iowa County Caregiver Coalition and the Dementia Care Specialist.	Final Thoughts
10)	Tuesday, March 22, 2016 was approved for the next ADRC Advisory Board meeting. It will be held at 1:00 p.m. in the Community Room.	Next Meeting Date
11)	Chairman Nankee asked for a motion to adjourn. Motion by Cathy Palzkill, seconded by Therese Hess to adjourn. Motion carried. Meeting adjourned at 1:56 p.m.	Adjourn