

Minutes of the Iowa County Airport Commission Meeting January 17, 2005.

1. Called to order by Larry Steffes at 12:00 PM at the Iowa County Courthouse Board Room at 12; 30 PM.
2. Roll Call –Those present; Mark Masters, Eric Anderson, Arnie Christen, Larry Steffes, Steve Foye and Clinton Fruit. David Meudt was absent. Also attending: Kevin King, Airport Manager; Scott Godfrey, Planning and Development; Paul Ohlrogge, UW Extension and public participants. Foye was excused at 2:30 PM.
3. Certification of open meeting law – Motion made by Foye, second by Fruit and approved.
4. Approval of December 20, 2004 minutes – Motion by Fruit, second by Masters and approved.
5. Meeting agenda approval – Motion by Masters, seconded by Foye and approved with item eight moved after item number six.
6. Guest speaker – John Dorcey, Aviation Management, Wisconsin Bureau of Aeronautics. Subject: Land Use Plan and Deed Restrictions for the Iowa County Airport. Mr. Dorcey presented to the Commission the changes made by the Bureau recently regarding Land Use Plans state wide. He explained that he has been assigned the role of dealing with Land Use Plan issues within the State and explained the need to address Land Uses around Airports, and the effect that has on future Grant funding by the Federal and State governments. He explained the Assurances, agreed to and signed by the County Board, are a part of the funding process and how funding is tied to a Land Use Plan by the Airport. There are 37 Assurances which are agreed to by recipients of grants. Also he stated that there are 101 airports in the State and that 10 have begun or completed a Land Use Plan, some of which are similar to the Iowa County Airport. He also explained that the Airport Commission is responsible for developing the Plan and presenting it to the Iowa County Board for approval. Mr. Dorcey offered his help with the Plan development and will attend meetings if asked. He also suggested early public input.
8. Discussion and possible action on Bill Garfoot petition for rezoning – Foye moved for approval of rezoning of three lots as requested by Mr. Garfoot, Anderson seconded the motion. Discussion followed. The Commission took comments from Mr. Garfoot, Mr. Dorcey, Mr. Godfrey, public attendees and gave comments themselves. It was clarified that a recommendation by the Airport Commission against approval of the zoning change, would require a two-thirds majority of the County Board to approve. After hearing comments from all attending, Foye moved to withdraw the motion for approval, Anderson seconded and the motion was withdrawn by a unanimous vote. Anderson then moved to recommend disapproval of the rezoning request by Mr. Garfoot, Fruit seconded and the motion passed unanimously. It is noteworthy, that when asked by the Commission, Mr. Dorcey advised that the request be denied as the Bureau would see

the rezoning for residential lots in that location to be adverse to the Airport. He also stated that the Assurances we have agreed to when we accepted past grants, require the Commission to follow guidelines concerning Land Use Planning.

As a part of the information Mr. Dorcey presented to the board, **Federal Guidance - Assurance 21, Compatible Land Use, FAA Airport Sponsor Assurances (excerpt)** states: It (the Commission) will take appropriate action, to the extent reasonable, including the adoption of zoning laws, to restrict the use of land adjacent to or in the immediate vicinity of the airport to activities and purposes compatible with normal operations, including landing and takeoff of aircraft. In addition, if the project is for noise compatibility program implementation, it will not cause or permit any change in land use, within its jurisdiction, that will reduce its compatibility program measures upon which Federal funds have been expended.

Mr. Dorcey also referred to **State Guidance - Administrative Code Trans 55(excerpt) Conditions of State Aid for Airport Improvement** stating: 3a. Maintain Clear and Safe Approaches. (a) An airport owner shall maintain clear and safe runway protection zones as described in FAA advisory circular 150/5300-13, Airport Design, as amended, except for runway lighting fixtures, markers and metrological instruments whose locations are fixed by their functional purposes or a structure approved by the FAA. The owner shall establish positive control of the runway protection zones through the acquisition of fee title or avigation easement. The owner shall prevent the erection or creation of a structure or place of public assembly in the runway protection zone. 3b. An airport owner shall adequately clear and protect the aerial approaches to the airport by removing, lowering, relocating, marking, or lighting or otherwise mitigating existing airport hazards and by preventing the establishment or creation of future airport hazards.

7. Scott Godfrey and Paul Ohlrogge presented an action plan to help the Commission with Land Use Planning. After their presentation, questions and comments from the public attending the meeting, and discussion and questions by the Commission, a motion was made by Masters, seconded by Foye to have both assist the Commission with the Planning effort. The motion passed unanimously. They will attend the January 31, 2005 Commission meeting to begin the planning and set time lines with the Commission.

9. Discussion and possible action to hire a consultant or work with our own Planning and Development office with help from the Wisconsin Bureau of Aeronautics – Due to the prior motion on agenda item 8, this agenda item had no action taken. Mr. Dorcey again confirmed his willingness to assist the Commission.

10. Land Use Plan Discussion – None was held. The Commission agreed to continue with planning at the next meeting.

11. Discussion and possible action on fixing the airport snow plow – King reported that he will present the commission with costs at the next meeting. He also stated that the plow is in operation and immediate action is not necessary.

12. Airport Manager report – The written report was given to all members. King stated due to the adverse weather, airport activity is less than normal, but normal for the month of January.

13. Review bills and vouchers – Motion by Anderson, second by Fruit and approved to pay bills.

14. Adjournment – Motion by Masters, second by Anderson and approved. Next meeting will be held Jan.31, 2005 at 1:00 PM at the Courthouse. The meeting adjourned at approximately 3:25 PM.

Note: Attached is a letter from Mr. John Dorcey restating his interpretation of Federal and State Statue as presented to the Commission at the meeting.

Submitted by Mark Masters, Secretary.