

Minutes of the Iowa County Airport Commission

May 11, 2009

1. Vice Chairman Eric Anderson called the meeting to order at 6:03 PM at the Iowa County Airport.
2. Roll Call – Present were Phil Mrozinski, Arnie Christen, Clinton Fruit, Eric Anderson, Ronald Berg and Bob Bunker. Larry Steffes was excused.

Others present: Jim Hughes and Mike McVay.

3. Certification of Open Meeting Law – Motion by Ronald Berg and seconded by Phil Mrozinski that the meeting was legally posted. Unanimously approved.
4. Motion by Bob Bunker and seconded by Arnie Christen to approve the minutes of the April 13, 2009 meeting. Unanimously approved.
5. Motion by Phil Mrozinski and seconded by Ron Berg to approve the May 11, 2009 agenda after postponing item six until Jim Hughes arrived. Unanimously approved.
6. A specialized aviation service operator's agreement with Jim Hughes was considered and discussed. Jim Hughes was present and explained to the Commission his intention to base an aircraft for rent, and to be used in flight instruction, at the airport. He said he had made an arrangement with Greg Droster to provide flight instruction using Jim's aircraft. He said Greg would be covered under Jim's liability insurance but would not be an employee of Hughes Aviation. Hughes Aviation would, however be the contact for both aircraft rental and for flight instruction.

A motion was made by Ron Berg and seconded by Bob Bunker to approve the Specialized Aviation Service Operator's Agreement for Jim Hughes (Hughes Aviation) after changing Article Three A. 2. to read "Flight Training: May employ and make available at least one(1) Employee that is an FAA certified flight instructor. Have available one(1) owned or leased, certified and airworthy Aircraft. Have adequate materials, equipment and training aides currently available", and to approve a Specialized Aviation Service Operator's Agreement, prepared by Kevin King and Clinton Fruit, for Greg Droster to provide flight instruction in conjunction with Hughes Aviation or, independently, if in compliance with the Airport's Minimum Standards. Unanimously approved.

7. Mike Raymos was not present at the meeting and no action was taken on his request for a commercial hangar lease.
8. A Hangar Land Lease for Doyle Curtis was discussed. The hangar is one previously owned by Milt King. A motion was made by Ron Berg and seconded by Bob Bunker to approve the lease. Unanimously approved.

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9. Mike McVay was present and presented the Commission with a monetary offer for his land and house located off the end of runway 22. The Commission advised him the offer would be submitted to the Bureau of Aeronautics to see if they would be interested in proceeding with an appraisal. No action was taken.
10. The following possible cost cutting items were discussed. The Commission generally agreed that items 1, 2, 5, and 8 were areas that should be considered for cost cutting, item 3 was considered a poor area to cut, item 4 should be considered only if it applied to every department as well, and item 6 could be considered for tie-down fees but other fees would require state legislation or pilots would avoid the Iowa County Airport. Item 7 was discussed and, unless portable tanks were used, would be expensive because of the containment devices required. It was generally agreed that cutting employees was not an option because of safety and liability at the airport. No action was taken.
 - (1) Take advantage of every cost share opportunity possible, for projects, runway maintenance, airport equipment, etc.
 - (2) Turn OFF one set of runway lights at night. (saving about \$100.00 to \$150.00 per month)
 - (3) Eliminate advertisements for the airport until the economy recovers. (saving about \$1500.00 per year)
 - (4) Eliminate travel and mileage. (saving about \$275.00)
 - (5) Look at ways to hold down costs with grass mowing and snow removal. (For example individual hangars would not be plowed out immediately unless a request was made. This could save fuel and long term equipment costs)
 - (6) Long term, I would like to charge ramp fees; for example if you use our ramp you either buy a set amount of fuel or pay a ramp fee. (However there needs to be some State legislation first)
 - (7) Purchase diesel fuel storage tank for airport equipment. (This would allow the airport to purchase fuel when prices are low.)
 - (8) Discontinue garbage and recycle pickup; take recyclables and garbage into the courthouse dumpster. (Mark travels from the Airport to the Courthouse every day.)
11. The Father's Day – Fly in – Drive in – Breakfast was discussed. No action was taken.
12. Airport Manager, Kevin King, reviewed the manager's report with the Commission.
13. A motion was made by Ron Berg and seconded by Bob Bunker to adjourn at 7:15 pm. Unanimously approved.

No date was set for the next meeting.

Minutes by Clinton Fruit, Secretary