

# **COBB-HIGHLAND RECREATION COMMISSION**

## **Minutes from August 13, 2015**

**MEMBERS PRESENT:** Al Kosharek, Al Linscheid, Bret Barr, Gerry Riley, Jeremy Simplot, Jim Eggers, Kris Schoville, Laura Anderson, Tom Jenks

**MEMBERS ABSENT:** Glen Gard

**ALSO PRESENT:** Dan Welsh, Park Manager  
Tom Michek, Assistant Park Manager  
Stacey Hermansen, Bookkeeper/Commission Clerk  
Ron Benish, Iowa County LCC  
Carol Anderson, Iowa County

Meeting notice was legally posted.

Meeting was called to order by Al Kosharek at 6 pm.

Minutes from July 2015 meeting were reviewed. Motion by Kris Schoville, seconded by Laura Anderson to approve. Motion carried by unanimous vote.

Public Input: None

Treasurer's report: July 2015 and YTD Annual Report to LCC given by Stacey Hermansen. Motion by Jeremy Simplot, seconded by Al Linscheid to approve Treasurer's report. Motion carried by unanimous vote.

New Shower House Update: Park manager has spoken with Jewell and the goal will be to build late this fall or early next spring. Options for amending the plans to reduce cost could include reducing the parking lot space, removing a shower stall in each side, and removing a toilet from each side. Removing the showers/toilets will reduce the expense of plumbing and the extra septic specifications. Contract bids may come in lower based on the time of year for new construction date. Revenues could be increased to help offset the cost of the building by adding electricity to some of the lower loop campsites. Management will get quotes or bids for the electrical work. Motion made by Kris Schoville, seconded by Jeremy Simplot to table the shower house construction until price quotes can be discussed on adding electricity to that camping area. Motion carried by unanimous vote.

New Cabin Area Update: It will need to be determined how many toilets are required per camper under state regulations when adding these new campsites. Plans for the cabin area are completed and have been sent to the DNR for approval. No response from DNR in August.

Operation Agreement: The operations agreement is still with Iowa County legal counsel. The Commission's insurance company still has the agreement and it has not been approved yet. Approval will hopefully happen in September.

Business Credit Card and Capitalization Policies: Johnson & Block (audit company) requested that the park develop written policies that outlined the procedures being followed. The policies were drawn up by Stacey Hermansen and presented for approval vote. Hermansen will forward to audit partner upon approval and will create a binder that includes all of Blackhawk Lake's written policies to be available at next year's audit and for future reference. Motion for approval by Jeremy Simplot, seconded by Bret Barr to approve. Motion carried by unanimous vote.

New business: None

Next meeting will be held September 9<sup>th</sup>, 2015 at 7pm at the park office.

Motion for adjournment made by Jeremy Simplot, seconded by Al Linscheid. Motion carried by unanimous vote

X

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Commission Secretary

X

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Commission Clerk