

Bloomfield Manor

Committee Meeting

June 28, 2007

2:00 P.M.

Present: Everett Thomas, Robert Regan, Ron Benish, and Laverne Clifton, Committee Members, and Barbara Linscheid, Administrator. Mark Masters, Iowa County Board Chairman also present.

Meeting called to order by Chairman Thomas. Motion to approve certification and agenda by Benish, 2<sup>nd</sup> by Regan. Carried. Motion to approve June 13, 2007 minutes by Benish, 2<sup>nd</sup> by Regan. Carried.

Discussion was held regarding the nurse shortage.

Al Brey from Johnson Block and Co. Inc. presented the 2006 Audit Report. Motion made by Jinkins to place the report on file, 2<sup>nd</sup> by Regan. Carried.

The quarter financial report was presented by the Administrator. Motion by Benish to place the report on file, 2<sup>nd</sup> by Jinkins. Carried.

Discussion was held on the employee smoking policy. A concern had been presented from a visitor regarding the current employee smoking area, which was donated as a resident outdoor patio. Motion made by Jinkins to allow employees to smoke only in the designated areas, which effective July 16, 2007, will be the patio area on the northwest corner of the home, and also outside the lower level east exit, all smoking material stubs be properly disposed of in waste containers, and all employee breaks be consistent with current policy as listed in the employee handbook. Motion 2<sup>nd</sup> by Benish. Carried.

Motion to approve the following vouchers by Benish, 2<sup>nd</sup> by Jinkins. Carried.

Payroll voucher #'s 3116 – 3229 for 6-10-07 to 6-23-07	\$97,223.50
Expense voucher #'s 3230 – 3266	16,664.67

The next meeting is scheduled for Thursday, July 12, 2007 at 2:00 P.M.

Motion to adjourn by Benish, 2<sup>nd</sup> by Jinkins. Carried.

Mileage:        Thomas – 10  
                      Regan – 30  
                      Benish – 26  
                      Jinkins - 10