

Bloomfield Manor

Committee Meeting

January 24, 2008

2:00 P.M.

Present: Everett Thomas, Robert Regan, Laverne Clifton, Ron Benish, Jack Jinkins, Committee Members, Barbara Linscheid, N.H. Administrator, and Randy Terronez, County Administrator.

Meeting called to order by Chairman Thomas. Motion to approve certification and agenda by Clifton, 2<sup>nd</sup> by Jinkins. Carried. Motion to approve January 10, 2008 minutes by Regan, 2<sup>nd</sup> by Jinkins. Carried.

Motion made by Jinkins to go into executive session pursuant to promotion, compensation and performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. 2<sup>nd</sup> by Regan. Carried. Motion to return to open session by Regan, 2<sup>nd</sup> by Benish. Carried. Motion made by Clifton that we recommend to Salary and Personnel Committee the proposed 2008 wage package and methodology as is consistent with the Management/Non-Represented methodology package recently approved. 2<sup>nd</sup> by Jinkins. Carried. Motion by Benish, 2<sup>nd</sup> by Regan that we keep both nursing employee exit interview forms, with the County version being modified as discussed. The Bloomfield shorter version will be processed by the N.H. Administrator, and the County's version will be submitted to the County Administrator to be opened with the Personnel Director and the N.H. Administrator concurrently. Motion carried.

The Administrator's report included update on the security camera system to be installed. Motion by Benish, 2<sup>nd</sup> by Clifton to update the system. Motion carried. Administrator reported that the closet door project was near completion, and also described the recent experience with the water tower freeze-up, which has been corrected.

The following vouchers were reviewed;

Payroll voucher #'s 5738 – 5838 for 1-6-08 to 1-19-08	\$90,425.92
Expense voucher #'s 5839 – 5879	37,328.90
Expense voucher # 5880	95,624.00
Capital Outlay Voucher #'s CI-487 and CI-488	349.61

The next meeting will be Thursday, February 7, 2008 at 2:00 P.M.

Motion to adjourn by Regan, 2<sup>nd</sup> by Benish. Carried.