

DRAFT MINUTES

Bloomfield Manor

Committee Meeting

December 16, 2009

1:45 P.M.

Present: Ron Benish, Carol Anderson, Joe Thomas, James Griffiths, Committee Members, Barbara Linscheid, N.H. Administrator, Everett Thomas and Robert Regan. Absent: Dana Perry.

Meeting called to order by Chairman Benish at 1:45 P.M. Motion to approve certification of open meeting law by Griffiths, 2nd by Thomas. Carried. Motion to approve the agenda by Anderson, 2nd by Griffiths. Motion carried. Motion to approve the November 18, 2009 minutes by Thomas, 2nd by Griffiths. Carried.

The restricted fund was discussed. Everett Thomas and Robert Regan, former committee members, were asked to share information with the current committee regarding the past process for maintaining and utilizing the restricted funds. Documents were shared with the committee regarding the requirements of how the funds are to be utilized on behalf of the residents. The committee reviewed an itemized list of past expenditures, and will be provided an update at each meeting.

Foundation/Endowment discussion was held. Motion by Griffiths to enlist the services of Attorney Rew Barden, inviting her to attend the next committee meeting to answer questions regarding the development of a foundation/endowment. Motion 2nd by Anderson. Carried. The committee was asked to forward questions for Ms. Rew Barden to the N.H. Administrator prior to the next meeting. The N.H. Administrator will forward to Ms. Rew Barden for her review prior to her scheduled meeting with the committee.

A plan outline for development of out-patient rehab services was shared with the committee. Based upon the recommendation of the Physical Therapist, a motion was made by Thomas to purchase a Nu-Step Recumbent Cross Trainer, to be funded by the restricted funds, 2nd by Griffiths. Carried. Motion made by Anderson to proceed with the project and contact the insurance companies regarding contracts. Motion 2nd by Thomas. Carried. Motion by Thomas to purchase additional equipment, to include room dividers and 2 treatment tables, provided contract approvals are obtained. 2nd by Griffiths. Carried.

Motion to go into Executive session pursuant to Sec. 19.85 (1)(f) Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. 2nd. By Anderson. Carried. Motion to return to open session by Griffiths, 2nd by Thomas. Carried.

Administrator's report included a census report, update regarding a Customer Satisfaction Survey, and discussion regarding a name change. Motion by Griffiths to change the name of Bloomfield Manor to Bloomfield Rehab and Healthcare to more accurately reflect its mission, and forward the recommendation to the Health and Human Services Committee. 2nd by Thomas. Carried.

The next meeting is scheduled for Wednesday, January 20, 2010 at 4:00 P.M. Motion to adjourn by Griffiths, 2nd by Anderson. Carried.