

Bloomfield Manor

Committee Meeting

January 20, 2010

4:00 P.M.

Present: Ron Benish, Carol Anderson, Joe Thomas, James Griffiths, Committee Members; Dana Perry, Committee Member arrived at 4:30 P.M.; Barbara Linscheid, N.H. Administrator.

Meeting called to order by Chairman Benish. Motion to approve certification of open meeting law by Griffiths, 2nd by Anderson. Carried. Motion to approve the agenda by Anderson, 2nd by Griffiths. Carried. Motion by Griffiths to approve the December 16, 2009 minutes, 2nd by Anderson. Motion carried.

Discussion was held regarding locally grown food contracts. N.H. Administrator will review regulations regarding this.

The N.H. Administrator shared survey information regarding foundation development with the Committee, along with foundation information Griffiths had researched. Conference call held between Christine Rew Barden, Attorney, and the Bloomfield Committee and N.H. Administrator to discuss the pros and cons of the development of a foundation or endowment. Ms. Barden answered questions and clarified the challenges and process of the development and on-going requirements of a foundation. Motion made by Anderson to proceed with creating a foundation, 2nd by Perry. Motion carried. Discussion held regarding the fact that the Bloomfield Committee and N.H. Administrator would maintain authority over the restricted funds. Further discussion included the suggestion of another conference call at the committee's next meeting with a resource familiar with the process of developing a foundation.

Griffiths shared "Strategic Plan Development" information with the committee. Bloomfield's mission statement was discussed. The committee will bring suggestions to the next meeting for updating and shortening the statement, yet maintaining representation of the mission of the facility. The Bloomfield management team will do likewise. Strategic plan proposals from Wipfli and Horthy Elving were distributed to the committee members for discussion at the next meeting. Out-patient rehab update given.

A draft resolution regarding the restricted funds was presented to the committee. Perry suggested that language be included to further clarify the authority of the funds. Including the additional verbage, Thomas made a motion to accept the resolution and share it with the Health and Human Services Committee. Motion 2nd by Perry. Carried. Discussion held regarding restricted funds expenditures, including updating resident dining room, including the floor. Motion made by Thomas to research the floor project and cost, 2nd by Anderson. Carried. Motion by Griffiths to install a sink in the 1st floor east sun porch area, 2nd by Perry. Carried.

Administrator's report included a census report.

The next meeting is scheduled for Wednesday, February 24, 2010 at 4:00 P.M. Motion to adjourn by Thomas, 2nd by Perry. Carried.