

Bloomfield Manor

Committee Meeting

March 24, 2010

4:00 P.M.

Present: Ron Benish, Carol Anderson, Joe Thomas, James Griffiths, Dana Perry, Committee Members, Barbara Linscheid, N.H. Administrator.

Meeting called to order by Chairman Benish. Motion to approve certification of open meeting law by Griffiths, 2<sup>nd</sup> by Thomas. Carried. Motion to approve the agenda by Anderson, 2<sup>nd</sup> by Griffiths. Carried. Motion by Perry to approve the February 24, 2010 minutes, 2<sup>nd</sup> by Griffiths. Carried.

Foundation/Endowment Discussion – Benish shared information with the Committee regarding his research. A communication from Attorney Pipal has been placed on file regarding the potential fee for creation of a foundation. Benish contacted the Executive Director of the Community Foundation of Southwest Wisconsin and shared information he received from the Director with the committee. Pursuant to discussion the committee requested that Benish invite the Director to our next meeting for a one-half hour presentation regarding the Community Foundation. Sample by-laws from other county facilities were shared with the committee. The N.H. Administrator shared proposals from two firms with the committee regarding the development of a foundation, and was further directed to request a proposal from a third law firm.

Strategic Plan Update – Proposals from two architectural firms were shared with the committee. Committee members will review and discuss at their next meeting. We are awaiting response from insurance companies regarding contractual agreements for out-patient rehab.

Mission Statement – Committee and staff agreed to update the mission statement to, “We provide high quality care and services to our residents, and treat everyone like family”. This will be incorporated into the upcoming marketing plan.

Administrator’s report included; census report; Balloon Fest activities on Thursday, June 3, 2010; name change update; generator replacement update; Restricted Funds report. Motion by Griffiths to approve restricted funds expenditures, 2<sup>nd</sup> by Thomas. Carried.

The next meeting is scheduled for Wednesday, April 28, 2010 at 4:00 P.M. Motion to adjourn by Griffiths, 2<sup>nd</sup> by Perry. Carried.