

State of
Wisconsin
County of
Iowa

**Approved Minutes of the
BLOOMFIELD COMMITTEE MEETING
THURSDAY, OCTOBER 29, 2013 2:00 p.m.
BLOOMFIELD HEALTHCARE AND REHABILITATION CENTER
Dodgeville, Wisconsin**

2013-11

Item		
1)	Chairman Benish called the meeting to order at 2:01 p.m.	Call to Order
2)	<p>a) Consent Agenda</p> <p>b) Roll Call – Members Present at roll call – Benish, Dr. Jinkins, Lindholm and Thomas. Excused: Anderson</p> <p>c) Approval of Agenda - Motion by Lindholm; second by Thomas. Motion Carried. Approval of Minutes – Motion by Dr. Jinkins; second by Lindholm. Motion Carried.</p> <p>d) <u>Others present</u>: Penny Clary, Jake Tarrell, Mark Vondra and Karen Oellerich</p>	Consent Agenda
3)	Report from committee members and an opportunity for members of the audience to address the committee. Benish thanked members for complying with the meeting time change and read, in part, a letter from a resident's family member dated September 25, 2013 regarding the Strategic Plan and urged committee members to view the PBS <i>Frontline</i> program titled "Life and Death" aired on September 24, 2013.	Public Comment
4)	Discussion on the Bloomfield Healthcare and Rehabilitation Center Collection Policy. A draft policy was distributed by Business Manager Mark Vondra and reviewed by the committee. A lengthy discussion ensued and the aged receivables report was reviewed. Dr. Jinkins suggested adding 60 days to #5 and if no payment is made after 90 days legal action would be taken. After updated draft of the Collection Policy, said policy will be reviewed by corporation counsel.	
5)	Strategic Planning Update. Timeline was distributed to the committee members. The goal is to have the question ready by the spring referendum. The options and anticipated study expectations were discussed.	
6)	Environmental Services Update. Jake Tarrell reported cement work outside the Administrator's office may have revealed a small water main break. Estimated the facility is losing 8,000 gallons of water/day. Discussed strategies to find the leak.	
7)	Business Office Report. As of September 30, 2013: Campbell Fund CD's - \$675,000.00; Premier Checking Acct - \$17,709.73; LGIP - \$1,161.58; Interest Earned YTD - \$2,536.12; Expenses YTD - \$13,444.05. Motion to approve the Campbell Fund Report by Lindholm; second by Thomas. Motion carried. The Operations Statement for August 2013 and estimated 2013 budget numbers were presented.	
8)	Chairman's Report – Hospice choices for Bloomfield Healthcare and Rehabilitation residents were discussed. A sample Resident Day Census, by payor source, showing budget vs. actual by month and year-to-date numbers and percentages was presented.	
9)	Administrator's Report – attached. In addition, the new phone system should be installed within one month and the timekeeping and attendance system will be installed in the upcoming months.	
10)	Motion to adjourn by Lindholm; second by Thomas. Motion carried. Next meeting date – Tuesday, December 3 at 1:00 p.m.	

THURSDAY, SEPTEMBER 3, 2013

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**Draft Minutes of the
BLOOMFIELD COMMITTEEMEETING
THURSDAY, SEPTEMBER 3, 2013 1:00 p.m.
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2013-09

