



APPROVED MINUTES
Bloomfield Committee
Thursday, July 2, 2015, 1:30 p.m.
Bloomfield Healthcare and Rehabilitation Center
3151 County Road CH
Dodgeville, Wisconsin

**Iowa
 County
 Wisconsin**

1	Meeting was called to order by Chairman Dr. Jinkins at 1:30 p.m.
2	Roll Call was taken. Members present: Dr. Jinkins; Anderson; Paull. Excused: Thomas. Absent: Palzkill. Others present: Penny Clary; Mary Crook; Tessa Fure; Jake Tarrell; Mark Vondra; Karen Oellerich.
3	Approve the agenda for this July 2, 2015 meeting. Motion by Anderson to approve the agenda for this July 2 meeting. Member Paull seconded the motion. Motion carried.
4	Approve the minutes of the May 28, 2015 meeting with the omission of the interest percentage for the CD investments. Motion by Paull to approve the minutes of the May 28 meeting. Anderson seconded the motion. Motion carried.
5	Report from committee members and an opportunity for members of the audience to address the Committee. Paull voiced insight from recent committee meetings regarding losing the county nurse; health department and committee structure. Anderson said the Bloomfield Commission may be given more authority in the future. Paull inquired about the role/authority of the Bloomfield Administrator. Discussion ensued about exit interviews and follow-up. Paull felt the need for improved dialogue with departing employees. Further discussion regarding wages and benefits ensued.
6	Update from the Naming Committee. Anderson reported the committee was moving ahead. Roxie Hamilton, County Finance Director approved of the Dubuque Bank and Trust. A resolution will be prepared for the various committees with the resolution going to the County Board meeting in August 2015. A draft of possible bylaws will be forthcoming.
7	Engberg Contract Update. Mary Crook, Dietary Supervisor and Clary met last week with Engberg representatives and a kitchen consultant. Kevin Higgs is no longer working with the Samuels Group. Clary feels a contract is closer and will e-mail Kurt Brenner to see where it is at. John Meyers will be signing the contract for the county. Monday, July 13 is a possible date for nursing home tours with the hope to look at four facilities.
8	Discussion and possible action on the CMAR. The Compliance Maintenance Annual Report was reviewed by the committee. One month the phosphorus level was exceeded. Paull asked if Davy Engineering had any recommendations. Motion by Anderson and second by Paull to approve the Compliance Maintenance Annual Report (CMAR).
9	Dietary Department. Mary Crook, Dietary Supervisor reported that Bloomfield Dietary department is providing SUN meals in Dodgeville. Last month the total SUN meals were 384. At this time, the dietary staff is at full staff and is working on issues to improve 2 nd floor dining which may include 2 part-time people. Crook attended a recent meeting with architects. The main dining room has set dining hours with a continental breakfast in the Gov. Dodge that was recently combined with coffee hour.

10	Social Services Report. Referrals for May 2015 totaled 15 with 9 Accepted/Admitted; 3 Lost-(resident choice); and 3 Denied. Many referrals are coming from St. Marys. Clary added that the facility has applied for a waiver for shared sex bathrooms. Recently, the Richland County board approved a facility for \$24M with a remodel and addition.
11	Nursing Services Report. Juli Brandt, DON has resigned with her last day being July 10, 2015. There has been a DON offer made and the salary will need to be approved by ASC.
12	Environmental Services Report. None.
13	Business Office Report. As of 5-31-15; Premier Checking Account - \$688,814.62; LGIP - \$1,857.47; Interest Earned YTD: \$1,350.25; Expenses Paid YTD: \$4,118.05. Mark Vondra, Business Manager read a letter from Jason Reynolds, Farmers Savings Bank regarding investments. Dr. Jinkins asked for direction regarding the remaining \$200,000 whether it should be in a CD or left in the Premier checking account. Motion by Anderson and second by Paull to invest \$100,000 in CD's for 36 months; \$50,000 in CD's for 24 months and leave \$50,000 in Premier checking account. Motion carried. Dr. Jinkins requested a thank you letter to each of the banks and to Argall Dairy Supply for Balloon Fest.
14	Chairman's Report. None.
15	Administrator's Report. Penny Clary, Bloomfield Administrator reported the average daily census for May 2015 was 60 and June 2015 was 62. Presently, Bloomfield is recruiting for a DON.
16	Other Business. There was a short discussion about a signed contract with the architect.
17	Next meeting date. The next meeting will be Tuesday, July 28 at 1:30 p.m.
18	Adjournment. Motion to adjourn by Anderson; second by Paull. Motion carried.