



**APPROVED MINUTES  
Bloomfield Committee  
Tuesday, July 28, 2015, 1:30 p.m.  
Bloomfield Healthcare and Rehabilitation Center  
3151 County Road CH  
Dodgeville, Wisconsin**

**Iowa  
County  
Wisconsin**

1	Meeting was called to order by Chairman Dr. Jinkins at 1:32 p.m.
2	Roll Call was taken. Members present: Dr. Jinkins; Anderson; Palzkill, Paull. Absent: Thomas. Others present: Penny Clary; Sarah Buroker; Mary Crook; Tessa Fure; Kari Grady; Jake Tarrell; Mark Vondra; Karen Oellerich.
3	Approve the agenda for this July 28, 2015 meeting. Motion by Anderson to approve the agenda for this July 28 meeting. Member Palzkill seconded the motion. Motion carried.
4	Approve the minutes of the July 2, 2015 meeting. Motion by Paull to approve the minutes of the July 2 meeting. Anderson seconded the motion. Motion carried.
5	Report from committee members and an opportunity for members of the audience to address the Committee. Clary introduced Sarah Buroker, Bloomfield Director of Nursing. Paull and Anderson reported on a complaint call from someone hurt at Bloomfield on June 18. This was a non-work related injury. The Employee Relations Department is working on the complaint.
6	Update from the Naming Committee. Anderson reported that the committee met a week ago on Monday. Currently the committee has a recommendation for a name and will work with a lawyer. Anderson spoke to Matt Allen, Corporation Counsel regarding a recommendation of a LLC or a Foundation. The committee hopes to use the name "Friends of Bloomfield". Donation checks would be made to the Heartland Charitable Trust/Friends of Bloomfield. Motion by Paull to approve the name of the entity as "Friends of Bloomfield". Member Palzkill seconded the motion. Motion carried. Anderson plans to give a 5 minute presentation to share information with the county board and HHS committee. Dr. Jinkins commented that he has been to all the meetings and feels the group is working hard, recently reviewing a draft of bylaws and articles of incorporation. Paull suggested negotiating attorney fees.
7	Engberg Contract Update. The latest update is that Bill Robinson of Engberg Anderson; Kurt Brenner, Samuels VP and Matt Allen are all talking. Clary is hoping to have a signed contract in the next day or two. Recently a group from Bloomfield toured two facilities. Engberg is moving along with the project.
8	Vision, Values and Promotional Materials. Dr. Jinkins shared a sample of the hospital mission statement; vision and values. Dr. Jinkins feels this is information could possibly be used by the "Friends of Bloomfield" to promote their ideas including history. Clary would be willing to work on a vision and 2 or 3 values and have ready for the next committee meeting. Jinkins also had prices from Inkwell Printers for the print of a pamphlet. Anderson suggested getting Advantage Printing's pricing or bid. Paull had spoken with his daughter regarding an internship. A job description would be needed and the internship should be posted as an unpaid position. College students are looking for internships the first couple of weeks of school. Paull suggested looking for Marketing or Media Studies majors. Anderson suggested an October 1 start date.
9	Dietary Department. Mary Crook, Dietary Supervisor and two cooks are Serv Safe certified. Four of the dietary staff are now CPR certified. The department is currently focusing on education.

10	Social Services Report. Tessa Fure, Social Worker was recently CPR certified also.
11	Nursing Services Report. Sarah Buroker, DON, this is her first day on the job. Kari Grady, Activity Director reported on recent activities including the van rides; family reunions; 100 <sup>th</sup> Birthday party; several entertainers; monthly birthday party and in August they will be having the "Dog Days of Summer."
12	Environmental Services Report. Jake Tarrell was recently CPR certified.
13	Business Office Report. As of 6-30-15; Premier Checking Account - \$213,916.93; LGIP - \$1,857.68; Interest Earned YTD: \$1,409.81; Expenses Paid YTD: \$4,860.39 and CD's at Livingston State Bank: 475,000.00. Mark Vondra, Business Manager is currently working on the budget. At this time, cash has gone up.
14	Chairman's Report. Dr. Jinkins would like to move forward with the "Friends of Bloomfield" and the values and vision.
15	Administrator's Report. Penny Clary, Bloomfield Administrator reported a stable census; the addition of a new Director of Nursing and good Medicare A numbers. Anderson asked for a six month financial report at the next meeting. Dr. Jinkins asked for an explanation of Medicare A versus Private Pay and discussion ensued regarding the differences in various pay sources.
16	Other Business. Paull stated that Hidden Valley would put Balloon Fest on the calendar or the Fall Festival.
17	Next meeting date. The next meeting will be Tuesday, August 25 at 1:30 p.m.
18	Adjournment. Motion to adjourn by Anderson; second by Palzkill. Motion carried.