



**APPROVED MINUTES
Bloomfield Committee
Tuesday, August 25, 2015, 1:30 p.m.
Bloomfield Healthcare and Rehabilitation Center
3151 County Road CH
Dodgeville, Wisconsin**

**Iowa
County
Wisconsin**

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| 1 | Meeting was called to order by Chairman Dr. Jinkins at 1:32 p.m. |
| 2 | Roll Call was taken. Members present: Dr. Jinkins; Anderson; Palzkill, Paull. Absent: Thomas. Others present: Penny Clary; Sarah Buroker; Mary Crook; Tessa Fure; Kari Grady; Jake Tarrell; Mark Vondra; Melody Bahr; Lisa Schnedler; Karl Pustina; Troy Marks. |
| 3 | Approve the agenda for this August 25, 2015 meeting. Motion by Anderson to approve the agenda for this July 28 meeting. Member Palzkill seconded the motion. Motion carried. |
| 4 | Approve the minutes of the July 28, 2015 meeting. Motion by Palzkill to approve the minutes of the July 28 meeting. Anderson seconded the motion. Motion carried. |
| 5 | <p>Report from committee members and an opportunity for members of the audience to address the Committee.</p> <p>Upland Hills Health representatives were present to open a discussion of the possibility of doing a study to look at options for a Bloomfield and Upland Hills partnership to work cooperatively in some fashion. They have been doing long range planning for their facility, looking at doing a 3 year strategic plan to include looking their at building plans, etc. The hospital is currently a critical access hospital. They would like to look at a feasibility study, looking at the potential for one joint LTC facility. Doing the study would help determine if a joint venture would be helpful. It would investigate the potential for the development of a partnership – what would it look like, what could be shared services, how would assisted living be worked into the mix. What type of facility – Independent not for profit or continued county facility? Discussion ensued. Schnedler reviewed plans to continue the discussions by meeting with the Health and Human Services committee to talk about the potential for funding a study. Both facilities have used Wipfli for recent/previous studies and suggestions were made that it may make sense to keep with the same company. Other questions that would need to be addressed include, where can the savings be made and what services can be combined. Clary discussed the need to include Bloomfield Staff with all discussions and keep everything as open communications between both facilities staff. Representatives of Upland Hills left @ 1430. Discussions continued with the Bloomfield Committee members. Much is unknown – need to continue to pursue the concept and will need to obtain more information and details on a potential partnership.</p> |
| 6 | <p>Update from the Naming Committee. Anderson reported that the committee met a week ago on Monday. Currently the committee has a recommendation for a name and will work with a lawyer. Anderson spoke to Matt Allen, Corporation Counsel regarding a recommendation of a LLC or a Foundation. The committee hopes to use the name “Friends of Bloomfield”. Donation checks would be made to the Heartland Charitable Trust/Friends of Bloomfield. Motion by Paull to approve the name of the entity as “Friends of Bloomfield”. Member Palzkill seconded the motion. Motion carried. Anderson plans to give a 5 minute presentation to share information with the county board and HHS committee. Dr. Jinkins commented that he has been to all the meetings and feels the group is working hard, recently reviewing a draft of bylaws and articles of incorporation. Paull suggested negotiating attorney fees.</p> |

7	Chairman's report. He received a card from a LTC Broker asking there was any interest in selling Bloomfield. Stated he called and that in our area the going price was approximately \$10,000 to \$15,000 per bed. If we were located on either coast, that would go up to \$150,000 /bed! Vision, Values and Promotional Materials – Work continues on the development of a vision/values statement for a brochure.
8	Anderson stated that she had been in contact with Matt Angel concerning the use of a lawyer for non-profits. Had discussion/questions concerning questions on a charitable trust. She will be having a face to face with Melissa Auchard Schol, a lawyer in Madison. No idea of costs at this time. They have no future scheduled meetings set up.
9	Engberg update given by Clary. They were here last Thursday working on doing a room data collection. The meeting took all day, with staff having input into what the various rooms/offices/departments would require. They are now working on doing an architectural mock-up. The estimated size is > 103,000 square feet. From there it will go to Samuels for pricing. More meetings are scheduled on engineering, plumbing, electrical, etc.
10	Promotional materials – Vision/Values being worked on and pending approval
11	Bids were received for the Brochures. Jinkins presented information on the bids and discussion ensued. The bids were from the Shopping News, Inkwell, and Advantage. Discussed the number of copies that would be required and decided that approximately 10,000 copies would be printed. The copies will be shared with the Naming committee. Themes were discussed and "Building for the future" was brought up as a potential. Paull made a motion to accept the bid by Advantage on the printing of the brochure. 2 nd by Anderson. All were in favor and motion carried. Committee will continue to work on costs for assembly and postage for the brochures.
12	Dietary Report – Crook reviewed that the Kiwanis recently donated a chicken meal for the residents that was excellent and greatly appreciated. Discussed a report from the in-house committee – PAC (Passionate about Care). Multiple staff from various departments participate to help improve cares. Dietary will be starting a monthly dining committee. Residents/families are very happy with the meals.
13	Activities – The September calendar is very full with lots of activities, including van rides, Pontoon boat rides at Blackhawk lake and daily activities in the facility. The activities calendar was reviewed by Grady. The Fall Festival has been scheduled for 10/18/2015 from 1200 – 1500. Will provide additional details at a later date.
14	Social Services Report – Fure reported that in July there were 11 referrals, 6 were accepted. The others were declined due to no available beds (4) and medial complexity (1). 10 residents were discharged and 1 was transferred to acute care hospital
15	Nursing Services Report – Buroker reported that she is working on doing changes and updates and working with the State Surveyors. She has had both a Nurses meeting and a C.N.A. meeting. A Mock Code is planned on September 1, coordinating with local EMS. Is working on updating the Orientation policy/procedures, facility wide.
16	Environmental Services: Tarrell states he is anticipating Dave from Life Safety engineering any day. Reported on a recent water main break. All was repaired promptly and that our emergency water plan worked very well.
17	Business Office: Vondra presented reports. Submitted most recent budget reports and current revenues. Premier Checking Account - \$64,016.50; CD's at Living State bank = \$475,000.00 and CD's at Farmers Saving Bank = \$150,000.00

18	Administrators Report: Clary reviewed Census report; Reviewed: Engberg contract signed, we are now able to bill for bed hold for July due to delicensing beds. Current census - 59
19	Other Business: HHS meeting next week Wednesday @ 5:00 PM. Upland Hills will be available to address committee on LTC options. Anderson suggested making a motion at the HHS meeting that the Bloomfield Committee would take the lead in setting up the proposed study of a potential collaboration with Upland Hills Health.
20	Next meeting date. The next tentative meeting will be Thursday, September 10 at 1:30 p.m.
21	Adjournment. Motion to adjourn by Paull; second by Palzkill. Motion carried. Meeting adjourned.