



APPROVED MINUTES
Bloomfield Committee
Tuesday, October 6, 2015, 10:30 a.m.
Bloomfield Healthcare and Rehabilitation Center
3151 County Rd CH
Dodgeville, Wisconsin

**Iowa
 County
 Wisconsin**

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Any subject on this agenda may become an action item.

There may be a quorum of the Iowa County Board at this meeting. No County Board action will be taken.

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| 1 | Meeting was called to order by Chairman Dr. Jinkins at 10:31 a.m. |
| 2 | Roll Call was taken. Members present: Dr. Jinkins; Anderson; Paull; Palzkill; Thomas entered the meeting at 10:43 a.m. Others present: Lisa Schnedler & Karl Pustina-Upland Hills Health; Larry Lester & Paul Traczek-Wipfli; Ron Benish; Dan Nankee; Jeremy Meek; Greg Klusendorf; Clary; Buroker; Crook; Fure; Grady; Tarrell; Vondra & Oellerich. John Meyers entered the meeting at 10:56 a.m. |
| 3 | Approve the agenda for this October 6, 2015 meeting. Motion by Anderson to approve the agenda of the October 6 meeting. Paull seconded the motion. Motion carried. |
| 4 | Approve the minutes of the September 10, 2015 meeting. Motion by Palzkill to approve the minutes of the September 10, 2015 meeting. Paull seconded the motion. Motion carried. |
| 5 | Report from committee members and an opportunity for members of the audience to address the Committee. No comments. |
| 6 | Discussion with Upland Hills Health on possible collaboration. Larry Lester from Wipfli presented three possible options which will be included in their study.
-County owned and operated with Upland Hills Nursing & Rehab beds;
-Upland Hills owned and operated with the county beds;
-the County and Upland Hills Nursing & Rehab would develop a not-for-profit corporation in which Upland Hills Nursing & Rehab beds would go to the county and the not-for-profit would operate with county oversight. Discussion included debt capacity; cash flow; staffing crisis in the industry; assisted living needs; supplemental payments; grandfathering employees into a not-for-profit setting; financial analysis; obstacles such as risk and control of not-for-profit; quality care; rehab component; borrowing strategies; possible referendum and available fiscal data. |
| 7 | Recess for Lunch. Motion by Paull and second by Anderson to recess for lunch subject to call of the Chair. |
| 8 | Reconvene. Motion by Anderson and second by Palzkill to reconvene the meeting at 12:36 p.m. |
| 9 | Engberg Update. Engberg-Anderson representatives were at Bloomfield on Monday, September 28 to talk about spaces in several models. There has been one remodel and one new building project selected. A mock-up of a potential standard room was set up in the Chapel Center. On Thursday, October 8 at 2:15 p.m. there will be a phone conference to explore design matters. On Friday, October 16, the two designs will be finalized. The Samuels Group will be pricing the designs with a possible presentation at the Tuesday, November 10 county board meeting. |
| 10 | Discussion on Bloomfield's mission statement. A possible vision statement was presented – "To become the provider of choice by creating a continuum of senior services and rehabilitative care." |

10	Possible Values – Compassionate; Caring; Community; Affordable; Respectful; Efficient; Engage
11	Chairman’s Report – Dr. Jinkins summarized that from the discussion this morning and if the numbers work out the most difficulty may be the oversight committee and location.
12	Dietary Report – Mary Crook hired a couple new dietary people for the PM shift. Crook has initiated a Food committee with residents and new menu items, as well as, salad bar option for staff and residents have resulted.
13	Activities Report – Kari Grady announced the Fall Festival on October 18 with the eight/nine piece Larry Busch Band. Pies and pie judges are needed. Resident Homecoming week is October 26-30; Monday the Busch Band will play; Wednesday the Highland High School band and the Dodgeville Cheerleaders will be performing. This coming week – Oct. 12 – 16 there will be a van rides to Prairie du Chien and Folklore Village.
14	Social Services Report – Tessa Fure presented the Referral Report. In August there were 8 referrals with 3 accepted/admitted; 1 Lost and 4 Denied. In September saw 22 referrals with 10 accepted/admitted; 4 Lost and 8 Denied.
15	Nursing Services Report – Sarah Buroker stated current staff needs of full-time C.N.A.’s and part-time nursing positions. She has initiated a welcome letter and a better orientation process in which she meets with new employees every 30-60-90 days. Also, doing competency sheets. About a dozen staff have been nominated as mentors. Recently, the Dodgeville EMS chief did a mock drill at Bloomfield. After the recent survey, the plan of correction has been submitted. Buroker continues to work on new policies/procedures and protocols. Staffing issues were discussed. Mary Crook felt our facility is unique in that every department helps the other out.
16	Environmental Services Report – Jake Tarrell summarized the Life Safety Code survey which included 4 or 5 minor cites. All have been taken care of.
17	Business Office Report – Mark Vondra gave the Campbell Fund Report. As of August 31, 2015: CD’s - \$625,000; Premier Checking-\$64,024.66; LGIP-\$1858.09; Interest Earned YTD: \$1438.25; Expenses Paid YTD: \$6128.86. Anderson asked for a nine month financial statement at the next meeting.
18	Administrator’s Report – Penny Clary distributed her Administrator’s Report showing the September average daily census at 58. The average daily census for 2015 is 60. The report included staffing issues; the recent State survey with 3 health citations: F323-door to battery charging room was open; F329 Resident received antibiotics for UTI without a positive culture; F441-handwashing & outbreaks where isolation was removed too soon. The Life Safety Code citations: K52-the form used didn’t have proper heading; F54-smoke detectors approved, maintained, inspected and tested in accordance with the manufacturer’s specifications; K46-need additional lighting outside of Chapel, west storage room & Gov. Dodge room; F62-Automatic sprinkler system communication lines on sprinkler line and duct on sprinkler line. A few FYI’s for potential recommendations were included.
19	Other Business. None
20	Next meeting date. The next meeting date will be set when WIPFLI information is available.
21	Adjournment. Motion by Palzkill and second by Thomas to adjourn the meeting.