



**APPROVED MINUTES**  
**Bloomfield Committee**  
**Monday, February 29, 2016, 1:30 p.m.**  
**Bloomfield Healthcare and Rehabilitation Center**  
**3151 County Rd CH**  
**Dodgeville, Wisconsin**

**Iowa  
 County  
 Wisconsin**

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| 1 | Meeting was called to order by Chairman Dr. Jinkins at 1:30 p.m.  |
| 2 | Roll Call was taken. Members present: Anderson; Dr. Jinkins; Palzkill and Paull. Excused: Thomas. Others present: Jeremy Meek; Dan Nankee; Larry Bierke; Penny Clary; Sarah Buroker; Mary Crook; Tessa Fure; Mary Ramsden; Jake Tarrell; Anita Van Hoy; Mark Vondra and Karen Oellerich.  |
| 3 | Approve the agenda for this February 29, 2016 meeting. Motion by Anderson to approve the agenda of the February 29, 2016 meeting. Palzkill seconded the motion. Motion carried.   |
| 4 | Approve the minutes of the January 21, 2016 meeting. Motion by Paull to approve the minutes of the January 21, 2016 meeting. Palzkill seconded the motion. Abstain: Anderson. Motion carried.   |
| 5 | Report from committee members and an opportunity for members of the audience to address the Committee. Paull shared a story from his church setting. Dr. Jinkins shared Resolution 6-0708 regarding the responsibilities of the Bloomfield Committee. Dr. Jinkins asked for discussion and comment on the duties. Anderson feels the committee gives a fair amount of public support to the facility and also commented that updated committee duties would be forthcoming including having limited amount of input into the Bloomfield budget. Clary asked for clarification about the non-voting medical person. Anderson and Dr. Jinkins said the person had never been used. Paull inquired regarding the Medical Director. Nankee inquired as to the 5 voting members. Tarrell commented getting the Medical Director to come to meetings would be difficult. Anderson suggested a N.P. for the medical person. Discussion ensued regarding a medical professional to sit on the committee.  |
| 6 | Update from Nursing Home Collaboration Committee. Anderson said the Nursing Home Collaboration committee met a week ago mainly in closed session. An outcome of the meeting is that Bierke would visit with Bloomfield staff, as well as, draft a memo to staff members with office hours at Bloomfield. Also, suggested was a survey from Employee Relations. Anderson said the Nursing Home Collaboration committee would be meeting on March 14 at 3 p.m. with most of the meeting in closed session. NH Collaboration committee members all received letters from Upland Hills Health and shared that on record, Lisa Schnedler of Upland Hills Health supports moving forward. Dr. Jinkins asked if there was a collaboration what happened to the Campbell Funds, as well as, the UHH Foundation funds. Clary said the legal interpretation is specific regarding Bloomfield and the Campbell Funds. Oellerich commented that Roxie Hamilton, County Finance Director had some insight as to what may happen with Campbell funds. |
| 7 | Discussion and possible action on Campbell funds expenditures. Clary reported that currently there are three hot spots and is requesting Campbell funds to add three more hot spots. Vondra said the quarterly cost for the current hot spots is \$65.46/month for three. Motion by Anderson to fund another package of three hot spots. Palzkill seconded the motion. Motion carried. Clary, also, presented the need for a van or bus. Dr. Jinkins asked Clary to check on grants to help subsidize a bus or van.   |

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| 8  | Discussion on promotional materials. Dr. Jinkins started conversation on promotional materials. Discussion ensued on newsletter; printed materials and ads. Meek left the meeting at 2 p.m. Clary said promotional materials would come from the Bloomfield budget. Paull commented the thing with Upland Hills will come. Clary would like to continue to advertise and market Bloomfield. She feels people who come here know about us. Positive promotion is great – but when our census is up everyone in the area is up. Clary shared the facility perspective. Consensus was that the newsletter would continue at the current volume with value and vision statement included. Tarrell commented that Dr. Jinkins’ articles in the paper were beneficial to the facility and kept the public updated. Anderson encouraged the facility to use the “gray” section of the Chronicle. |
| 9  | Discussion on possible trust - Friends of Bloomfield LLC. Dr. Jinkins commented the possible trust or foundations are at a stand-still until we know how to move forward. Anderson commented that you would lose time and money if you have to disband the entity.  |
| 10 | Chairman’s Report – None.   |
| 11 | Dietary Report – Mary Crook reported that maintenance put together the salad bar last week and dietary department is hoping to start the salad bar next week. The new food distributor started this week.   |
| 12 | Activities Report – Upcoming activities as reported by the Social Worker include gardening club; bingo with St. Josephs; birthday party; St. Patrick’s day music; Easter Egg Hunt and Iowa County Humane Society monthly pet visit. New reminiscing games were ordered for the residents.   |
| 13 | Social Services Report – Tessa Fure reported in January there were 19 referrals with 10 accepted and admitted. Seven of those were Iowa County residents and UHH referrals. Four were accepted and lost; 1 lost & 4 declined. Three residents were discharged in January. Currently the census is 61; last week the census was 62. Clary said a waiver for shared bathrooms had been obtained to help with room   |
| 14 | Nursing Services Report – Sarah Buroker reported 17 falls and seven acquired infections. Residents have received the new pneumovax and 93.5% of staff had flu shots. Recently an inservice included the Ombudsman and a motivational speaker. There have been three self-reports regarding bruises. Discussion ensued regarding 5-star ratings.   |
| 15 | Environmental Services Report – Jake Tarrell reported no major problems. There was a recent heating issue that has been fixed.  |
| 16 | Business Office Report – Mark Vondra prepared a report on the Campbell Funds. As of January 31, 2016: CD’s - \$625,000; Premier checking-\$47,197.87; LGIP-\$7942.47; Interest Earned YTD: \$1227.89; Expenses Paid YTD: \$2680.42. Vondra will check on the maturity dates of the CD’s. A short discussion regarding maintenance of the Campbell Funds ensued.   |
| 17 | Administrator’s Report – Penny Clary reported the facility recently received a contract for Care WI. The average daily census in January was 54. Recruitment continues for C.N.A.’s. A recent Southwest Tech Job Fair was not successful. A Family Care discussion ensued.  |
| 18 | Other Business-None.  |
| 19 | Next meeting date. The next meeting will be Tuesday, March 29 at 1:30 p.m.  |
| 20 | Adjournment. Motion by Palzkill to adjourn the meeting. Motion second by Anderson. Motion carried.  |