



UNAPPROVED MINUTES
Bloomfield Committee
Tuesday, November 22, 2016, 2:30 p.m.
Bloomfield Healthcare and Rehabilitation Center
3151 County Rd CH
Dodgeville, Wisconsin

**Iowa
County
Wisconsin**

1	Meeting was called to order by Chair Jenkins at 2:30 p.m.
2	Roll Call was taken. Members present: Dr. Jenkins; Anderson; Palzkill and Paull. Excused: Thomas. Others present: Jim Griffiths; Clary; Buroker; Crook; Fure; Grady; Tarrell; Oellerich.
3	Approve the agenda for this November 22, 2016 meeting. Motion by Anderson to approve the agenda of the November 22, 2016 meeting. Paull seconded the motion. Aye: 4; Nay: 0. Motion carried.
4	Approve the minutes of the October 18, 2016 meeting. Motion by Paull to approve the minutes of the October 18, 2016 meeting. Anderson seconded the motion. Aye: 4; Nay: 0. Motion carried.
5	Report from committee members and an opportunity for members of the audience to address the Committee. No action will be taken. Dr. Jenkins has had recent communication from Brad Biddick regarding the Bloomfield Gifting & Naming committee. Anderson felt that committee will be on hold until the 501c3 status is approved. Paull had a question about a communication Jim Griffiths had shared that in the opinion of Terry Burris, CEO of ContinuUs/Family Care that a CBRF may not be any more profitable than a SNF. Anderson commented on the financial setup of a CBRF. Clary said in the first strategic plan, the model for the CBRF was 50% Family care and 50% private pay and that model showed a profit at that time. Discussion continued regarding CBRF; county benefits and PPD rates. Dr. Jenkins voiced that he was concerned about the comment in the Chronicle from the county board meeting that the former Nursing Home Collaboration Committee was moving too fast. Paull asked if staff had any opinion about the Chronicle article. There were no comments. Jim Griffiths was in attendance to talk about Family Care their changes to a not-for-profit. Griffiths shared information on Family Care approach and role as guardian of MA funds. Griffiths commented he was asked to sit on the not-for-profit board; he does not like the idea of a 501c3 and will be writing an editorial letter to the Dodgeville Chronicle suggesting a referendum to build new or sell. One of his concerns is that the WI legislature could approve new SNF beds in WI; an outfit from Indiana wants to put new beds in WI that would be rehab only which could lead to SNF beds going out of the county. The initial market study by WIPFLI was discussed. It was noted that WI is 48 th on the matrix of national MA funding. Oellerich commented on the value of county nursing homes.
6	Nursing Home Collaboration Committee Update. Anderson reported that the county board approved the 501c3 bylaws and articles of incorporation. The former NH Collaboration Committee is now named the Nursing Home/Assisted Living Committee. Anderson said there is a misconception the county would have to have a referendum to build. The May 2012 county board resolution regarding building was discussed. The committee is talking with individuals regarding serving on the 501c3 board and the next meeting is December 5. Staff was asked for questions. Mary Crook commented any questions for the committee at this point; the committee probably would not be able to tackle. Jake Tarrell asked the next steps and if there could be a timeline. The committee is working on a timeline; definitive agreement; board of directors and budget. Jenkins asked the cost of a new facility and Anderson estimated \$14M to \$16M. Jenkins also asked if the facility would be on present property or a different location and why the county wants to own all the land surrounding Bloomfield. Griffiths commented that a not-for-profit would not be required to have open meetings. Crook asked how fast the not-for-profit status would happen. Anderson replied that Bloomfield will continue as is until a new building is built.
7	Chairman's Report – None.

8	Dietary Report – Mary Crook reported the dietary department is getting ready for Thanksgiving. All dietary staff will take a ServSafe class in January and other facilities will be invited to attend. Crook had one state cite dropped for her department.
9	Activities Report – Kari Grady reported the activity staff is getting ready for Christmas with church, 4-H and FFA groups coming in. The residents will be bell ringing for the Salvation Army at Piggly Wiggly on Friday, December 2. Clary explained the staff and residents will have separate Christmas parties this year to better accommodate both large groups. The staff party will be funded by donated monies and hopefully will lift staff morale. The Bloomfield Committee will be invited to attend both parties. The staff party will be Wednesday, December 14 at noon and the resident party will be Wednesday, December 28 at noon.
10	Social Services Report – Tessa Fure reported 23 referrals in October with five admitted; 10 denied; five accepted/lost and three lost. There were 12 discharges in October.
11	Nursing Services Report – Sarah Buroker reported the only quality measures, for the facility, above national average are pain and antipsychotic drug use. There were no acquired pressure ulcers. At the end of September and the first part of October, six residents were affected by a small respiratory/common cold illness. There were four acquired infections in October. After an awesome survey, where Buroker had one cite dropped, the facility is doing handwashing audits. One nurse manager retired and the other took another job. Those nurse manager positions have been filled with Janet Blabaum and Laura Strause.
12	Environmental Services Report – Jake Tarrell reported that he will be replacing four windows in the building and his department is currently decorating for Christmas. The state life safety code cites were taken care of immediately by his department.
13	Business Office Report – Karen Oellerich, Accounting Specialist, distributed the Campbell fund reports in Mark Vondra, Business Manager's absence and reported on the two CD's that are being renewed in December. As of 10/31/16: CD's-\$625,000; Premier checking account-\$31,542.74; LGIP-\$16,309.96; Expenses YTD: \$15,405.59; Interest Earned YTD: \$5,604.21. Dr. Jinkins asked for a print out of all CD's at the next meeting. Consensus was that maintenance of the Campbell funds should be an agenda item next month.
14	Employee Relations Report – Sarah Nelson, Employee Relations Assistant has taken a full-time job and Clary stated recruitment for that position has begun.
15	Administrator's Report – Penny Clary reported that in October the average daily census was 50. In 2016, the average remains at 55. Clary explained staffing PPD and how it is directly related to census. Private pay room rates will increase effective January 1, 2017.
16	Other Business – None.
17	Next meeting date. The next meeting will be Tuesday, December 20 at 2:30 p.m.
18	Adjournment. Motion by Palzkill to adjourn. Motion seconded by Paull. Aye: 4; Nay: 0. Motion carried.
	<i>Minutes by Karen Oellerich; reviewed by Ken Palzkill, Secretary.</i>