

# **Iowa County CDBG-EAP Advisory Committee Minutes**

**Tuesday, February 16, 2010  
Lower Level Conference Room, Courthouse  
Minutes approved March 2, 2010**

1. The meeting was called to order by Dwayne Hiltbrand
2. Present: Dwayne Hiltbrand, Mary Brennum, Diane McGuire, Wynn Henderson, Keith Hurlbert
3. A motion to approve the minutes of November 3rd, 2009 meeting was made by Diane McGuire second by Mary Brennum. Motion carried.
4. Keith explained that the Grievant for case 81122 that was on the agenda would not be presenting their grievance tonight due to a family emergency.
5. Quarterly Report

Wynn - presented an update of program expenditures

Wynn – Still waiting for decision on additional \$250,000 that was requested from CDBG program. The new funds can be used to assist businesses. Still waiting for program guidance on business assistance. Wynn also mentioned a need to market this if/when the new monies are approved.

Wynn – Presented Case Review – Case 81109 involves the purchase of some condemned property, removal of the structure and remediation of the contaminated soil. Wynn advised that the removal of the structure and the soil remediation would be put out for bid to contractors licensed for such work. There was additional discussion on whether the lender had required the homeowner to have flood insurance when the mortgage was issued. Dwayne Hiltbrand requested Wynn look into this because it would be a violation of banking regulations for a mortgage loan to be granted for a property in a known flood plain without requiring flood insurance. This could affect the financial outcome of this case if the lender made this mistake. Hiltbrand emphasized the he felt the family should be made whole but the lender may have to go without getting paid.

6. Case 81122 Grievance – The written grievance filed by home owner was presented to the committee. There was discussion on the grievance, it was decided that the grievant should be given another opportunity to present it in person. The committee set March 2<sup>nd</sup> at 4:30 p.m. The location to be decided after Keith locates an available meeting room. Keith was also advised to send the Grievant notice of the next meeting via Certified Mail. The committee advised that the letter should explain that this is the last chance for him/her to present the grievance in person. The committee will decide the grievance regardless if grievant is present or not. Keith stated that the grievant had given

permission for the contractor to work on the items already agreed upon, however the grievant then began putting restrictions as to when the contractor could be there in addition to adding more items to the list of demands. Keith stated that he told the grievant that no work would take place until the grievance was settled.

Keith advised the committee that he would recommend the case be closed if grievant does not present in person at the next meeting. This is because of the restrictive and unreasonable demands being imposed by the grievant thus causing an inability to ever complete the project.

Meeting Adjourned at 6:50 p.m.

Next meeting, Tuesday, March 2<sup>nd</sup>, 2010

A motion to adjourn was made by Mary Brennum second by Diane McGuire. Motion Carried.

Minutes by Keith Hurlbert, Iowa County Emergency Management Director  
2/17/2010