

**COMMITTEE ON COMMITTEES**  
**November 11, 2008**

1. The Committee met in the Courthouse County Board Room in the City of Dodgeville on Tuesday, 11, 2008 at 6:00 p.m. and was called to order by Chairman Mark Masters.
2. Roll call was taken. Committee members present: Sups. Mark Masters, Diane McGuire, Bill Ehr and Larry Steffes. Excused/absent: Peter Berg. Also present: Randy Terronez, County Administrator.
3. Motion by Sup. Diane McGuire, second by Sup. Larry Steffes to approve the certification of the meeting. Carried.
4. Motion by Sup. Bill Ehr, second by Sup. Diane McGuire to approve the November 11, 2008 meeting agenda. Carried.
5. Motion by Sup. Larry Steffes, second by Bill Ehr to approve the meeting minutes of September 15, 2008. Carried
6. Opportunity for members of the audience to address the committee. None.
7. Appoint members to County Committees and various Boards and Committees:

A. CDBG-EAP Citizen's Participation Committee

Motion by Sup. Diane McGuire, second by Larry Steffes to appoint the following individuals to the CDBG-EAP Citizen's Participation Committee and forward to the full Board:

1. County Board: Sups. Dwayne Hiltbrand and Diane McGuire
2. Low to Moderate Income: Ms. Jackie Trumm
3. Local Government: Mary Brennum and Diana Cole

Carried

B. ADRC Regional Board

Motion by Sup. Diane McGuire, second by Larry Steffes to appoint LaVerne Draves for a two year term representing the elderly and Rosalie Zwifiel for a two year term representing the mental health community to the ADRC Regional Board and forward to the full Board. Carried

C. SUN Board - Bill Ehr replacement

Motion by Sup. Diane McGuire, second by Larry Steffes to appoint Sup. Gerald Dorscheid to the SUN Board and forward to the full Board. Carried

D. CoA Board – Bill Ehr replacement

Motion by Sup. Diane McGuire, second by Larry Steffes to appoint Sup. Gerald Dorscheid to the SUN Board and forward to the full Board. Carried

E. Building Committee – Gerald Dorscheid

Motion by Sup. Diane McGuire, second by Larry Steffes to appoint Gerald Dorscheid to the Building Committee (replacing Sup. John Meyers) and forward to the full Board. Carried

F. Southwest Library Board

Sup. Mark Masters noted that he had received interest from a citizen and is checking to see how the organization is structured.

8. Legal Services Request for Proposal

Randy Terronez distributed draft proposal and reviewed highlights.

The purpose of the rfp is to supplement Corporate Counsel services to departments. Tim Helmberger spends 25% of his time on corporate counsel activity. Iowa County may have the smallest amount of legal services of any county in the State. Randy Terronez summarized comments from Corporate Counsel Tim Helmberger. According to Tim, Richland County's Assistant District Attorney handles a portion of corporate counsel work and is supplemented by private legal firm. Lafayette County contracts with 3 law firms.

It was noted that the County does utilize legal services made available from the County's liability insurance carrier whenever possible. More issues are requiring a higher level of legal services (e.g. zoning matters) and shorter turnaround.

Committee members made revisions. A review team consisting of the Committee on Committees, Tim Helmberger, representatives from the Sheriff's Department, Bloomfield Manor, Planning and Development and Highway would also be requested to serve on the interview panel.

It may be that more than one firm would be selected depending upon expertise. There is a small amount of carryover monies in the County Board's budget. Funds would also come from the department budgets. Access to the selected law firm (s) would be through the County Administrator.

Motion by Sup. Larry Steffes, second by Diane McGuire to approve the Legal Services Request for Proposal and revised. Carried

9. Committee System feedback:

Sup. Mark Masters noted it has been approximately one year since the start of the Committee Restructuring. Discussion given on benefits and challenges. A survey will be distributed to County Board, Department Heads and elected officials.

10. Randy Terronez informed the Committee on the attendance at the Strategic Planning Issue Teams and the upcoming meeting of the Ethics Board. One outcome of the Ethics Board meeting is to agree to schedule county-wide Ethics training.

11. Motion by Sup. Bill Ehr, second by Sup. Larry Steffes to go into closed session at 6:27 p.m. pursuant to State Statute 19.85 (1) (c) WI Statutes for considering employment, promotion, compensation or performance evaluation data of any public employment over which the governmental body has jurisdiction or exercises responsibility. 19.85 (1) (c) County Administrator's Annual Performance Evaluation. Motion passed unanimously 4 Yes (Sup. Mark Masters, Bill Ehr, Larry Steffes and Diane McGuire) 0 No. Excused/Absent: Sup. Peter Berg. Randy Terronez was also present.

12. Return to Open Session

Motion by Sup. Bill Ehr, seconded by Sup. Larry Steffes to return to open session at 7:12 p.m. Carried. 4 Yes (Sup. Mark Masters, Larry Steffes, Bill Ehr and Diane McGuire) 0 No. Excused/Absent: Sup. Peter Berg.

It was agreed to schedule a closed session for the December County Board meeting as a follow up on the County Administrator's Annual Performance Evaluation.

11. Next meeting date – 5:00 p.m., Tuesday, January 20, 2009

12. Motion by Sup. Diane McGuire, second by Sup. Bill Ehr to adjourn the meeting. Carried.

Meeting adjourned at 7:13 p.m.

Submitted by Randy Terronez, County Administrator