

TUESDAY, NOVEMBER 26th, 2013

**MINUTES OF THE
COMMITTEE ON COMMITTEES MEETING HELD
NOVEMBER 26th, 2013
COUNTY ADMINISTRATION OFFICE
DODGEVILLE, WISCONSIN**

2013-03

State of
Wisconsin
County of
Iowa

Item		
#1	Chair Bauer called the meeting to order at 5:00 p.m. in Conference Room # 2001 of the Health and Human Services Center, Dodgeville, WI.	Call to Order
#2	Roll Call – Members Present: Supervisors – Anderson, Bauer, Benish, Meyers, Peterson	Present
	Others also present: Supervisor James Griffiths, Corporation Counsel Matthew Allen, and County Administrator Curt Kephart.	Also Present
#3	Motion by Benish seconded by Anderson to adopt the Consent Agenda as presented. Motion adopted.	Consent Agenda
#4	There were no comments from the public.	
#5	Supervisor Stephen Deal has notified the County that he has changed addresses and no longer resides in District 12, which is the area he was elected to represent. Chair Bauer briefed the Committee on his research conducted with Corporation Counsel on the question of how to address circumstances where a Supervisor moves out of their district. Statute outlines a process to fill a vacancy but does not provide a deadline to do so. An Attorney General opinion advises that it should be done within a reasonable period. It was determined insufficient time was available before the April election to advertise, recruit, and appoint a successor. Motion by Meyers, seconded by Peterson to defer to the next regular election (April 2014) the vacancy created in District 12 by the incumbent moving out of the District. Pursuant to an Attorney General opinion, the person currently elected to District 12 may continue serving if they choose to, pending the election and swearing in of a successor. Motion adopted, Benish nay.	District 12 Supervisor Vacancy
#6	Supervisor Anderson reported that the Long Range Planning Committee has developed a document outlining Committee authorization, structure, and relationships, including recommendations on streamlining process. Discussion included thoughts about Department alignment, whether new committees might be required, and how this alignment might impact committee workload. A consensus developed to take this discussion to the full County Board in December.	Committee Restructuring

#7	<p>Supervisor Meyers requested a discussion of County Board Rule 1.53 (5) and 1.54 – Consent Calendar. His concern was that Committees do not appear to be consistent with how they utilize a Consent Agenda. The CBR is specific about this as it applies to County Board meetings however, his question was whether there should be rules to address how this is used in Committees? Concern was expressed if a Consent Agenda was going to be required in every Committee. The Chair shared his observation that it would be optional, but if used should follow a consistent pattern between all Committees and the Board. It was the consensus of the committee to urge all committees to use the consistent format when using the consent calendar and that it was advisable for each committee to vote on its use after each election. It was determined that new language could be drafted by Corporation Counsel to clarify the application of a Consent Agenda in County meetings.</p>	<p>Consent Agenda Format and Use</p>
#8	<p>Chair Bauer requested that the Committee review procedures on when and how to make motions amending the proposed County budget at the Annual meeting. His concern was that floor motions may not fully address implications or the legality of a desired motion. Additionally, motions to change the levy amount might mislead the public from a published draft budget and create potential structural deficits. Thoughts were shared on whether an earlier public hearing or informational meeting might help answer questions before the final adoption meeting. General discussion was there is no desire to stifle debate or amendments however; the process needs more work to avoid unintended consequences of last minute changes. The Administrator may research and present additional budget options at a future meeting.</p>	<p>Budget Amendment and Adoption Process at Annual Meeting</p>
#9	<p>Supervisor Meyers requested an agenda item to address CBR 1.22(5) and 1.24 on the creation of panels and committees. His concern stems from the process required to create a special citizens panel to review the proposed “Events Ordinance”. He requested consistency in how these special task forces, panels, sub-committees are authorized by CBR. Chair Bauer provided documentation that the process was being applied correctly and consistently based upon current rules and past practice. He acknowledged that there is some confusion in the current rules. Motion by Benish, seconded by Meyers to request Corporation Counsel review the matter and provide clarifying language to address concerns of how special task forces, panels, or sub-committees are created and constituted within County Board Rules. Motion adopted.</p>	<p>County Board Rules on special Sub-Committees, Task Forces or Panels</p>
#10	<p>Motion by Meyers seconded by Peterson to adjourn the meeting at 7:02 p.m. Motion adopted.</p>	<p>Adjourn</p>