

**APPROVED MINUTES OF THE
COMMITTEE ON COMMITTEES MEETING HELD
APRIL 8th, 2014**

Item		Index
#1	Chair Bauer called the meeting to order at 5:00 p.m. in the Community room of the Health and Human Services Center, 303 West Chapel Street, Dodgeville, WI.	Call to Order
#2	Roll Call – Members Present: – Anderson, Bauer, Benish, Peterson, and Supervisor Meyers attended via conference call. Other Supervisors Also Present: Supervisors Steve Deal and James Griffiths – Also present Public Health Director Jenny Pritchett, and County Administrator Kephart.	Present
#3	Motion by Benish seconded by Carol Anderson to approve the consent agenda as presented. Motion adopted.	Approval of Consent Agenda
#4	No comments were offered by the public or Board members.	Comment
#5	The Health Committee forwarded a request to change the name of that Committee to the Iowa County Board of Health. The Public Health Director supported this change to conform to the more common statutory language. Motion by Meyers seconded by Peterson to change the name of the Public Health Committee to the Iowa County Board of Health and amend section 1.14 and 1.22 of the County Board Rules to reflect that change accordingly and forward this recommendation to the full County Board. Motion adopted.	Name Change for the Committee on Health
#6	<p>The Committee discussed updating the position description and setting goals for the County Administrator. The Administrator provided several suggestions for updates to the position description to conform to or pursuant to changes in statutes. The following sections of the Administrator Position Description were discussed:</p> <p><u>Position Description Revisions:</u></p> <p>8) In consultation with the governing committee, has authority to hire and discharge all County employees, except for elected officials and as governed by state statutes.</p> <p>11) Attend and participate in County Board committee meetings as deemed necessary by the Board and requested by committee chairs with a guideline to limit night meetings to four per month.</p> <p>22) Monitor Department Affirmative Action plans and Americans with Disability Act plans and serve as Compliance Officer for the ADA.</p> <p>23) Serve as the Director of Employee Relations treating confidential information appropriately and serve as lead negotiator in labor contract negotiations.</p> <p><u>Conditions of Employment:</u> Repealed by Legislation. Must treat confidential information appropriately.</p> <p><u>2014 County Administrator Goals:</u></p> <p>1) Within thirty days of presentation of the consultant’s final draft of the Classification/Compensation Study Administrator must present recommendations to the Administrative Services Committee with a proposed</p>	Administrator Position Description, Priorities and Goal Setting

TUESDAY – APRIL 8th, 2014

State of
Wisconsin
County of
Iowa

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2014-03

	five-year implementation matrix. 2)	
#7	Motion by Anderson seconded by Peterson to adjourn the meeting at 6:00 p.m. Motion adopted.	Meeting adjourned.