



APPROVED MINUTES
Committee on Committees
August 4, 2014 4:00 p.m.
Upper Level Conference Room, Courthouse

Iowa
County
Wisconsin

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| 1 | Meeting was called to order by Vice Chairman Anderson at 4:00 p.m. at the Iowa County Courthouse Upper Level Conference Room, Dodgeville, WI. |
| 2 | Roll Call was taken.
Member present: Supervisors Anderson, Benish, Nankee and Parman. Supervisor Meyers arrived at 4:15 p.m. to Chair the meeting.
Others present: Supervisors Paull, Griffiths, Palzkill, Administrator Kephart, Clerk Klusendorf, Employee Relations Leitzinger, Corporate Council Allen, Bloomfield Penny Clary and Donna Clark. |
| 3 | Approve the agenda for this meeting.
Sup. Parman moved to approve the agenda for August 4 th meeting. Sup. Benish seconded the motion. Carried. |
| 4 | Approve the minutes of the July 7 th , 2014 meeting. Correction on #7 to add Vice Chairman Anderson, Administrator Kephart, Emergency Mgmt. Hurlbert and Sheriff Michek toured tornado damage with Governor Walker on July 1 st , 2014.
Sup. Parman moved to approve the minutes of the July 7 th meeting. Sup. Benish seconded the motion. Carried. |
| 5 | Comments or reports from the audience or committee members. Supervisors Paull and Griffiths would save their comments on Bloomfield and WIPFLI when the committee comes to those items on the agenda. |
| 6 | Agenda item. Update on County Activity – Administrator Kephart gave a report on the evaluation/wage classification update and Carlson Dettman updates/progress assisted by Employee Relations Leitzinger who discussed the August 1 st , 2014 memo. There were questions and discussion on Merit Pay at the county. Administrator Kephart discussed budget process/progress, evidence based and bench marking to get the budget to the ASC Committee in September. The Committee on Committees needs to identify problems, discuss policy, not micro-manage the budget and have better communication. |
| | Committee on Committees reviewed the division team leaders Communication Handout (1-11) to underscore the Budget Process as evolving over time. |
| 7 | Bloomfield H & RC Referendum questions: The committee discussed Bloomfield’s latest mission statement and Referendum question put together by Bloomfield employees and committee. There was discussion on a long term plan for Bloomfield (different stages). The Committee on Committees is to give guidance for the HHS meeting. More information can be given on Bloomfield as a Committee as a whole meeting. |
| 8 | WIPFLI more complete report: Discussion on WIPFLI Consulting and what other counties have done with their nursing homes. |
| 9 | Goal of this committee: Committee on Committees will continue to meet monthly with a review at six months. Administrator Kephart distributed the ICMA Manager Evaluations Handbook that was presented to the previous Committee on Committees Membership; highlighted page three summary and the 360 process. In the future, bring discussion issues to the chairman or administrator for the Committee on Committees Agenda. |
| 10 | County Minutes Format – Clerk Klusendorf presented two options for the format. Sup. Parman moved, |

	Sup. Anderson seconded to accept the numbered bracket format. Motion carried.
11	Next meeting date is September 9, 2014 at 4:00 p.m.
12	Motion to adjourn by Sup. Benish, seconded by Sup. Nankee. Motion carried.

Prepared by Daniel Nankee