



**APPROVED MINUTES**  
**Committee on Committees**  
**Wednesday, January 21<sup>st</sup>, 2015 – 2:30 p.m.**  
**Iowa County Courthouse Loft Conference Room**  
**222 North Iowa Street**  
**Dodgeville, WI**

**Iowa  
County  
Wisconsin**

1	Meeting was called to order by Chair John Meyers at 2:35 p.m.
2	Member present: Supervisors Carol Anderson, Ronald Benish, Daniel Nankee and Greg Parman. Others present: County Administrator Kephart
3	Motion by Nankee seconded by Parman to approve and adopt agenda for this meeting. Motion adopted.
4	Motion by Benish seconded by Anderson to approve the minutes of the January 19 <sup>th</sup> , 2015 meeting as submitted. Motion adopted.
5	Comments or reports from the audience or committee members. No comments.
6	Discussion of the recommendation of Carlson Dettman on compensation of the Administrator involved discussing options presented by Carlson Dettman and choosing a method. The current contract for the County Administrator runs through February of 2016. The Administrator has voluntarily not received a raise since 2012 pending the outcome of the Classification and Compensation study. The Committee decided not to adopt the option of placing the Administrator position on the compensation grid but continue to make an annual determination of total compensation as has been done in the past. Motion by Anderson seconded by Nankee to recommend to the County Board that compensation for the County Administrator is set at \$92,000 on the anniversary date of March 1 <sup>st</sup> . Motion adopted.
7	Goals for the County Administrator were discussed and it was determined to arrive at five goals for 2015. After discussion the committee decided to complete goals and a review of the position description at the February meeting where the goals will be clarified and prioritized in these areas: <ol style="list-style-type: none"><li>1. Completion of an updated employee handbook by fourth quarter of 2015.</li><li>2. Review and manage the pay for performance system (Carlson-Dettman) and report back to committee by fourth quarter of 2015.</li><li>3. Complete the transition of the Maintenance department to cover the entire county and have a preventative maintenance plan and budget in place by the end of the 2016 budget process.</li><li>4. Develop a fiscal plan and revised budget process for 2016 to move the county forward.</li><li>5. Develop a physical plant management plan and five year capital improvement long range plan for facilities.</li></ol>
8	Next meeting of the committee is set for February 16 <sup>th</sup> , 2015.
9	Motion to adjourn by Benish seconded by Anderson. Motion adopted and meeting adjourned at 4:50 p.m.
	Draft minutes by CBK January 28 <sup>th</sup> , 2015