

## MINUTES

Iowa County Economic Development, Extension and Property  
January 5, 2012

(Minutes subject to review and approval)

The EDEP committee met in the 2<sup>nd</sup> floor conference room of the county courthouse at 6:00PM on January 5, 2012. The meeting was called to order by Committee Chair Dan Oleson

1. Roll Call: Present, Dave Bauer, Dan Curran, Jim Griffiths, Jeremy Meek, Dan Nankee, Dan Oleson, Joe Thomas, Ryan Walmer and Ed Weaver. Others present Supervisors Bob Bunker, Stephen Deal, John Meyers, Curt Peterson, Judge William Dyke, County Administrator Curt Kephart, Corporate Counsel Mathew Arnold, Planning and Development Director Scott Godfrey, Highway Commissioner Craig Hardy, Land Conservationist Lucas Conmey as well as several members of the public.

Certification of the meeting by Curt Kephart

2a. Motion by Supervisor Walmer, 2<sup>nd</sup> Supervisor Bauer to approve agenda. Approved.

2b Motion by Supervisor Weaver, 2<sup>nd</sup> Supervisor Nankee to amend and approve the minutes of the November 3<sup>rd</sup> meeting. Approved.

3a. Committee member Curran asked that Administrator Kephart provide the one year cost of utilities in the Health and Human Services Building and a report on how it compared with the projections. He also asked the status of Infra Red Scans of the building to identify any remaining heat loss points. Administrator Kephart indicated these will be conducted as soon as weather gets colder. Committee member Weaver noted that several courthouse entry doors are locked and the committee has not taken formal action on this request. County Board Supervisor Grover reminded the committee that the Sylvan Road property is one of the last remnants of prairie and should be preserved. Mrs. Leonard told the board that she now has additional "quit claim" deeds from three additional Walter Mueller heirs including those to the right of way that formerly ran through Leonard property and asks that the county respect these legal documents. Mrs. Leonard indicates she respects the county's ownership of the former railroad right of way through the Murphy property. Todd Leonard indicated he would like to make an offer on a portion of the Sylvan Road property. Dave Ladd provided the committee a copy of a March 28, 2005 e-mail regarding the history and use of the Sylvan Road property. Linda Lynch reminded the committee that the DNR's position is that the Sylvan Road Property can only be sold to a buyer that will preserve its conservation use.

3b.Scott Godfrey provided the Planning and Development report. He provided additional information on NR116 Floodplain Zoning that puts Iowa County in the middle of a disagreement between FEMA and NRCS, He also indicated he would arrange for a presentation to the Iowa County board regarding the impact of some changes to Nonmetallic Mining legislation. Over 1500 private septic system notices were sent this year. Only two could not be delivered and there may be 12 that will require the issuance of a citation.

4. Judge Dyke indicated there will be a need for addition storage space soon and Administrator Kephart will research possible solutions.

Judge Dyke discussed the need for an upgrade to the sound system in the Courtroom. The Committee agreed with Administrator Kephart's decision to make improvements to sound system which is required now because a visiting Judge Czajkowski requires better sound when he presides over a case in the Iowa County Courtroom later in January. Motion by Supervisor Thomas, 2<sup>nd</sup> Supervisor Meek to spend up to \$3,000 in carryover funds from 2011 budget for the January upgrade. Approved 8 to 1 Supervisor Curran voting no.

(There are additional improvements needed to the court room sound system that could cost up to \$10,000 but this will take care of the immediate need.)

5. Administrator Kephart reported that he had no response to his e-mail broadcast asking other jurisdictions about their policies/procedures for placing properties on the sale or rental market. He then contacted several counties and found there was no common method. (Bids are not required because the sale listing function is a service.) He will develop and recommend procedures. The old Health and Human Services building was posted on "Wisconsin Surplus". There was one verbal query suggesting \$50,000 and a second verbal query but no written offer has yet been received.

6. Department heads at the HHS building have suggested improvements to the signage in the HHS building parking lot making clear that the primary parking lot entrance is on Level Street and the primary parking lot exit is on Chapel Street. The cost of new signage would come from a part of the ADRC grant since this improvement is designed to make the flow of customers using the ADRC more effective. Motion by Supervisor Curran, 2<sup>nd</sup> Supervisor Weaver to approve signage changes to resolve traffic flow & encourage parking by public in front of the building – expenditure not to exceed \$1,000. Approved

7. Administrator Kephart advised the committee that the USDA is considering relocating and has a need for 6,028 square feet all on one floor and 57 parking stalls. The county advised USDA that we have no empty space available all on one floor and in a single building and we do not have that much parking. The Administrator letter responding to USDA affirming the county's interest in continuing to co-locate will be made part of these minutes.

8. Highway Commissioner Hardy reported that the EECBG projects at Bloomfield and the Highway Shop have been completed at a cost of \$550,000 (41% cost share). Additional monitoring will be done in 2012 to confirm the energy efficiency savings.

9. Corporate Counsel Mathew Allen provided summary background on Sylvan Road issues that could be discussed in open session. A summary of his open session comments will be made part of the minutes.

- Motion was then made by Supervisor Bauer, 2<sup>nd</sup> Supervisor Thomas to go into closed session to discuss options for potential divestiture of Sylvan Road property. Approved.
- Motion to exit closed session made by Supervisor Griffiths, 2<sup>nd</sup> by Supervisor Nankee. Approved
- Motion was then made in open session by Supervisor Bauer, 2<sup>nd</sup> Supervisor Thomas to go back into closed session to discuss options for potential divestiture of Sylvan Road property and include in the closed session all county board members present as well as Corporate Counsel Allen, Administer Kephart, Highway Commissioner Hardy, and Land Conservationist Conmey. Approved

10. Motion to come out of closed session by Supervisor Bauer, 2<sup>nd</sup> Supervisor Weaver. Approved.

11. Motion by Supervisor Bauer, 2<sup>nd</sup> Supervisor Weaver to direct corporate Counsel to contact the DNR regarding the Sylvan Road property and inquire whether they oppose an easement for Ag purposes and also inquire what their position is on logging the woodland on the property. Approved

Motion by Supervisor Thomas, 2<sup>nd</sup> Supervisor Bauer to authorize a title search and title insurance on the Sylvan Road Property. Approved

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12, 13, 14 No action was taken on potential sale of former Social Services building as no offer was received.

15. Motion to adjourn by Supervisor Walmer, 2<sup>nd</sup> Supervisor Bauer. Approved

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