

THURSDAY, January 9, 2014

State of  
Wisconsin  
County of  
Iowa

**APPROVED MINUTES OF THE  
ECONOMIC DEVELOPMENT AND PROPERTY COMMITTEE  
MEETING HELD  
THURSDAY, JANUARY 9, 2014  
2<sup>nd</sup> FLOOR CONFERENCE ROOM , COURTHOUSE  
DODGEVILLE, WISCONSIN**

2013-12

Item		
#1	Chair Ryan Walmer called the meeting to order at 6:00 p.m.	Call to Order
#2a	Supervisors present: Charles Bolduc, Tom De Lain, John Demby, James Griffiths, Jeremy Meek, Doug Richter and Ryan Walmer. Supervisor Bauer was excused.	Present
#2b	Also present: Supervisor Steve Deal, Supervisor Nankee, Judge Bill Dyke, County Administrator Curt Kephart, Planning and Zoning Director Scott Godfrey, Land Conservation Jim McCaulley, Emergency Management Director Keith Hulbert, Corporation Counsel Matthew Allen, Phyllis Fritsch and Paul Kardatzke from Jewell Associates Engineers Inc	Also Present
#2c	Motion by Supervisor Bolduc, 2nd by Supervisor Richter to approve the consent agenda. Motion adopted.	Approval of Agenda and Minutes
#3	County Administrator Kephart provided the committee a Meeting Room Usage Report indicating the 2013 meetings recorded for rooms with common usage (933 meetings in HHS Building and 393 meetings in the Courthouse). Administrator Kephart reported on feedback from the public on the county board's decision to approve the land rental offers for farm land at the county farm. He also indicated a renter has been found for the empty house at the North end of the HHS building property.	Comments from Public
#4	Notices went to farmers reminding them of the need for self certification to participate in the Farmland Preservation Program. Jim McCaulley provided the Land Conservation Departments report which included the Blackhawk Lake 2014 Budget Proposal as well as a report of changes and improvements in Blackhawk Lake Internal Controls. He also reported that the Cates Family (Iowa County Farmers) received the 2013 "Leopold Conservation Award" and donated the \$2,500 associated with the award to be used for conservation and new farmer activities in Iowa County.  Scott Godfrey provided the committee with the 2013 Iowa County Office of Planning & Development Annual Report. The report indicated activity in his office has rebounded from the recession-induced crash of 2007 with "permitting hearings" and other day-today activities on the increase and revenues rising. Costs have slightly declined as staffing levels decreased from six to three full time positions. Increased efficiencies and the use of technology have made this possible.	Departmental Reports
#5	<b>COURTHOUSE SECURITY DESIGN</b> Emergency Management Director Keith Hulbert and Paul Kardatzke from Jewell Associates Engineers Inc. led a discussion of the Courtroom Security Design	Property

	<p>forwarded by the Public Safety Division Team. Judge Bill Dyke complemented the team on their effort and provided the committee with insights into the specialized needs that must be considered in designing an effective and efficient Courtroom Operation. The committee was reminded that such designs are reviewed by the state. The “Better Security Remodeling” estimate presented was \$368,420 rather than the \$250,000 previously estimated. The “Capital Outlay” revolving fund is currently inadequate. When the pending sale of the county’s Sylvan Road property is complete the “Capital Outlay” revolving fund will be adequately replenished. But again, there is a concern that other committees will be bringing proposals to the Property Committee suggesting other uses for the funds.</p> <p>Some concern was expressed that the layout of the courtroom (Judge, Jury, Witness and Court Reporter) positioning could be improved. Mr. Kardatzke explained to the committee that as design features firmed up this would be addressed.</p> <p>No action on the “Better Security Remodeling” plan was taken by the committee. The topic will be on next month’s committee meeting.</p> <p><b>FACILITIES MASTER PLAN</b></p> <p>In September 2006 Venture Architects completed an Iowa County Facilities 2030 Master Plan. Venture has contacted the Iowa County Administrator recommending that they be engaged to update the plan. Motion by Griffiths, 2<sup>nd</sup> Boldoc to have Administrator contact Venture and ask Venture to make a presentation explaining what there recommended update would entail.</p>	
#6	<p>At last month’s ED&amp;P meeting the County Administrator was authorized to spend up to \$500 for the transfer, conversion, and maintenance of ICAEDC assets, records, and web site through the remainder of 2013 and to prepare for transition in 2014. The Iowa County Economic Development Corporation provided their records and these are currently housed in the UW Extension Office. Barry Hottmann owner of EYEEvisualEYES.com was engaged and helped with the transition of electronic data and is housing this data on his website.</p> <p>The committee reviewed:</p> <ul style="list-style-type: none"> <li>• A Memo prepared by Paul Godfrey and Paul Ohlrogge for tonight’s committee meeting, The memo outlined decisions needing to be made going forward and made recommendations.</li> <li>• a proposal for Internet Marketing Consulting Services/Web Design from Barry Hottmann the owner of EYEvisualEYES.com,</li> <li>• A December 30, 2011 letter from Phyllis Fritsch Iowa County Area Economic Development Corporation. The letter emphasizes the importance of continuity and suggested an advisory group be formed of knowledgeable individuals committed to the opportunity a reformulated economic development action plan offers.</li> <li>• Ms Fritsch also appeared at the committee meeting provided insights and offered continued help through the transition and beyond. She highlighted how important it is to hire a part time individual that knows “rural economic development” and who will have the flexible time schedule necessary to (for example) field a call on Friday afternoon, spend the weekend researching, lining up buildings and making contacts so that by Monday morning the business prospect can be shown possible sites and introduced to the appropriate business and government resources. She also reminded the committee that sound economic development policy retains the business the community already has and helps these businesses expand.</li> </ul>	Economic Development Transition

	<p>Motion by Weaver, seconded by Meek to Authorize \$2,000 for 2014 to update, and maintain the Economic Development Website. Motion carried</p> <p>Motion by Weaver, second by Meek to authorize County Administrator designee to put together an Economic Development Advisory Group. Motion Carried</p>	
#7	Motion by Supervisor Weaver, 2 <sup>nd</sup> Sup Meek to adjourn. Motion Carried	Adjourn