

State of
Wisconsin
County of
Iowa

**APPROVED Minutes of the
BOARD OF HEALTH MEETING
WEDNESDAY, June 4, 2014 5:00 p.m.
Health and Human Services Bldg., Room 2001
303 West Chapel Street
Dodgeville, Wisconsin**

2014-05

Item		
1)	Chairman Mrozinski called the meeting to order at 5:06 p.m.	Call to Order
2)	<p>a) Roll Call – Members Present: Phil Mrozinski, Linda Pittz (arrived at 5:17 p.m.), Tom Howard, Bruce Paull, and County Board Chair John Meyers (at-large member). Absent: Judy Lindholm (excused), Greg Parman (excused), Sue Steudel (unexcused).</p> <p>b) Approval of June 4, 2014 Agenda- Motion by Chairman Mrozinski to move item #2 to after item #3 and item #5 after item #16. Motion to approve agenda with revisions made by Chairman Mrozinski approved by John Meyers and seconded by Bruce Paull. Motion carried.</p> <p>c) Approval of the minutes of the April 2, 2014 prior meeting. Due to insufficient amount of members present at time of approval of minutes, the April 2, 2014 meeting minutes will be approved at next Board of Health meeting. Motion to approve minutes at next Board of Health meeting by John Meyers and seconded by Tom Howard. Motion carried.</p> <p><u>Others present:</u> Health Department Director Jenny Pritchett and County Administrator Curt Kephart</p>	<p>Approval of June 4, 2014 Agenda with revisions.</p> <p>Approval of minutes from April 2, 2014 will be held until next meeting.</p>
3)	<u>Elections</u> - Election of Committee Chairperson, Vice Chairperson and Secretary. Phil Mrozinski was nominated by unanimous ballot for Chairperson of the Committee. Approved by John Meyers and seconded by Tom Howard. Motion carried. Linda Pittz was nominated by unanimous ballot for Vice Chairperson of the Committee. Approved by John Meyers and seconded by Tom Howard. Motion carried. Tom Howard was nominated by unanimous ballot for Secretary of the Committee. Approved by John Howard and Bruce Paull. Motion carried.	Election of Chairperson, Vice Chairperson and Secretary
4)	Report from committee members and an opportunity for members of the audience to address the committee. No comments brought forth at this time.	No comments
5)	<u>Board of Health Orientation</u> - Director Pritchett reminded the members of the Board of Health Orientation that is scheduled for Tuesday, July 15, 2014 at 5:00pm at the HHS Center in Room 2001. David Pluymers, Southern Regional Director for the Department of Health Services- Division of Public Health will be presenting at this orientation and all members are encouraged to attend. HHS Committee members are also invited to attend. Director Pritchett will send out the agenda and an opportunity to RSVP. Will plan a group picture of BOH at this orientation.	Board of Health Orientation Scheduled
6)	<u>Social Media Policy Update</u> - Director Pritchett updated the Committee in regards to the status of the county-wide social media policy draft. Director Pritchett met by teleconference with County Administrator, Curt Kephart and Information Technology Director, Rick Klabough regarding the draft policy, which was forwarded to Information Technology in April. Information Technology has now approved the policy to move forward to Employee Relations and Corporation Council, but is cautious about housing the policy within the IT Department until	Approve Draft Social Media Policy

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	<p>after final approval by County Board. BOH member, Linda Pittz expressed her concerns that the policy has taken so long to approve since the Health Committee had drafted and approved the policy back at the April 2, 2014 meeting and it is only still tabled as a draft. Linda expressed concerns that social media is an important element to the Security Health Plan grant-funded HPV Vaccine Campaign and the draft policy has not moved forward timely. Chairman Mrozinski suggested that the draft social media policy be implemented as a beta to move forward until final Administrative Services Committee and final County Board Approval in July. Administrator Curt Kephart agreed to this suggestion and will work on a subcommittee to move policy forward more timely and implement a survey to Department Heads regarding social media. Administrator Curt Kephart also suggested the draft policy be approved by Department Head staff before moving forward. Motion to implement the draft social media policy as a beta by Chairman Mrozinski. Approved by Linda Pittz and seconded by Tom Howard. Motion carried.</p>	
7)	<p><u>Grant Opportunities-</u> Director Pritchett updated the committee in regards to the Security Health Plan 2014 Healthy Community Grant opportunity. A letter of intent and two letters of support from other community organizations are due to Security Health Plan by June 9, 2014. This is an opportunity for full application for a \$50,000 grant to begin a Healthy Iowa County Initiative for grant year September 2014-September 2015. Letters of support have been received by Upland Hills Health and Aging & Disability Resource Center. The Health Department will be meeting with Upland Hills Health on Tuesday, June 10, 2014 in regards to another grant opportunity for \$5,000 grant through the Wisconsin Office of Rural Health for planning an initiative for walking paths in Iowa County. The Workplace Wellness Grant Opportunity through the Wisconsin Department of Health Services was discussed. If Iowa County participates, it will bring DHS technical assistance to at least 20 small businesses (employers with less than 50 employees) to initiate at workplace wellness program. Regionalizing (partnering with another county) is also a possibility. Application for request for participation is due by June 23, 2014.</p>	Grant Opportunities
8)	<p><u>Community Health Needs Assessment/Community Health Improvement Plan-</u> The Board of Health has agreed to participate as a focus group for the assessment. Director Pritchett asked each member of the Board what primary health issues that are observed in each community. Mental health, need for nutrition education, affordable and more accessible farmer's markets, community gardens, health events/functions, tobacco use were the primary issues. Linda Pittz suggested that letters to municipalities in the county to promote sidewalk expansion would be important. Collaboration of key stakeholders is important and will be implemented in this effort.</p>	CHA/CHIP
9)	<p><u>Public Health Legislative Report-</u> Director Pritchett distributed and discussed the final 2013-2014 Legislative Grid from the Wisconsin Public Health Association.</p>	WPHA Legislative Report
10)	<p><u>Campaigns and Initiatives-</u> Director Pritchett updated the committee regarding the</p>	

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	<p>“Make it 3 to Prevent HPV!” campaign. Director Pritchett will be presenting at the HPV Vaccine Summit in Madison on June 16, 2014 to showcase the campaign. Healthy Iowa County Initiative is in the collaboration phase. The Health Department has taken the leadership role in initiating a Safe Kids Coalition in Iowa County.</p>	
11)	<p><u>140 Review Update-</u> Director Pritchett has submitted most of the Level I evidence for DHS for the upcoming August 1, 2014 survey. The Health Department team continues to work on Level II documentation.</p>	140 Review Update
12)	<p><u>Environmental Health Update-</u> Director Pritchett shared the Environmental Health Update report from Troy Moris, RS, Environmental Health Consultant. Mosquito season is well underway and residents are encouraged to remove standing water or any other habitats for vectors. One dead raven from Arena area was sent into the State for testing for West Nile last week. No results as of yet. Continuing with mold complaints between tenants and landlords. Increased complaints of standing garbage and rubbish this time of year due to being more visible to neighbors now that snow has melted.</p>	Environmental Health Update
13)	<p><u>Seminar and Training Updates-</u> Director Pritchett attended the FEMA Basic Public Information Officer Training in Viroqua May 21-22, 2014.</p>	Seminars and Trainings
14)	<p><u>Disease Report-</u> Director Pritchett gave an update of the current mumps outbreak in the State. There are currently 46 confirmed cases in the state with 30 cases in Dane county, many of which related to UW Madison. Iowa County has had 4 suspect cases, but no confirmed cases as of yet.</p>	Disease Report
15)	<p><u>Voucher List-</u> Director Pritchett distributed the April and May 2014 voucher lists. No concerns noted by the committee. Motion made to approve the April and May 2014 vouchers by Chairman Mrozinski. Approved by Tom Howard and Linda Pittz. Motion carried.</p>	Voucher Lists- April and May 2014 Approved.
16)	<p><u>Discuss date and time of Board of Health Meetings-</u> Chairman Mrozinski proposed that this agenda item be tabled until next BOH meeting due to lack of time and members to discuss. Approved by Tom Howard and seconded by Linda Pittz. Motion carried.</p>	BOH Meeting Dates- Discuss next meeting.
17)	<p><u>Other issues/concerns from board members-</u> No issues or concerns by committee members at this time.</p>	No issues or concerns noted
18)	<p>Motion to adjourn by Bruce Paull and second by John Meyers. Motion Carried. Adjourned at 6:02 p.m. Next meeting date TBA.</p>	Adjourn- Next Meeting TBA

Respectfully submitted,
Jenny Pritchett, Director/ Health Officer